

# **Equipment Training: Using E Poll Pad to Check-in Voters**

# ID required for Texas Voter

If you possess one of the following forms of acceptable photo ID, you must present it when voting in person

- ★ Texas Driver License issued by the Texas Department of Public Safety (DPS)
- ★ Texas Election Identification Certificate issued by DPS
- ★ Texas Personal Identification Card issued by DPS
- ★ Texas Handgun License issued by DPS
- ★ United States Military Identification Card containing your photograph
- ★ United States Citizenship Certificate containing your photograph
- ★ United States Passport (book or card)



# At the Check-in Table, Ask Voter to Present Photo ID

Texas Driver Licenses, some Texas ID cards and some Texas Election ID Certificates will scan on the Poll Pad.

Other acceptable photo IDs will not scan, so you'll have to do a "Manual Entry".

**IF VOTER CAN'T PROVIDE ANY OF THE TOP ID'S, SEE THE ALTERNATE ACCEPTABLE ID LIST ON THE BOTTOM.**

**IF PRESENTED WITH A "LIMITED TERM TEXAS DRIVER LICENSE", see next slide.**

Do not possess and cannot reasonably obtain one of these IDs? Fill out a declaration at the polls describing a reasonable impediment to obtaining it, and show a copy or original of one of the following supporting forms of ID:

- ★ A government document that shows your name and an address, including your voter registration certificate;
- ★ Current utility bill;
- ★ Bank statement;
- ★ Government check;
- ★ Paycheck; or
- ★ (a) A certified domestic (from a U.S. state or territory) birth certificate or (b) a document confirming birth admissible in a court of law which establishes your identity (which may include a foreign birth document).



\* With the exception of the U.S. Citizenship Certificate, for voters aged 18-69, the acceptable form of photo identification must be current or have expired no more than 4 years before being presented for voter qualification at the polling place. A person 70 years of age or older may use a form of acceptable photo identification that has expired if the identification is otherwise valid.

**Exemptions:** Voters with a disability may apply with the county voter registrar for a permanent exemption to showing acceptable photo ID or following the Reasonable Impediment Declaration procedure at the polls. Voters with a religious objection to being photographed or voters who do not present an acceptable form of photo identification or follow the Reasonable Impediment Declaration procedure at the polls because of certain natural disasters may apply for a temporary exemption to showing an acceptable form of photo identification or following the Reasonable Impediment Declaration procedure at the polls. Please contact your voter registrar for more details.

# Acceptable Photo ID

- **Ask Voter if they have an acceptable form of photo ID.**
- **If Voter says “No”,**
  - **Ask if Voter can “reasonably obtain” acceptable photo ID**
  - **If Voter can’t reasonably obtain acceptable photo ID, ask if Voter “possesses” one of the acceptable forms of supporting ID**
  - **If Voter does, but it’s not with them, Voter may leave and return with it. When Voter returns with it, Voter fills out a Reasonable Impediment Declaration, signs, Judge/Lead signs, and Voter casts a regular ballot**
- **Note this! Poll Workers may not question the “reasonableness” of Voter’s Reasonable Impediment**

# Limited Term Driver Licenses don't qualify them to vote, unless they present Citizenship Papers



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- ★ Current utility bill;
- ★ Bank statement;
- ★ Government check;
- ★ Paycheck; or
- ★ (a) A certified domestic (from a U.S. state or territory) birth certificate or (b) a document confirming birth admissible in a court of law which establishes your identity (which may include a foreign birth document).



## If a Voter Doesn't have a Photo ID, Voter may Sign a Reasonable Impediment Statement, then Cast a Regular Ballot

- Voter must provide copy or original government document that shows Voter's name & address including:
  - Voter's registration certificate
  - Driver license from another state
  - ID card issued by federally recognized Native American tribes
- Voter must provide copy or original of:
  - Current utility bill
  - Bank statement
  - Government check
  - Paycheck
  - Certified domestic birth certificate
  - Document confirming birth admissible in a court of law which establishes Voter's identity
- **The only cards that will "scan" are TDLs and the newer Texas ID cards**

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# When Checking in a Voter...

