

MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, January 10, 2023, at 9:00 a.m. at the office of the District, 106th S. 4th Street, Parma, Idaho.

**Chairman William Hartman proceeded to lead all in the Pledge of Allegiance.*

PRESENT:

Commissioners William Hartman, Tom Sells and Gary Hickman, Director of Highways Lynn Troxel, District Secretary/Clerk Genia Watkins, Engineer Tim Blair, and attorney William F. Gigray (via teleconference)

VISITORS:

Jefferey Jensen

APPROVAL OF AGENDA:

District Secretary Watkins reported that the original agenda was posted on Thursday, January 6, 2023, at 9:00 a.m. **Motion made by Commissioner Tom Sells to approve agenda, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

APPROVAL OF BOARD MEETING MINUTES:

District Secretary Watkins provided copies of regular minutes for December 13, 2022, for approval. She also corrected minutes from the November 8, 2022, meeting where the next regular scheduled meeting was incorrectly stated. **Motion made by Commissioner Gary Hickman to approve corrected November minutes, seconded by Commissioner Tom Sells.** Motion passed unanimously. **Motion made by Commissioner Tom Sells to approve minutes of December meeting, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

TREASURER'S REPORT & BOARD APPROVAL OF BILLS:

District Secretary Watkins provided copies of financial reports for discussion. Expenses for December 14, 2022, through January 10, 2023, were \$226,004.57 and payroll for the same period was \$45,892.26 for a total of \$271,896.83. **Motion made by Commissioner Tom Sells to approve accounts payable and financial statements as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

PUBLIC INPUT:

Jefferey Jensen wanted to show his support for the Williams'. He was going to testify on their behalf for a variance hearing, Director Troxel stated that he worked with them on their driveway, and they would not be applying for a variance.

OLD BUSINESS:

➤ ROAD/BRIDGE REPAIR & MAINTENANCE

Director Troxel discussed attached report.

NEW BUSINESS:

➤ CONTINUE APPLICATION FOR VARIANCE 2022-03 BILLY SHIPPY

District Secretary Watkins stated that exhibits were not accepted as evidence to the Variance 2022-03 Billy Shippy application.

Motion made by Commissioner Tom Sells to accept exhibits for the Application for Variance 2022-03 for Billy Shippy, seconded by Commissioner Gary Hickman.

Motion passed unanimously.

- Application For Variance 2022-03
- Staff Report

➤ APPROVE FINDINGS OF FACT/CONCLUSIONS OF LAW & ORDER VARIANCE 2022-03 BILLY SHIPPY

Attorney Jay Kiiha prepared the Finding of Fact/Conclusions of Law & Order for Variance 2022-03 for Billy Shippy. **Motion made by Commissioner Tom Sells to approve Findings of Fact/Conclusions of Law and Order for Variance 2022-03 for Billy Shippy, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ APPROVE STATE/LOCAL AGREEMENT WITH UPRR DEB LANE RRX CLOSURE

Director Troxel stated that Engineer Tim Blair and himself were still working with UPRR on finalizing the agreement. **Motion made by Commissioner Tom Sells to table State/Local Agreement with UPRR Deb Lane RRX Closure, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ DISCUSS & APPROVE AUTHORIZATION TO PURCHASE PETERBILT TRUCKS

Director Troxel stated that due to equipment shortages and production supply, Kenworth will not be able to offer trucks that the District would use. Peterbilt has similar trucks

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that would work for us. Director Troxel would like to get authorization to order trucks if build slots become available, build times are anywhere from 9 to 18 months from completion. **Motion made by Commissioner Tom Sells to authorize Director to accept two build slots for Peterbilt Dealer Quote/Invoice Template Contract # 060920 for cooperative purchase pursuant to Idaho Code Section 67-2807, with option to defer the second one depending on build date, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

ACCHD/IAHD REPORT:

Next ACCHD meeting will be held at Nampa Highway District at 1:30 p.m. on January 19, 2023.

MOJO REPORT:

Next MOJO meeting will be held at Nampa Highway District at 2:30 p.m. on January 19, 2023.

Golden Gate Highway District will be renting a 350 excavator to extract pit run from the next cell. Crew will be stockpiling pit run at MOJO as well as the yard.

ENGINEERS REPORT:

Engineer Tim Blair discussed the attached report.

CORRESPONDENCE:

None

GENERAL MATTERS:

Chairman Hartman stated that the Farmers Co-Operative Ditch Company has a section of property on Elton Road that they are interested in working with the highway district to straighten the road and the canal. More discussion will come regarding this project.

District Secretary Watkins stated that she had two tort claims that she submitted to our insurance company.

EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):

None

NEXT BOARD MEETING:

Next regular board meeting is scheduled for February 14, 2023, at 9:00 a.m.

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ADJOURNMENT:

With no further business to come before the Commissioners, meeting is adjourned. **Motion made by Commissioner Tom Sells to adjourn at 10:20 a.m., seconded by Commissioner Gary Hickman.** Motion passed unanimously.


CHAIRMAN


CLERK