

Vermont Foster Adoptive Family Association

Meeting of the Board of Directors on May 8, 2018 at [REDACTED] in Randolph

Board Members Present: Dan [REDACTED], Erinn [REDACTED] (incoming) Bill [REDACTED], Troy [REDACTED], Anne [REDACTED] (incoming) Robyn [REDACTED], Lisa [REDACTED], Cinn [REDACTED], Sue [REDACTED], Valarie [REDACTED] (incoming) Sarah [REDACTED] (incoming)

Others Present: Joan [REDACTED], Michelle [REDACTED] (on phone) Barb [REDACTED], Sarah [REDACTED], Mary [REDACTED], Heather [REDACTED]

Board Members Absent: Natasha [REDACTED] (outgoing) Pat [REDACTED]

Welcome from Dan [REDACTED] and appointment of new President/handover to Erinn [REDACTED] (elected on April 13, 2018).

Will use typical motion/second/vote for decisions but otherwise run meetings conversationally.

District representatives: District reps can be appointed by their local district association. Discussion: Should people employed by their district DCF office be able to be representatives? By-laws do not specify—the by-laws need some work. Recommendation from ERF to consider potential conflicts of interest that may exist and consider only foster or adoptive families who are not currently employed to be considered for district representation.

Barre: Troy [REDACTED]

Bennington: Valarie [REDACTED] (new)

Brattleboro: Brenda [REDACTED] (Erinn to check in with her)

Burlington:

Hartford: Sarah [REDACTED] (new)

Middlebury: Martha [REDACTED] (may switch to Robin Scott)

Morrisville: (Joan [REDACTED] talking to people about this)

Newport:

Rutland: Cinn [REDACTED]

St. Albans:

St. Johnsbury: Michelle [REDACTED]

Springfield:

Members at Large: This position has a more broad role and is not restricted to any type of representation. There are currently FOUR openings for at-large members. If someone is interested in becoming an at-large member, they may contact a member of the VFAFA Board of Directors and the board will consider appointment.

Jody [REDACTED] shall no longer be a member at large.

Lissa [REDACTED] shall no longer member at large.

Pat [REDACTED]

Jim [REDACTED]

Sue [REDACTED]

Lisa [REDACTED]

Conference: Wrap-up meeting on May 11, 2018 at Rutland DCF office. Conference Committee meets once monthly and could use more support (you do not have to attend every meeting to be helpful. The committee selects the theme, puts out RFP's, selects speakers, does fund raising, and lots of other things!

Lisa [REDACTED] is the conference committee chair [REDACTED]. Barb requests that really good notes are kept from this as Pam [REDACTED] is no longer in her position and Joan [REDACTED] has not started the position yet. Lisa to put information about committee meetings on conference website and send it to executive board for distribution. Barb to set up a call-in number: (Skype for Business: 1-802-[REDACTED]. Conference ID: [REDACTED]; Dial in PIN [REDACTED].)

There is a conference coordinator paid \$ [REDACTED] a year via a contract (Jesalyn). Lisa [REDACTED] suggests that we recognize her contribution with an additional financial contribution this year. Discussion about how this would be possible given the business administration needs of VFAPA. Dan to send ERF the contract that has been used in the past.

Dan points out that we do not have an income and he does not find talking about spending money appropriate at this time (although we do have assets).

Bill notes he has not had communication with the accountant, Denise (paid contractor). Bank reports come after the 10th of the month. He ballpark that VFAPA has around \$ [REDACTED] in the bank.

Sue notes that a contract already exists and organizations don't typically pay more than agreed upon. Other notes: the contract may not cover the amount of work required for the position and we need to think about that for the future.

Sarah [REDACTED] makes a motion to research the contracts and know what we're talking about before we do anything else. Lisa [REDACTED] seconds. Motion passes unanimously.

Joan [REDACTED] begins as Central Office Foster Kin Care Manager in June, 2018.

VFAPA "clean up" and administration: Discussion about the cleanup work that the business (VFAPA) currently requires to operate properly at this time. Grant administration reviewed.

VFAPA historically has had \$ [REDACTED] ([REDACTED] was operational and not conference). In addition, the Family Support Fund was [REDACTED] and [REDACTED] for Jesalyn. This contract has shifted and [REDACTED] has been added to it. The conference costs over [REDACTED] to deliver and the State also experienced some cuts. In order to keep the conference in existence, funding came out of the [REDACTED] for the conference.

Tasks to fund: Visiting/organizing district associations, fundraising. Could tasks be funded vs. role? Or is this an employee? Or a contractor? Or multiple contractors?

Instead of June networking meeting, conversations about how to govern/etc. Anne to Doodle poll within the next 72 hours with potential dates.

Website: Lisa [REDACTED] moves to pay website fees annually. Troy seconds. No opposed. Motion carries.

Person who formerly ran the website passed unexpectedly some time ago and VFAPA lost access to the entire thing.

Troy makes a motion to pay for the **ShareFile** at [REDACTED]/year for the year beginning tomorrow. Dan seconded. All in favor. Motion carries. (Discussion included security, transparency within the BOD, etc.)

Web based video conferencing options: Discussion. Sue makes a motion that we go ahead and purchase the [REDACTED]/month access plan. Lisa seconds. All in favor. Motion carries.

Motion by Anne: Operating expenses under [REDACTED] each may be approved by the President of the Board within the next 60 days. Lisa seconds. All in favor. Motion carries.

2018-2019 state grant funds: ERF to talk to Lisa and Dan about intent with measurables listed in the drafted grant.

Facebook Page: Vermont Foster Adoptive Families: Kayla [REDACTED] created. Group chat to ensue about ownership of this account with Robyn coordinating. The grant agreement makes this unclear.

Did not get to these agenda items:

- CAF balance and operation
- Scholarship balance and operation

Motion to adjourn from Troy. Second by Robyn. Meeting adjourns.