## Photo ID

- Ask for a “Photo ID”, not a “Driver License”.
- If Voter is 18 – 69 years old, ID can’t be more than 4 years expired.
- If Voter is 70 and older, it can be expired any length of time as long as it’s otherwise valid.

## Voter Registration Card

- (E) next to VUID # on voter registration card means Voter is not required to present an ID or execute a Reasonable Impediment.

## If the name is not an exact match

- Voter signs Similar Name Affidavit on Poll Pad.

## When Photo ID address doesn’t match Poll Pad address

- Ask Voter which address is correct.
- If Photo ID address is correct, Voter fills out a Statement of Residence form before they vote.
- If Poll Pad address is correct, process Voter unless Voter has moved out of Nueces County.

“Suspense” by Voter’s Name? Voter fills out Statement of Residence before voting.

# E Poll Pad: Checking in Voters on “Suspense”

- Many Voters panic when they find out they’re on “Suspense”
- Assure Voter that in most situations they can vote if they fill out the Statement of Residence first
- The Voter Registrar will put a Voter on “Suspense” if they have not voted for a specified period, or if there is a question of their identity, their address, or if Voter hasn’t responded when Voter Registrar tried to reach them

# Checking in Voters: VUIDs

- If a Voter has ever registered in Texas, the Voter has a VUID, which is displayed on the Voter Registration card that is sent to the Voter
- If you are able to get that VUID, it's much easier for Voter Registrar to track what happened if a Voter's name can't be found in the E Poll Pad
- Otherwise, the Voter Registrar needs date of birth, full name, and maybe Voter's social security number to locate them in the Voter Rolls

# If you can't find Voter's Name in Poll Pad

During a Manual Entry, try just entering the first 3 letters of their last name.

If that doesn't bring the name up, then ask questions! Like these:

Could your registration be under another first, middle or last name?

- Have you changed your name recently?
- Do you have your Voter's Registration Card?
- Do you remember if you ever registered to vote?
- When did you register to vote?
- Have you moved into or out of Nueces County recently?
- When was the last time you voted in Nueces County?
- Which address do you consider your current home?
- If you STILL can't locate them in the Poll Pad, call Voter's Registration at 361-888-0404.

# Checking in Voters: Correct names

- If E Poll Pad has Voter's correct name, that means the Voter Registrar has the Voter's correct name
- If Voter's name is not the same as the name on the photo ID presented, the Department of Motor Vehicles (DMV) needs to change their records
- If "we" (Voter Registrar) have the correct name, we encourage Voter to get with the DMV to change Voter's name, so that we match
- But, if Voter's name in the E Poll Pad differs from Voter's photo ID, we select "Similar Name Affidavit" and have Voter sign that they are the same person

# Checking in Voters: Correct addresses

- **If E Poll Pad has Voter's correct address, that means the Voter Registrar has the Voter's correct address**
- **If Voter's address is not the same as the address on the photo ID presented, the Department of Motor Vehicles (DMV) needs to change their records**
- **If "we" (Voter Registrar) have the correct address, we encourage Voter to get with the DMV to change Voter's address, so that we match**
- **So, we don't need to request a Statement of Residence**

# Voters Changing Addresses

- **Most Voters don't understand that when they change addresses, that may change their precinct**
- **If they didn't change their address before showing up to vote, their vote may be disenfranchised if they expected to vote for their new address' local candidates or measures**
- **Encourage all Voters to use the Statement of Residence to get their address changed at the Polling Place: faster, easier and secure for the next election**

## Accept Photo ID

- Hold up Photo ID to compare to Voter's face
- Is it a Texas ID, a Nueces address, and does it look like that person?
- If so, click "SCAN BARCODE" if it's a TDL or a newer DPS ID card
- If it's any other photo ID, click "MANUAL ENTRY" (see below)
- Remove ID from poll pad tray
- Compare ID to Poll Pad screen, showing Voter's registration details
- Flip Poll Pad screen forward so that Voter can see screen
- Ask Voter if name, date of birth and address are correct
- If Voter says "yes", say "please click the ACCEPT button"
- If Voter doesn't think the info is correct, ask what is incorrect?
- If Voter says address isn't correct, Voter fills out Statement of Residence form.
- Ask Voter to sign Poll Pad.
- Ask Voter to click "DONE SIGNING" button.
- Sign your initials in the box.
- Click blue button at top right.
- Poll Pad receipt prints.
- Ask Voter to sign Poll Pad receipt.
- When you get signed Poll Pad receipt, return Voter's Photo ID.
- Hand Poll Pad receipt to Controller operator to scan.
- Direct Voter to Controller operator.
- Controller operator provides Voter access code, and says "please take a piece of paper"

