

MINUTES OF SPECIAL MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2

A special meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, August 27, 2024 at 9:00 a.m. at the office of the District, 106th S. 4th Street, Parma, Idaho.

**Chairman William Hartman proceeded to lead all in attendance of the Pledge of Allegiance.*

PRESENT:

Commissioners William Hartman, Tom Sells, and Gary Hickman, Director of Highways Lynn Troxel, Secretary/Clerk Genia Watkins, and Engineer Tim Blair (via telephone).

APPROVAL OF AGENDA:

Secretary/Clerk Genia Watkins reported that the original agenda was posted on Thursday, August 22, 2024 at 4:45 p.m. **Motion made by Commissioner Tom Sells to approve agenda as posted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

VISITORS:

Teri Ottens

PUBLIC INPUT:

Patron Teri Ottens gave testimony over concerns with placement of access to Stadium Subdivision off Goodson Road. Mrs. Ottens provided the Board with pictures that she took of visibility concerns she has. Mrs. Ottens has had several close calls with construction traffic that is using that entry. Engineer Tim Blair stated that this placement of road was rigorously reviewed, but he will look into the possibility of additional signage.

SPECIAL BUSINESS:

- FY2024-2025 BUDGET PUBLIC HEARING @ 9:00 A.M.

Motion made by Commissioner Tom Sells at 9:11 a.m. to open public hearing for FY2024-2025 Budget, seconded by Commissioner Gary Hickman. Motion passed unanimously.

Chairman William Hartman stated that no patrons were in attendance during public hearing.

Motion made by Commissioner Tom Sells at 9:16 a.m. to close public hearing for FY2024-2025 Budget, seconded by Commissioner Gary Hickman. Motion passed unanimously.

➤ **APPROVE RESOLUTION 2024-01; 2024-2025 FISCAL YEAR ANNUAL APPROPRIATION**

District Secretary/Clerk Genia Watkins presented the board with Resolution 2024-01, 2024-2025 Fiscal Year Annual Appropriation. Figures from the resolution are what was published in the paper for public input. **Motion made by Commissioner Tom Sells to approve Resolution 2024-01 FY 2024-2025 Annual Appropriation, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **APPROVE & AUTHORIZE SIGNATURE FOR 2024 DOLLAR CERTIFICATION OF BUDGET REQUEST TO BOARD OF COUNTY COMMISSIONERS L-2**

District Secretary/Clerk Genia Watkins provided the board with 2024 Dollar Certification of Budget Request to Board of County Commissioners L-2. This report summarizes all of the budget information that was approved, and what property tax revenue the District will be able to levy to receive. **Motion made by Commissioner Gary Hickman to approve 2024 Dollar Certification of Budget Request to Board of County Commissioners L-2 and authorize chairman to sign, seconded by Commissioner Tom Sells.** Motion passed unanimously.

➤ **APPROVE & AUTHORIZE SIGNATURES FOR PURCHASE AGREEMENT FOR ROW – HEXON ROAD BRIDGE PROJECT**

Larry Rincover at Negotiation Services, LLC has negotiated a price for ROW acquisition for Parcel 4 for the Hexon Road bridge project. Once signature is received, Secretary/Clerk Watkins will contact Pioneer Title Co. to set up a time for closing. **Motion made by Commissioner Tom Sells to authorize purchase of parcel 4 and authorize signatures, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **APPROVE FY2025 MOJO BUDGET**

Director Troxel gave a summary of MOJO budget and explained capital contribution that the District will need to make. **Motion made by Commissioner Tom Sells to authorize Chairman to Accept and Sign FY2024 Extraction Rate, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **AMMEND APPLICATION TO WAIVE/VARY SETBACK FOR CRISOFORO CARILLO – TEN DAVIS ROAD**

Crisoforo Carillo received approval from Board to Waive/Vary Setback previously, Canyon County has requested that it is adjusted from 65' to 55'. Director Troxel does not have any objections to granting this request. **Motion made by Commissioner Gary Hickman to amend Crisoforo Carillo Application to Waive/Vary Setback, seconded by Commissioner Tom Sells.** Motion passed unanimously.

EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):

- **Motion made by Commissioner Tom Sells to go into executive section per I.C. §§ 74.206 (1) (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public entity at 9:43 a.m., seconded by Commissioner Gary Hickman.** Motion passed unanimously.

Roll call vote was taken by District Secretary/Clerk Watkins:

William Hartman – Aye
Tom Sells – Aye
Gary Hickman – Aye
Lynn Troxel – Aye
Jay Kiiha – Aye (via telephone)
Genia Watkins – Aye

Motion made by Commissioner Tom Sells to end executive section at 10:10 a.m., seconded by Commissioner Gary Hickman. Motion passed unanimously. No action was taken.


- **AUTHORIZE CONTRACT WITH NEGOTIATION SERVICES, LLC**

Motion made by Commissioner Tom Sells to authorize Negotiation Services, LLC to speak on Notus Parma Highway District No. 2's behalf regarding property aquisition, seconded by Commissioner Gary Hickman. Motion passed unanimously.

ADJOURNMENT:

With no further business to come before the Commissioners, the meeting was adjourned at 10:20 a.m.


CHAIRMAN


CLERK