Note: this document is for information only. Nominations must be filled out and submitted on-line at [this link.](https://forms.office.com/r/hG7fTHn4A5) The deadline for submissions is midnight EST on September 16, 2025.

**COPACET (Council on Program Accreditation for Clinical Ethicist Training) Self-Nomination Form**

Please complete the information below if you wish to nominate yourself to serve on the COPACET Board of Directors. The information you provide will be used by the COPACET Nominations Committee to select candidates to serve on the Board.

**COPACET Mission Statement:**

The mission of COPACET is to promote the highest levels of professional competence of clinical ethicists through:

* development and promotion of professional training standards;
* encouragement of excellence in training program development; and
* review and evaluation of clinical ethicist training programs.

**Nominee Information**

1. Name and Professional Degree(s) and Certification(s)\*

2. Current Position/Title and Organization\*

3. Address\*

4. Phone number(s)\*

5. Email\*

**Qualifying Categories**

To qualify for a position on the Board, you must answer yes to at least one of the questions in this section.

6. Do you have at least one year of experience as a clinical ethics fellowship program director or associate/assistant director (or equivalent)?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

7. Do you have at least one year of experience as a clinical instructor in a clinical ethics fellowship program?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

8. Do you have at least one year of experience as a clinical ethics fellow?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

9. Do you have at least one year of experience as a hiring manager who has hired at least five clinical ethicists?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

10. Do you have at least one year of experience as a university-based clinical ethicist who is compensated at least 50% time for clinical ethics?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

11. Do you have at least one year of experience as a community-based clinical ethicist who is compensated at least 50% time for clinical ethics?\*

* Yes, in my current role
* Yes, within the last 3 years
* Yes, more than 3 years ago
* No

**Experience**

12. Describe your experience, if any, developing training standards and/or educational objectives and competencies in cognitive, psychomotor, and affective learning domains. (Please do not exceed 5 lines of text.)

13. Describe your experience, if any, serving as a site evaluator or conducting self-study or accreditation reviews for CAAHEP or other accrediting bodies for education programs. (Please do not exceed 5 lines of text.)

**Other Experience and Skills**

14. What other types of experience and skills would you bring to service on the COPACET Board? Check all that apply.\*

* Experience in training clinical ethicists
* Experience in leadership positions
* Experience serving on boards
* Board bylaws/policy development
* Fundraising and development
* Financial management
* Public affairs/marketing
* Social media/blogging
* Website design/management
* Community engagement
* Program evaluation
* Experience with CMS pass-through funding

15. Please provide details regarding your answer to the previous question here. (Limit your response to 20 lines of text.)

**Resources and Relationships**

16. If applicable, describe any other types of support you may be able to provide or access that could potentially help COPACET fulfill its mission. We are especially in need of part-time volunteer staff for administrative support, fundraising/grant writing, and website development and maintenance. (Please limit your response to 5 lines of text.)

**Diversity of Perspectives**

17. If applicable, explain how your background or experience might bring a unique perspective that might not be adequately represented on COPACET without your voice. (Please do not exceed 5 lines of text.)

**Duties/Responsibilities of COPACET Directors**

* Attend monthly COPACET Board of Directors meetings and/or conference calls.
* Complete requested tasks between meetings such as reviewing and commenting on documents and preparing for meetings.
* Devote up to 10 hours each month to COPACET activities, plus up to one (1) two-day meeting per year.
* Assist COPACET administrative staff when requested.
* Oversee the governance of COPACET.
* Develop and revise proposed accreditation standards.
* Review and approve proposed budgets and fee structures.
* Make recommendations regarding program accreditation.
* Serve as an ambassador for COPACET to members of the clinical ethics community.
* Avoid conflicts of interest.

Note: Directors receive no compensation from COPACET for these services.

18. Do you commit to fulfilling these duties and responsibilities if you are selected to serve on the COPACET Board?\*

* Yes
* No

**Term of Service**

#### Directors generally elected to serve for a three (3)-year term, except a Director elected as a recent fellowship program graduate serves for a (1)-year term.

#### Directors in good standing who complete a three-year term will be eligible to be nominated for a second contiguous three-year term.

Terms commence at COPACET’s annual organization meeting, held in January of each year.
19. If elected, are you available to serve a full term as described beginning in January of 2026?\*

* Yes
* No

**Interests**

20. Which of the following activities interests you more than the others?\* (Please select at most 2 options.)

* Developing training program standards
* Developing policies and procedures for the accreditation process
* Reviewing programs that apply for accreditation
* Working on governance policies and activities of the Board

Thank you for your interest in serving on the COPACET Board of Directors.