# E Poll Pad: Troubleshooting

- **Sometimes the E Poll Pad refuses to accept new data that is being downloaded from the Elections Department. It's important that this information be downloaded ASAP because it includes who has voted where, and which Voters have been added or removed from the Voter Rolls.**
- **To do a “hard re-set”: hold down power button and the “circle” on the IPad at the same time**
- **Alternate method: press volume button up then release, press volume button down then release, then hit the power button**

# Setting up the Scanner's Black Box: Secure it!

- Assemble the black box
- Secure the Scanner above it by locking it in
- Insert the ballot suitcase
- Lock the black box
- Zip tie seal the opening door to the black box, and document the zip tie seal number on the seal verification log. You will not remove it until the end of Early Voting.
- When you set up the black box for Election Day, put a zip tie seal on it, and document it on the seal log. You will not remove it until the end of Election Day.

## Controller: After Issuing Access Code to Voter, What Happens if They Don't Finish Voting?

- A “FLEEING VOTER” starts marking a ballot but leaves before casting it on the DUO, or scanning it on the Scanner.
- If you can catch the Voter before they drive away, have them come back to cast their vote.
- If you cannot catch them, spoil the ballot by pressing DUO's Poll Worker **blue button** and select the “Spoil Ballot” button.
- Whether spoiling a ballot, because that is what Voter wants or because of a “Fleeing Voter”, please document it on the daily Register of Spoiled Ballots.
- Clip the Register of Spoiled Ballots and ballot together in Spoiled Ballots bag.
- Call Nueces County Elections Department when spoiling a ballot ONLY if you need help.
- Another reason to click “Spoil Ballot” on the DUO is when paper jams in the DUO and you can't get it out!
- ALSO, when a partially printed ballot jams in a DUO and you are able to retrieve it and reprint it, save damaged ballot and enter Voter's name on daily Register, with ballot clipped to Register.
- Voter may spoil up to 2 ballots and vote the third.
- Everyone working in the Polling Place should be watching Voters when they are present.

## Tips for the Poll Worker that is working the Controller

- **Don't select the blank "ballot" for the Voter: scatter them and ask Voter to select one, saying "they're all blank, and they're all alike"**
- **You may get questions as to why someone has signed their ballot (on the bottom right-hand side, vertically)**
- **Your answer is that Kara Sands signature, as the Nueces County Clerk during Early Voting, is certifying that their ballot is authorized for voting**
- **On Election Day, the Judge/Lead signs the blank "ballots"**

# Role Plays:

- **Role-play resolving registration issues**
- **Role-play resolving identification issues**
- **Role-play interacting with Poll Watchers, Secretary of State inspectors**
- **Role-play with Voters checking in**
- **Role-play assisting Voters**
- **Role-play handling trouble at the polls**
- **Role-play resolving disability issues**
- **Role-play prohibiting cell phone use**

## **Poll Workers' Schedule: Setting Up Before Elections**

- **Judge/Lead will inform you when you are setting up. It's usually a day or so before opening**
- **Judge/Lead checks issued supplies and equipment, and informs Elections Department if anything's missing**
- **Poll Workers document seal numbers before removing. Set up DUOs, Controller, and Scanner. Power up to make sure everything works. Don't open polls! Shut off and seal equipment after testing.**
- **Set up tables, chairs, forms, sample ballots & legal display board on table closest to entrance. Tape down all wires with blue painter's tape. Tape signs on doors and tables: (on Election Day only) # of voters who voted every 2 hours, No Wireless Devices/Cameras, ID Required for Texas Voters, Prohibition of Hand Guns, (on Election Day only) 4 nearest Voting Locations**
- **Place outside signs**

