

## **MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, May 12, 2026, at 8:59 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

*\*Chairman William Hartman proceeded to lead all in the Pledge of Allegiance.*

### **PRESENT:**

Commissioners William Hartman, Tom Sells and Gary Hickman, District Secretary/Clerk Genia Watkins, Attorney Jay Kiiha, and Engineer Tim Blair

### **VISITORS:**

None

### **APPROVAL OF AGENDA:**

District Secretary Watkins reported that the original agenda was posted on Thursday, May 7, 2026, at 12:30 p.m. **Motion made by Commissioner Tom Sells to approve agenda, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **APPROVAL OF BOARD MEETING MINUTES:**

District Secretary Watkins provided copies of regular meeting minutes for April 14, 2026, and special meeting minutes for April 30, 2026, for approval. **Motion made by Commissioner Tom Sells to approve presented meeting minutes, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **TREASURER'S REPORT & BOARD APPROVAL OF BILLS:**

Copies of financial reports were presented for discussion. Expenses for April 15, 2026, through May 12, 2026, were \$134,245.60 and payroll for the same period was \$53,985.56 for a total of \$188,231.16.

**Motion made by Commissioner Tom Sells to receive the treasurer's monthly financial report and place it on file for the fiscal year audit, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

**Motion made by Commissioner Gary Hickman to authorize the disbursement of funds from the District's treasury in the sum of \$188,231.16 for payment of the bills as presented by the Treasurer, seconded by Commissioner Tom Sells.** Motion passed unanimously.

**PUBLIC INPUT:**

None

**SPECIAL BUSINESS:**

None

**OLD BUSINESS:**

➤ **ROAD & BRIDGE REPAIR MAINTENANCE**

District Secretary/Clerk read Director Troxel's attached report.

**NEW BUSINESS:**

➤ **ICCU C.D. MATURITY & INVESTMENTS**

District Secretary/Clerk Watkins presented the Board with options for investments for our ICCU C.D. that will mature on May 14, 2026. **Motion made by Commissioner Tom Sells to reinvest \$3,000,000 into 12 month C.D. with ICCU, and to deposit interest earned into operating account, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **CONSIDER VALLEY REGIONAL TRANSIT FY2027 FUNDING REQUEST**

District Secretary/Clerk Watkins presented the Board with a document from Valley Regional Transit requesting funds from the District for administrative costs for the program. With no routes in Notus Parma Highway District's area, the District will not share administrative costs. **Motion made by Commissioner Gary Hickman to deny funding request for Valley Regional Transit FY2027, seconded by Commissioner Tom Sells.** Motion passed unanimously.

➤ **DISCUSS & APPROVE PURCHASE OF WILLIAMSEN GODWIN PUP TRAILER**

District Secretary/Clerk presented the Board with quote prepared by Kenworth Sales for a 2026 3 axle Williamsen Godwin pup trailer. **Motion made by Commissioner Tom Sells to approve purchase of 2026 Williamsen Godwin 3 axle pup trailer in the amount of \$72,691, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **DISCUSS FY27 BUDGET OPTIONS**

District Secretary/Clerk presented a rough draft of the working budget for FY27. With recent legislation changes, funding that was received from the general fund will be cut

almost completely from our budget. Canyon County has not sent out preliminary figures for property taxes, but that should be coming in the next month or so.

No action was taken. Discussion will continue next month.

**ACCHD/IAHD REPORT:**

None

**MOJO REPORT:**

None

**ENGINEERS REPORT:**

Engineer Tim Blair discussed attached report. Hexon Road Bridge ribbon cutting will be held on Friday, May 8, 2026 at 10:30 a.m.

**CORRESPONDENCE/GENERAL MATTERS:**

Chairman William Hartman discussed an issue with an irrigation canal crossing being removed by the Farmer's Co-Operative Ditch Co. The patrons have expressed that they believe the crossing is under the jurisdiction of Notus Parma Highway District. Historically, this has not been maintained by the District nor is expected to be developed. Attorney Jay Kiiha directed the Board to contact him if we received any type of correspondence from patron or their attorney.

**EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):**

None

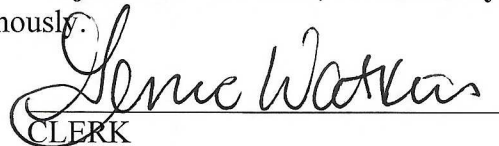
**NEXT BOARD MEETING:**

The next regular meeting will be June 9, 2026, at 9:00 a.m.

**ADJOURNMENT:**

With no further business to come before the Commissioners, the meeting was adjourned.  
**Motion made by Commissioner Gary Hickman to adjourn at 9:56 a.m., seconded by Commissioner Tom Sells. Motion passed unanimously.**

  
CHAIRMAN

  
CLERK