

Official Pacific Lutheran Response to the COVID-19 (Coronavirus) Pandemic

Approved by the Pacific Lutheran Board of Directors 3/12/20

Pacific Lutheran Jr. / Sr. High School has monitored the spread of the COVID-19 virus the last few weeks. It has consequently established a plan to best handle the quickly-changing situation and will follow this plan as its official response to the state of emergency which has been declared in CA. Any and all questions concerning Pacific Lutheran's response to the coronavirus should be directed to Principal Lucas Fitzgerald at 714-488-4182 (cell) or by emailing him at lfitzgerald@paclutheran.com. Every effort will be back to provide immediate answers to our community as answers are able to be provided.

Step 1 – Spiritual Response - Pacific Lutheran board, staff, students and parents will be in constant prayer for our school, community, and nation and looks to Jesus as the true source of comfort and peace during this difficult situation. Pastoral and/or theological support will be provided to students and their families who are struggling with some of the COVID-19 related stressors currently occurring in our communities. The following verses summarize the hope we have in our good God and is the ultimate and final answer to the COVID-19 situation.

Blessed is the man who trusts in the Lord, whose trust is the Lord. He is like a tree planted by water, that sends out its roots by the stream, and does not fear when heat comes, for its leaves remain green, and is not anxious in the year of drought, for it does not cease to be fruit. – Jeremiah 17:7-8

When I am afraid, I put my trust in you. In God, whose word I praise, in God I trust; I shall not be afraid. What can flesh do to me? – Psalm 56:3-4

When you pass through the waters, I will be with you; and through the rivers, they shall not overwhelm you; when you walk through fire you shall not be burned, and the flame shall not consume you. – Isaiah 43:2

3/12/2020 - Pacific Lutheran is currently in "Step 1" and looks to the Lord Jesus Christ our Savior from sin, disease, death and the devil for peace and assurance.

Step 2 – School will continue as "Normal" with mitigation efforts in place.

1. No sick students/staff will be permitted to participate in school-related activities (academics, athletics, school events, etc.) "Sick" includes but is not limited to students who are consistently coughing, have sore throats, are exhibiting colds or flu-like symptoms, demonstrate respiratory problems, etc. Sometimes judgment calls will need to be made by school administration and the school will always err on the side of community safety when making this determination of whether or not a person is sick.
2. Evaluate need for large(r) group gatherings and refrain from whole school public gatherings when not needed. Projected changes may include staggering lunch times for junior high school and high school students, utilizing classroom spaces with the most open air, class learning occurring outside, etc.
3. School will immediately increase daily sanitizing which will include twice-daily bathroom cleanings and increased cleanings of desks, door knobs, classroom sinks and other common areas. Pacific Lutheran will make hand sanitizer available to its students and will

strongly encourage and monitor sound hygiene efforts by students and staff. Signage will be posted prominently on campus to this effect.

4. Teachers will immediately begin considering how instruction would occur remotely if the school were to cease on-site instruction in the near future. Teachers are now pre-planning and researching what works best for their classes regarding the strong possibility of remote instruction occurring.
5. Parents keeping their children out of class(es) for reasons related to the coronavirus are free to do so and will have no negative attendance consequences for their students missing class. It is parents and students' responsibility, however, to make up missed assignments and, returning missed work to teachers.
6. Administrator in conjunction with the Pacific Lutheran Board of Directors' Executive Committee will authorize the school to go to "Step 3" when: (1) Student/staff member is determined to have COVID-19; (2) Student/staff member is confirmed to have come into contact with someone with COVID-19. (3) Los Angeles Department of Public Health advises the school to suspend on-site school operations; (4) School/Staff absenteeism requires remote instruction to occur.
7. Administrator/Board of Education Executive Committee make the determination that the school should close utilizing applicable L.A. County Health directives and when "Step 3" is warranted as found in #6 found directly above.

3-12-2020 Pacific Lutheran is presently in "Step 2" of its Coronavirus Response.

Step 3 – Lesson Planning Time (No on-site instruction/school closed) – Pacific Lutheran will need additional time (2-3 days) for teachers to prepare for remote learning.

During this planning time, school staff will either be meeting in person or virtually to create a cohesive plan for high quality remote-based instruction that is as "normal" to the flow/feel of their courses as possible. Clear communication will occur at the end of this planning time by classroom teachers and also by Principal Lucas Fitzgerald or his designees as what learning will look like moving ahead.

The school will make every effort to provide supervision of students free of charge during the Lesson Planning Time when school is closed and as allowed by L.A. County and as the school has a capacity to do so. Signed waivers will be required by parents for Pacific Lutheran staff to handle any student supervision during "Step 3."

Step 4 – Remote Instruction Period – Pacific Lutheran will instruct students remotely, administration and teachers will communicate regularly with our school community, and changes/updates will be implemented as the situation evolves.

School communication related to the Coronavirus will occur through Gradelink, emails/texts, and through the school website in a consistent fashion. Once it has been determined by L.A. County Department of Public Health and Pacific Lutheran Administration/Board of Directors' Executive Committee that school can safely resume, on-site school instruction will resume in either Step 1 or Step 2 based upon the conditions