# When you arrive to work EV or ED

- **Verify all equipment serial numbers; compare with those already entered on seal verification form**
- **Start turning on Controller, Scanner, Poll Pad and DUOs at 6am to be ready by 6:55am for a 7am opening, and 7am to be ready by 7:55am for an 8am opening.**
- **Check Controller and Scanner for correct date, time, polling location, and Zero count**
- **Run Zero Tapes on Controller and Scanner & have Judge/Lead, at least 1 Clerk and no more than 2 Poll Watchers sign**
- **Place Zero Tape in the Daily Folder**
- **At 7am or 8am, open doors and direct Voters to check-in table**

# Fill out Seal Verification Form before setting up equipment.



## Nueces County Elections Department Early Voting Seal Verification Log

Location: | Training

Election: November 4, 2025 Constitution

Instructions: Verify the starting seal number is correct. At the end of the day, log the seal # for each device. The next day, verify that the

Equipment	Serial Number	Starting Seal	Oct. 20th	Oct. 21st	Oct. 22nd	Oct. 23rd	Oct. 24th	Oct. 25th	Oct. 27th	Oct. 28th
Controller										
Scanner										
Pollpad										
Pollpad										
Duo										
Duo										
Duo										
Duo										
Duo										
Duo										
Duo										
Duo										
Duo										
Duo										

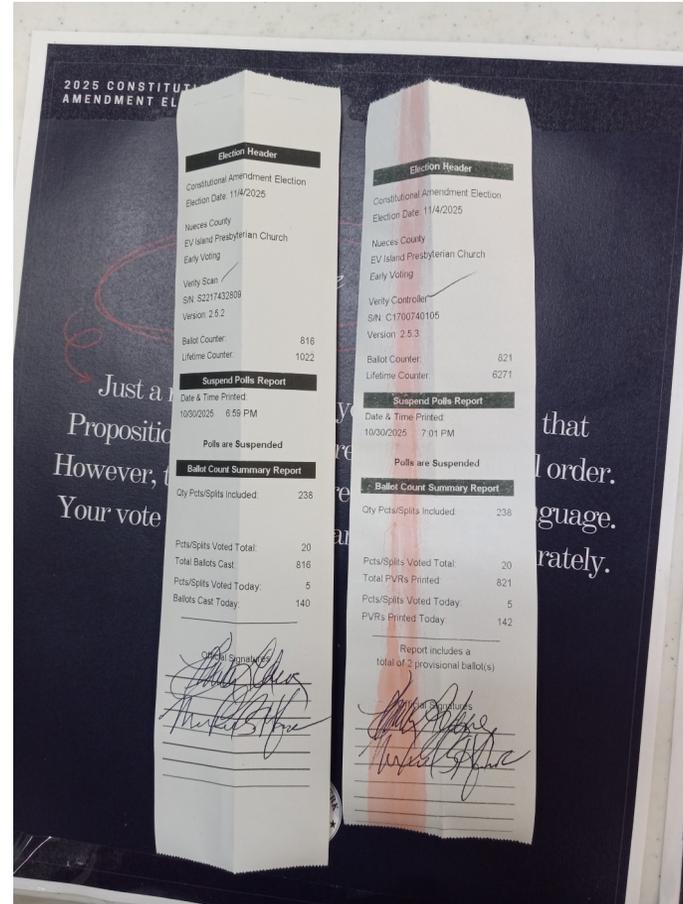
# It's closing time! – Handling the Voters

- At closing time, ask all waiting Voters to line up inside Polling Place, if they all fit inside
- If people are waiting in line to vote **at closing time**, they must be **allowed** the opportunity to vote
- If possible, **close and lock** doors to the Polling Place
- Whether inside or outside the Polling Place, position a Poll Worker **after the last person in line**, or distribute numbered identification cards to people waiting in line
- Judge/Lead prevents voting after closing time by persons who are not entitled to do so

