 Our Lady of Pity Pre-School

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 Our Lady of Pity Annexe

 Pre School

Our Lady of Pity Pre School, Our Lady of Pity Primary School, Rigby Drive, Greasby, Wirral, CH49 1RE. 0151 677 6813. Email[: ourladyofpitypreschool@live.co.uk](file:///C%3A%5CUsers%5CHelen%5CDesktop%5C17-18%20admissions%20list%20master%5Cadmissions%20waiting%20list%5C%3A%20ourladyofpitypreschool%40live.co.uk)

Our Lady of Pity Annexe Pre School, St. Catherine’s Church, Birkenhead Road, Hoylake, Wirral, CH47 5AF. 0151 632 6336. Email: olopannexepreschool@gmail.com

**Joint Admissions Policy**

A place will be allocated for a Playgroup session or a Pre School session at the appropriate site depending on a child’s home address. Regular liaison will be made between the two Pre Schools to ensure that the waiting lists are up to date.

Children who live in Greasby, Irby, Pensby, Thingwall, Newton and Frankby, or who have attended the Greasby site Playgroup, will be allocated a place at the Greasby site Pre School.

Children who live in other areas of the Wirral not mentioned above, or who have attended the Annexe site Playgroup will, be allocated a place at the Annexe site Pre School.

**Primary School Admissions**

Please be aware that attending a specific Preschool does not qualify you for a place at Our Lady of Pity R.C Primary School or determine your allocation of site i.e. Greasby site or Annexe site. Primary School Admissions are dealt with by the Local Education Authority Council at the appropriate time and strict criteria is adhered to.

**Out of Area Applications**

Discretion will be made by the Pre School Management Committees for those children who wish to attend the Pre School they are not in area for. Supporting letters for this should be submitted **with** the initial application, or within 5 days of the Open Days, so as to be included in the Allocation Day considerations.

**Application**

An invitation to ‘Open Days’ and application forms will be sent out in the Spring term to those children on the waiting list for that setting.

The following selection criteria will be employed in the event of the demand for places exceeding the number of places available:

* children who have previously attended that setting
* children on the waiting list
* siblings of children who have previously attended that setting
* Management Committee discretion
* Preferred sessions will be accommodated if possible but alternative sessions may be offered.

**Confidentiality**

Contact details for applications will be shared between the two Preschools.  No details will be shared with any outside agency.