



## 2021-22 Official's Registration Procedures

Official's registration for all sports will open on April 15<sup>th</sup>, 2021, and close on March 31<sup>st</sup>, 2022 for the 2021-2022 school year. Please keep in mind, the chapter you belong to may have set deadlines for you to register by.

### Account Profile (On the NJSIAA website)

1. This is a one-time process (not yearly) that must be completed before you can register.
2. If you have an account already, then you are set to register for your sports.
3. If you registered for sports last year, then you do have an account.
4. When you create your account, you must use the email address that you used for ZebraWeb.

### Registration

1. Make sure you have an account profile (See above).
2. Make sure you are signed in.
3. Follow the registration instructions on our website under the "Officials" menu.
4. Consent to the background check and the general release clause
5. Pay appropriate registration and background check fees

### Cadet Programs

1. All chapters that have cadet programs that do not permit their cadets to officiate at any level (V, JV, SO, Fr) may instruct their cadets that they do not have to register with the NJSIAA as long as they follow the procedures below:
  - The cadet is not permitted to officiate at any NJSIAA level
  - The cadet must always shadow an active official
  - The cadet must never be left alone to make an "on-field" call or decision
  - The chapter will take full responsibility regarding the cadent
2. All chapters with cadet programs that require their cadets to officiate sub-varsity games as part of their cadet program must have the cadets register and become active officials with the NJSIAA.

## **NJSIAA Officials Registration Levels:**

**1. Registered** – Registered officials can be assigned to games but cannot work any games until they become an active official. All registered officials are covered by the NFHS Liability Insurance. A registered official is any official that has:

- Completed the registration process with the NJSIAA
- Consented to the background check & general release clause
- Paid the appropriate registration and background check fees
- Registered officials that have not become active will receive two notifications (warning & forfeiture) regarding their registration level to officiate. See dates below:
  - Fall warning notice July 15 ~ Fall forfeiture August 1
  - Winter warning notice November 15 ~ Winter forfeiture December 1
  - Spring warning notice February 15 ~ Spring forfeiture March 1

**2. Active** – Active officials are eligible for all levels of contests by the NJSIAA. Each chapter will determine the readiness of each of its officials. All active officials are covered by the NFHS Liability Insurance. An active official is any official that has:

- Completed the registration process with the NJSIAA
- Consented to the background check & general release clause
- Paid the appropriate registration and background check fees
- Complete all eligibility requirements (see below).

**3. Inactive** – An inactive official is not permitted to work any NJSIAA contests at any level until they become active. All inactive officials are covered by the NFHS Liability Insurance if they choose to officiate any contest other than NJSIAA, Semi-Pro, and Professional levels. Inactive officials do not receive rulebooks from the NFHS. An inactive official is any official that has:

- Registered as “Inactive” with the NJSIAA
- Paid the appropriate “Inactive” registration fee

**4. Suspended** – Any official that has been suspended, will not be assignable and will be pulled from all games they have already been assigned to until the suspension level has been lifted.

A suspended official is any official that:

- Is currently suspended by the NJSIAA
- Has a level two or three flagged background check
- Is not in good standing with their chapter

## **Officials Eligibility Requirements**

- All officials must clear the following eligibility checks:
  1. Pass the background check
  2. Take the concussion course
  3. Pass the NFHS part I test with an 80% or higher
  4. Be in good standing with your chapters

# NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

1161 Route 130 North, Robbinsville, NJ 08691-1104

## Memorandum

**To:** All NJSIAA Officials  
**From:** Tony Maselli, Assistant Director  
**Date:** March 1, 2021  
**Re:** 2021-2022 Officials Registration Information

## 2021-2022 Officials Registration

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<b>Registration Fees</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
1st Sport	\$55	\$55	\$55
Each Additional Sport	\$35	\$35	\$35
Inactive	\$20	\$20	\$20
Background Check	\$10	\$10	\$10
Late Registration Fee (After 3/31)	\$10	\$10	\$10

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Note: All eligibility requirements will expire on June 30<sup>th</sup> of each year. Please do not take the NFHS Concussion course until July 1 or later of each year.