# AFTER VOTERS LEAVE, CLOSE THE POLLS

- On both Controller and Scanner
- Run “Zero” **Reports** on Controller and Scanner, and tear them off. Run 3 copies of each.
- **Compare numbers** on Controller and Scanner to Poll Pad, and the number of Poll Pad Receipts you have.
- Judge/Lead signs, and at least 1 Clerk and no more than 2 Poll Watchers sign.
- Fill in information on daily envelope and daily numbers spreadsheet, if one is provided
- **EVERY DAY OF EARLY VOTING, CALL IN YOUR NUMBERS OR TEXT PICTURES OF YOUR CLOSING SPREADSHEET AND “ZERO” REPORT TAPES, AS REQUESTED BY ELECTIONS DEPARTMENT**
- **ON ELECTION DAY, YOU DON’T NEED TO CALL IN YOUR NUMBERS**
- Turn off Controller, Scanner, Poll Pad and all DUOs. **Put 1 copy of Zero Report** in Controller and Scanner, close, lock, and seal them all. Judge/Lead keeps a copy of each. Put a copy of each in your daily envelope. Ask in advance what needs to be driven to the Courthouse: usually Controller, Scanner, Poll Pad, Ballot Suitcase/Trolley and unused ballot papers.
- **Bring in outside signs and remove signs from doors if necessary.**

# Closing Paperwork: Closing Tapes



# Closing Paperwork: Fill out Daily Envelope

**MAIN ENVELOPE – EARLY VOTING**

EV Location: Island Presby. Date: 12-2-24  
 Election: Bunoff 12-14-24

Fill out form below (instructions on back) and include in this envelope:

- Zero Report -Scanner & Controller (First Day of Early Voting) Don't forget to initial
- Open/Suspend Polls Report Scanner & Controller Don't forget to initial
- Poll Pad Receipts
- SOR's, Reasonable Impediment, Voter Registration Cards
- Duo Seals

**Verity Reconciliation Log – Early Voting (Scan & Controller)**

**OPEN POLLS**  
Enter the Start of Day Ballot Count from each device, from the Open Polls reports.

1. Scan Start of Day Ballot Count (from the Scan Open Polls report)	$\emptyset$
2. Controller Start of Day Ballot Count (from the Controller Open Polls report)	$\emptyset$

**SUSPEND POLLS**  
Enter the End of Day Ballot Counts from the Scan and Controller Close Polls Report. Enter the Number of Voters Checked In using polling place records.

3. Scan End of Day Ballot Count (from the Scan Close Polls report)	322
4. Controller End of Day Ballot Count (from the Controller Close Polls report)	#1) 313 (#2) 11 = 324
5. Number of Voters Checked In (including provisionals)	83 + 240 = 323

Access Codes Issued	324
Access Codes Voted	322
Access Codes Expired	$\emptyset$

Ballots Spoiled	$\emptyset$
Replacement Ballots Issued	$\emptyset$

Comments: bot controller # C1700736308 froze at 4:38 pm after 213 voters switched to 2nd controller C1700742505 printed 11 voter access

Signature: [Signature] Date: 12-2-24

**MAIN ENVELOPE – EARLY VOTING**

EV Location: Island Presbytorian Date: 12-9-24  
 Election: Rune #

Fill out form below (instructions on back) and include in this envelope:

- Zero Report -Scanner & Controller (First Day of Early Voting) Don't forget to initial
- Open/Suspend Polls Report Scanner & Controller Don't forget to initial
- Poll Pad Receipts
- SOR's, Reasonable Impediment, Voter Registration Cards
- Duo Seals

**Verity Reconciliation Log – Early Voting (Scan & Controller)**

**OPEN POLLS**  
Enter the Start of Day Ballot Count from each device, from the Open Polls reports.

1. Scan Start of Day Ballot Count (from the Scan Open Polls report)	1265
2. Controller Start of Day Ballot Count (from the Controller Open Polls report)	959

**SUSPEND POLLS**  
Enter the End of Day Ballot Counts from the Scan and Controller Close Polls Report. Enter the Number of Voters Checked In using polling place records.

