

## **MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, June 14, 2022, at 9:00 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

\*Vice Chairman Tom Sells proceeded to lead all in the Pledge of Allegiance.

### **PRESENT:**

Commissioners Tom Sells and Gary Hickman, Director of Highways Lynn Troxel, Secretary/Clerk Genia Watkins, Engineer Tim Blair, and Attorney William Gigray (via telephone).

### **VISITORS:**

None

### **APPROVAL OF AGENDA:**

Secretary/Clerk Watkins reported that the original agenda was posted on Thursday, June 9, 2022, at 12:35 p.m. **Motion made by Commissioner Gary Hickman to approve agenda, seconded by Commissioner Tom Sells.** Motion passed unanimously.

### **APPROVAL OF BOARD MEETING MINUTES:**

Secretary/Clerk Watkins provided copies of regular minutes for May 10, 2022, for approval. **Motion made by Commissioner Gary Hickman to approve minutes, seconded by Commissioner Tom Sells.** Motion passed unanimously.

### **TREASURER'S REPORT & BOARD APPROVAL OF BILLS:**

Secretary/Clerk Watkins provided copies of financial reports for discussion. Expenses for May 11, through June 14, 2022, were \$203,685.98 and payroll for the same period was \$61,267.99 for a total of \$264,953.97. **Motion made by Commissioner Gary Hickman to approve accounts payable and financial statements as drafted, seconded by Commissioner Tom Sells.** Motion passed unanimously.

### **PUBLIC INPUT:**

None

## **OLD BUSINESS:**

### ➤ ROAD/BRIDGE REPAIR & MAINTENANCE

Director Lynn Troxel discussed attached report. Director Troxel stated that the water truck was getting closer to being done. Power poles on Boise River Road have been relocated by Idaho Power and plans will continue for the rebuild in the fall.

### ➤ GOODSON ROAD IMPROVEMENTS

Engineer Tim Blair presented J-U-B Engineers DRAFT Curve Realignment Exhibit for Goodson Road. Estimated grand project total is \$2,063,000. Options also include posting a low-level speed limit in that area. Discussion was held regarding the best option for the District. The Board directed Director Troxel to request that Stadium Development conduct a speed study and a safety audit of the curves in question. **Motion made by Commissioner Gary Hickman to authorize Director Troxel to discuss speed study with Stadium Development, seconded by Commissioner Tom Sells.** Motion passed unanimously.

### ➤ CALDWELL URBAN RENEWAL DISTRICT

Attorney William Gigray drafted letter to City of Caldwell expressing its decision to not participate in the Caldwell North Urban Renewal Area. **Motion made by Commissioner Gary Hickman to authorize Chairman William Hartman to sign letter, seconded by Commissioner Tom Sells.** Motion passed unanimously.

## **NEW BUSINESS:**

### ➤ LON DAVIS SECTION LINE

Director Troxel gave summary of information that was received regarding a residential approach issue between neighbors on the north side of Market Road at the Lon Davis intersection. After looking through all of the records that the District has, as well as information from title reports conducted for the properties in question, it appears the issue is between the property owners and does not include the District. **Motion made by Commissioner Gary Hickman to authorize Chairman William Hartman to sign letters to property owners at Lon Davis Road north of Market Road intersection, seconded by Commissioner Tom Sells.** Motion passed unanimously.

### ➤ FY2023 BUDGET WORKSHOP

Secretary/Clerk Watkins gave summary of anticipated income for FY2023. Preliminary property tax figures and HDA revenue will increase from last year. Operational increases for fuel, repairs & maintenance, chip seal, weed control, and supplies are expected. Discussion was held regarding projects that will be done in FY2023, and COLA. Budget workshop will continue to July meeting.

**ACCHD/IAHD REPORT:**

Attorney William Gigray stated that there may be changes that affect ACCHD Standards regarding proposed amendments to the County's land division process.

**MOJO REPORT:**

None

**CORRESPONDENCE:**

Engineer Tim Blair stated that he was aware of an updated application for Treasure Valley Renewables and that a public hearing was scheduled for August 4, 2022. He also responded to administrative land division for property at Market Road & Lon Davis Road as well as one on Goodson Road. Engineer Blair attended a meeting regarding Project 600 in the area of HWY 44 and Farmway Road.

Abigail Troxel received a scholarship from Idaho Association of Highway Districts.

**EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):**

None

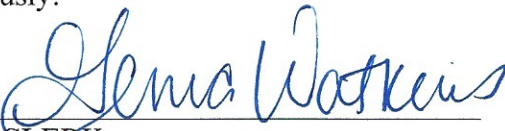
**NEXT BOARD MEETING:**

Next regular board meeting is scheduled for July 12, 2022, at 9:00 a.m.

**ADJOURNMENT:**

With no further business to come before the Commissioners, meeting is adjourned. **Motion made by Commissioner Gary Hickman to adjourn at 10:07 a.m., seconded by Commissioner Tom Sells.** Motion passed unanimously.

  
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CHAIRMAN

  
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CLERK