

Woodlands at Greystone Parking Committee Charter

The Parking Charter defines the responsibilities of the Parking Committee and includes Objectives and Key Results that will be adjusted or changed quarterly. Performance summary information will be reviewed at Community HOA meetings.

GENERAL GUIDELINES

- All Parking Committee members agree that they shall not post or publish disparaging comments about any homeowners, HOA Board / Committee members, and/or the management company in any written communications and on any social media, website chat rooms or any public forums.
- Parking Committee members shall be released from liability for any and all future acts while serving as an advisor for the Executive Board of Directors.
- Homeowners understand that decisions are made by a majority vote and will submit recommendations for the Board to HOA Management.
- The Parking Committee work at the pleasure of the Executive Board and the chairperson for the board may remove a committee member for non-participation or acting outside of the rules set forth in this charter or the code of ethics and/or dismantle a committee at any time with Board approval.
- The Executive Board may accept or decline to accept a recommendation and may uphold or overrule a decision submitted by Parking Committee.
- The Parking Committee members will not communicate committee matters or decisions outside of the Parking Committee. All official communications should be provided by the committee chair or vice chair as directed.
- The Parking Committee shall abide by the Woodlands at Greystone HOA governing documents including the Rules and Regulations and Covenants and Restrictions as well as the Code of Ethics.

COMMITTEE COMPOSITION

- The Parking Committee will consist of an odd number of committee members for voting purposes with a Chair, Vice Chair, and Secretary.
- Members are nominated by the Chair and may be dismissed by the Chair with Executive Board approval.
- The Chair of the Parking Committee will be appointed by the Executive Board.
- Members will be appointed for 1 year and may be reappointed for additional terms of service.

COMMITTEE RESPONSIBILITIES

- Participate in the review of parking violations and resident concerns regarding parking within the Woodlands at Greystone.
- Hold quarterly meetings, where at least three Committee members attend in addition to the Chair. Records attendance and minutes at quarterly meetings to be reported back to the Executive Board. The EXBO will be advised of the scheduled quarterly meetings.
- The Chair shall call the meetings to order and preside over all scheduled and ad hoc meetings. The Vice Chair may act in the absence of the Chair. The Secretary shall act as the Chair in the absence of the Chair and Vice Chair.
- The Committee chair shall be responsible for all communications to and from the Executive Board but may delegate this responsibility on a case-by-case basis to the Vice Chair.

COMMITTEE OBJECTIVE

- To develop and maintain a reasonable solution to existing parking issues within the community in consultation with the Executive Board and HOA Management.