3. Scan End of Day Ballot Count (from the Scan Close Polls report)	1495	1495
4. Controller End of Day Ballot Count (from the Controller Close Polls report)	1189	1189
5. Number of Voters Checked In (including provisionals)	230	Cum. 1496

#72(74) 2173(755)

Access Codes Issued	232
Access Codes Voted	230
Access Codes Expired	0

Ballots Spoiled	2
Replacement Ballots Issued	$\emptyset$

Comments: 5 mail-in ballots surrendered  
 $\emptyset$  curb  
 $\emptyset$  provisional

Signature: [Signature] Date: 12-9-24

# Closing Paperwork: Daily Numbers Spreadsheet



## Nueces County Elections Department Early Voting - Daily Closing Numbers

Election: December 14, 2024 City of Corpus Christi Runoff

*7 to 10 days*

MUST BE COMPLETED DAILY BEFORE CALLING IN YOUR NUMBERS

Island Presbyterian Church	Office Epulse	Poll Pad Check-ins	Poll Pad Receipts	Scanner Count	Controller Access Codes Issued	Canceled Booth or Expired Codes	Spoiled Ballots	Voters Canceled Mail Ballot at Polls	Provisional Voters
Monday, December 2nd		83+246 = 323	326*	322	323+1 = 324**	0	0	1	3
Tuesday, December 3rd		291+280 = 573	249	572	261	0	0	0	0
Wednesday, December 4th		324+497 = 821	248	820	250	0	4	0	0
Thursday, December 5th		523+477 = 1000	180	999	181	0	0	2	1
Friday, December 6th		568+698 = 1266	266	1265	266	0	0	2	0
Monday, December 9th		741+755							
Tuesday, December 10th									

COMPLETED BY: Kimberly L. Young

KS20240805

\* 3 are provisional  
 \*\* ticket # 314 & 315 weren't printed - scanned but no access codes produced - so they didn't register - freeze

# Early Voting: Daily Closing Procedures

- **Lock all equipment (DUOs, Scanner, Controller) with keys and zip ties and record the seal numbers on seal verification log**
- **Lock up all filled-out paperwork in the “cage”**
- **Lock up the unused ballots in the “cage”**
- **Put the locked Controller in the “cage”**
- **Put the E Poll Pad in the “cage”**
- **Lock the “cage” and Judge/Lead takes the key**
- **If a key to the Polling Place was provided to Judge/Lead, Judge/Lead takes the key, too**

# **Last Day of Early Voting: Closing Procedures**

- **Pack up paperwork, unused ballots, Scanner, Controller, E Poll Pad, Ballot Suitcase, and trolley and put them in Judge/Lead's car to transport to the courthouse**
- **Lock up DUOs, seal with numbered zip ties, record the seal numbers on seal verification log**
- **Lock the “cage” and Judge/Lead takes the key**
- **If a key to the Polling Place was provided to Judge/Lead, Judge/Lead takes the key, too**

# Election Day Closing Procedures

- **Pack up paperwork, unused ballots, Scanner, Controller, E Poll Pad, Ballot Suitcase, and trolley and put them in Judge/Lead's car to transport to the courthouse**
- **Lock up DUOs, seal with numbered zip ties, record the seal numbers on seal verification log**
- **Lock the “cage” and Judge/Lead takes the key**
- **If a key to the Polling Place was provided to Judge/Lead, Judge/Lead takes the key, too**

# Judges/Leads: Guard Your Keys!

**BLACK BAND:** unlocks the outer case to the Controller, Scanner, DUOs

**PURPLE BAND:** unlocks screens to Controller, Scanner, DUO & DUO-Go

**YELLOW BAND:** unlocks ballot box's front right and back locks

**GOLD-COLORED KEY:** unlocks ballot box's top lock

# Poll Workers: Things to Remember

- Never leave **Controller** unsupervised.
- **Check machines** regularly for items left behind.
- **Compare counts** frequently on **Controller, Scanner, Poll Pad** and **Poll Pad receipts**.
- Complete **paperwork** as it happens.
- Limit **conversations** while Voters are present. Talk softly, so Voters can concentrate.
- Don't discuss or speculate on number of votes received by any candidate or measure.
- Voters are not allowed to wear any clothing, hats, etc., with the name of a candidate, measure or party on the ballot.
- Voters may bring in voter's guides/sample ballots, but must keep in pocket/purse while waiting to vote.
- Do not share the names of ANYONE who has or has not voted.
- Don't panic! Call Elections Department if you need anything! We are here for you.

