

*These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.*

## **MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, May 11, 2021 at 9:01 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

\*Chairman William Hartman proceeded to lead all in attendance in the Pledge of Allegiance.

### **PRESENT:**

Commissioners William Hartman, Tom Sells, Gary Hickman, Director of Highways Lynn Troxel, Secretary/Clerk Genia Watkins, Attorney Carlie Foster, and JUB Engineer Tim Blair (via telephone).

### **VISITORS:**

John Carpenter (via telephone conference)

### **APPROVAL OF AGENDA:**

Secretary/Clerk Watkins reported that the agenda was posted on Thursday, May 6, 2021 at 11:30 a.m. **Motion made by Commissioner Tom Sells to approve agenda as posted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **APPROVAL OF BOARD MEETING MINUTES:**

Secretary/Clerk Watkins provided copies of April 13, 2021 regular meeting minutes and April 22, 2021 special meeting minutes for approval. **Motion made by Commissioner Tom Sells to approve minutes as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **TREASURER'S REPORT & BOARD APPROVAL OF BILLS:**

Secretary/Clerk Watkins provided copies of financial reports for discussion. Expenses for April 14, 2021, through May 11, 2021, were \$92,155.97 and payroll for the same period was \$36,411.18 for a total of \$128,567.15. **Motion made by Commissioner Tom Sells to approve accounts payable and financial statements as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **PUBLIC INPUT:**

None



**OLD BUSINESS:**

➤ ROAD & BRIDGE REPAIR MAINTENANCE

Director Lynn Troxel summarized the attached report. Title reports came back for properties with easement questions on Lon Davis and Market Road. Reports show that easements exist for homes that use the existing driveway. Director Troxel feels that the issue has been cleared up.

**NEW BUSINESS:**

➤ VARIANCE 2021-01; JOHN & CINDY CARPENTER

Mr. John Carpenter joined the meeting via phone conference. Director Lynn Troxel gave the Board a summary of variance that Mr. Carpenter has applied for. He is requesting driveway spacing adjustment to 75' instead of 140' for a proposed new driveway on French Road. Mr. Carpenter is seeking this variance due to Canyon County Board of Commissioners' Findings of Fact, Conclusions of Law, and Order concerning AD2020-0029APL. Mr. Carpenter stated that neighbor who lives where the proposed driveway is planned to be constructed is okay with his plans. Engineer Tim Blair would like to see the proposed driveway on site. Attorney Carlie Foster has instructed Mr. Carpenter to get a letter of support from Mr. Boyd Matthews before the Board issues a decision on the variance. Mr. Carpenter feels like he needs to proceed with construction of the driveway so that he can get irrigation going on his farm acreage. The Board will review requested documents and Engineer Tim Blair will do a site evaluation before the next regular meeting to determine their decision on application for variance. **Motion made by Commissioner Tom Sells to table decision on Variance 2021-01 until next meeting, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

**ACCHD REPORT:**

None

**MOJO REPORT:**

Crushing is still in progress.

**CORRESPONDENCE:**

None

**EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):**

None

**NEXT BOARD MEETING:**



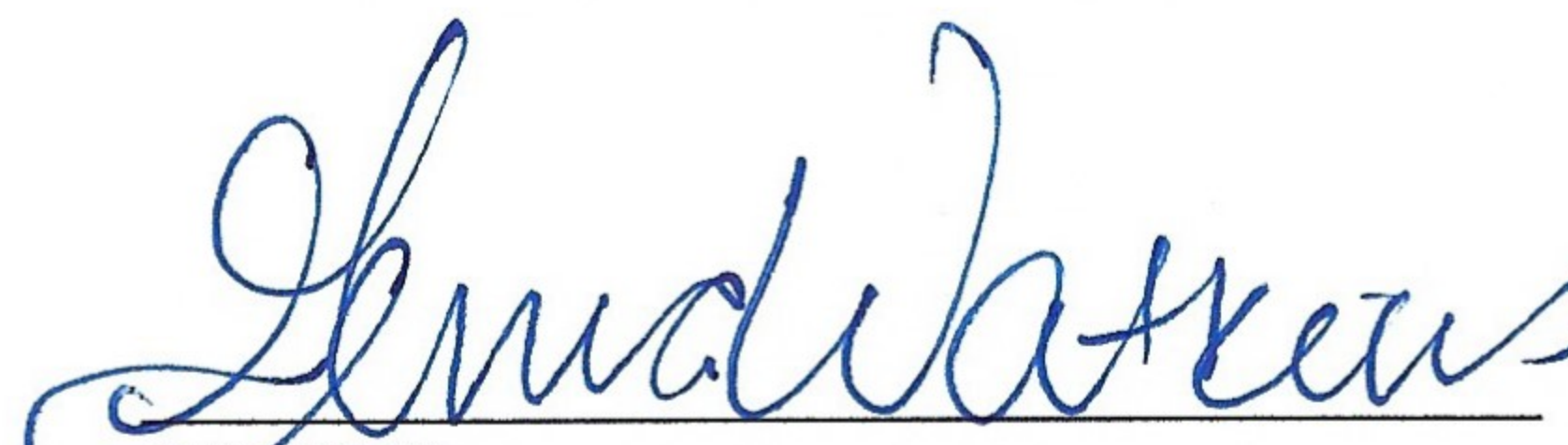
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Next Board meeting is scheduled for June 8, 2021 at 9:00 a.m.

**ADJOURNMENT:**

With no further business to come before the Commissioners, the meeting was adjourned at 9:57 a.m.

  
CHAIRMAN

  
CLERK