

## **MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, September 14, 2021 at 9:02 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

\*Chairman William Hartman proceeded to lead all in attendance in the Pledge of Allegiance.

### **PRESENT:**

Commissioners William Hartman, Tom Sells, Gary Hickman, Director of Highways Lynn Troxel, Secretary/Clerk Genia Watkins, Engineer Tim Blair, and Attorney Carlie Foster via teleconference.

### **VISITORS:**

Dennis Jones  
Jordan Roberts  
Dan Roberts

### **APPROVAL OF AGENDA:**

Secretary/Clerk Watkins reported that the agenda was posted on Thursday, September 9, 2021 at 11:30 a.m. **Motion made by Commissioner Tom Sells to approve agenda as posted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **APPROVAL OF BOARD MEETING MINUTES:**

Secretary/Clerk Watkins provided copies of August 10, 2021, regular meeting minutes for approval. **Motion made by Commissioner Tom Sells to approve minutes as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **TREASURER'S REPORT & BOARD APPROVAL OF BILLS:**

Secretary/Clerk Watkins provided copies of financial reports for discussion. Expenses for August 11, 2021, through September 14, 2021, were \$83,156.64 and payroll for the same period was \$38,540.49 for a total of \$121,697.13. **Motion made by Commissioner Tom Sells to approve accounts payable and financial statements as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **PUBLIC INPUT:**

None

**OLD BUSINESS:**

➤ ROAD & BRIDGE REPAIR MAINTENANCE

Director Troxel summarized the attached report.

**NEW BUSINESS:**

➤ APPEAL OF VARIANCE 2021-02; DANIEL ROBERTS @ 9:35 A.M.

Patron Daniel Roberts is requesting the Board to reconsider their decision on Application for Variance 2021-02. Mr. Roberts has always intended for the property to service his own house, and then build homes for his son and daughter. Ideally, he would like approval for his approach to service three (3) residences. Original decision was to approve Variance 2021-02 with conditions of approval to include service to only two (2) residences. Commissioners are aware that there are no other options for Mr. Roberts to access his property except this area. **Motion made by Commissioner Tom Sells to update conditions of approval for Variance 2021-02 to have access service only three (3) residences, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ APPLICATION FOR VARIANCE 2021-04; DENNIS JONES

Patron Dennis Jones is requesting to have Grey Sage Road extended to Silver Sage Estates Subdivision No. 1. Length of Grey Sage Lane with a cul-de-sac will exceed ACCHD standards. Grey Sage Lane is the only point of access for this subdivision. Mr. Blair stated that he has no objections to this request. **Motion made by Commissioner Gary Hickman to approve Application for Variance 2021-04 for Dennis Jones, seconded by Commissioner Tom Sells.** Motion passed unanimously.

➤ APPROVE & AUTHORIZE SIGNATURE FOR RURAL PRIORITIZATION WORKGROUP RECOMMENDATION

**Motion made by Commissioner Tom Sells to authorize chairman signature for Rural Prioritization Workgroup Recommendations, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ REVIEW AND APPROVE J-U-B ENGINEERS, INC.'S AGREEMENT FOR PROFESSIONAL SERVICES

**Motion made by Commissioner Tom Sells to approve J-U-B Engineers, Inc.'s Agreement for Professional Services, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ DISCUSS ATTORNEY RECOMMENDATIONS AND AUTHORIZE CHAIRMAN TO SIGN PROFESSIONAL SERVICES AGREEMENT

*These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.*

Discussion was held regarding the District's options of attorney representation to replace Attorney Carlie Foster. Director Troxel and Secretary Watkins would like to hire White Peterson to represent the District. **Motion made by Commissioner Tom Sells to approve hiring of White Peterson to represent the District and authorize Chairman to sign legal services agreement, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

**ACCHD REPORT:**

None

**MOJO REPORT:**

None

**CORRESPONDENCE:**

Engineer Tim Blair discussed some of the correspondence he has been working on for the District. He is working on responses for the Stadium Development and Grant's Landing and will have those sent back to them soon.

New employee will be starting on September 20, 2021.

**EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):**

None

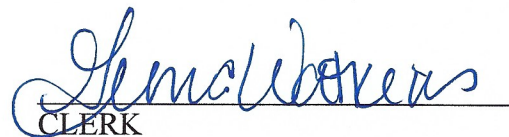
**NEXT BOARD MEETING:**

Next regular board meeting is scheduled for October 12, 2021 at 3:00 p.m.

**ADJOURNMENT:**

With no further business to come before the Commissioners, the meeting was adjourned at 10:36 a.m.

  
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CHAIRMAN

  
\_\_\_\_\_  
CLERK