# Things I learned the hard way...

- Poll Pad: Sometimes the Voter Registrar enters names **with or without a space**. Like “Mc Gregor” instead of “McGregor”, or “Delagarza” instead of “De La Garza”. If you can’t find Voter’s name in Poll Pad without spaces, look for it with spaces.
- Poll Pad: Under Manual Entry, when you select “Advanced Options” and then (for example) VUID, you have to **click “Search”** to see the results.
- **Poll Pad: If you run 2 poll pads, you have to run 2 mifi’s.**
- Poll Pad: If you scan a TDL that has already voted, the regular screen won’t come up. Instead, it looks like the results of the search screen with Voter’s name highlighted with “Voted” in the middle.
- Poll Pad: If the blue light on the printer flashes red, change the paper.
- Poll Pad: If the Poll Pad arrives at your polling place with the **white cord not connecting the iPod screen to the Printer**, you have to remove the blue metal box and plug the white cord into the Printer, which is inside the blue metal box. The white cord plugs into the iPod on the right in the center, and plugs into the black box underneath.
- **Poll Pad: if you need to reprint your Poll Pad receipt, look up the Voter manually, and next to the Voter’s name, click on the wheel and enter code “Texas” and it gives you the option to reprint. NOTE: you can’t reprint from a Poll Pad from which it didn’t originate.**

# More things I learned the hard way...

- **Poll Pad:** if you get a call from someone in Kara's office asking you to temporarily stop processing Voters and update the poll pad, PLEASE DO IT! Updates are necessary regarding voters' information and who has voted.
- **Poll Pad:** keep control of the Poll Pad receipt. It's necessary in an audit. It's easy for a Voter to walk off with it thinking it's their "receipt" or "access code". Instead of letting Voter hand it to Controller operator, have Poll Pad operator give Poll Pad receipt to Controller operator.
- **Poll Pad:** if Voter has moved and we don't have their current address, they're voting for races pertinent to their old precinct. Even if they fill out a Statement of Residence, that won't go into effect until the Voter Registrar updates their record. That means the things they're voting on may not represent their neighborhood!
- **Scanner:** has an emergency drop slot, on the top right corner of the black box, where you can drop the ballot(s) if the scanner loses power or is unable to scan. The bag accepting the ballots is separate from the bag that is accepting the previously scanned ballots, so you can easily access them to scan them once electrical power has returned.
- **Scanner:** if it doesn't read the barcode, try cleaning it first before you call the office. To do this, open the front lid and that exposes the scanning area. Only use a micro fabric cloth. Do not use a paper towel.
- **Controller:** if the Controller paper jams while printing "Zero" Report, change the paper. If it still doesn't print a whole copy, turn off power, unlock and re-dock DUO. Then lock DUO again, turn on power again and "Zero Report" will reprint.

# Some more things I learned the hard way...

- **DUO GO:** The DUO GO printer needs to be **FULLY CHARGED** to allow the paper to be inserted and printed. While you are loading the DUO into the DUO GO (to take to the curbside Voter), keep the DUO GO plugged into the power cord. Otherwise, you use so much battery power that it won't print after the Voter votes.
- **DUO GO:** If the ballot fails to print, plugging it into the power cord won't make it print. The only way it will print is to let it charge for several more hours before using it again. That means that the Voter has 2 choices: return much later to vote curbside or come inside. Before the Voter tries to vote again, call the Elections Department to cancel their check-in, then process the Voter on the Poll Pad as you normally would.

# Early Voting vs Election Day: Differences

- ED: Equipment: there are always more ED locations than EV locations, so set up is required at some that weren't used for EV
- ED: Political party pays Poll Workers, not County, so timesheet is different
- ED: Required to post numbers on door every 2 hours
- ED: Required to post nearest voting locations in case Voters have a wait
- ED: 2 Poll Workers at a time assist Curbside Voter
- ED: Judge/Lead brings new equipment to be installed before ED: new E Poll Pad, Controller, Scanner, ballot suitcase, and new blank ballots
- ED: Poll workers have to take the Oath of Assistance again before polls open

# Helpful Names and Numbers

- **Nueces County Election Department: 361-888-0385**
- **Nueces County Voter Registrar: 361-888-0404**
- **Texas Secretary of State's Office: 1-800-252-2216, option 2**
- **Nueces County Republican Party: 361-452-5448**
- **Nueces County Democratic Party: 361-885-0095**

**Thank you SO MUCH for your work with  
Nueces County Elections! We couldn't do it without you!**