



GRANT APPLICATION

The Lake Country Arts Council is devoted to the development and enhancement of the arts within the District of Lake Country. We support all artists and art organizations and promote cooperation among them, government and business. The Lake Country Arts Council works to advocate the arts in all its forms, and to inform and provide support for arts organizations and individual artists, including professional and emerging artists.

MANDATE

- To promote and foster participation in the arts in Lake Country.
- To encourage development of opportunities to perform, create, exhibit and appreciate the arts
- To serve as a clearing house for information related to the arts
- To bring to the attention of local, regional, provincial, and federal authorities the artistic needs of the community
- To raise funds for carrying out the objectives of the Council
- To encourage the participation of youth in the arts
- To encourage arts education
- To promote community engagement through Arts and other means

DEFINITIONS

In this Policy

- “Artists and art organizations” include individuals, groups of individuals, and organized not-for-profit societies and includes artists of all disciplines.
- “Board” means the Board of Directors of the Lake Country Arts Council
- “Grant Committee” mean a committee made up of two or more members of the LCAC Board.
- “Proposed event” means what the grant is intended to fund.

PURPOSE

The LCAC supports various arts groups throughout the Central Okanagan who wish to create and stage arts related events within the District of Lake Country. Types of events that would be considered for grants:

- Music Events
- Music Festivals
- Live Theatre
- Dance
- Stand-Up Comedy
- Spoken Word
- Arts / Children’s Festivals
- Visual Arts



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We invite eligible organizations to apply for **either** a single PROJECT or MULTI-YEAR (maximum of 3 years) Funding.

APPLICATIONS FOR 2019 WILL BE OPEN UNTIL 5 PM SEPTEMBER 30, 2019, OR UNTIL ALL AVAILABLE FUNDS HAVE BEEN RELEASED.

NOTIFICATIONS:

All organizations will be notified of the status of their application when Board approval is received, approximately 2 - 4 weeks after the grant application is received.

ELIGIBILITY:

- **SINGLE PROJECT** applicants are eligible for funding for a one-time project or event.
- **MULTI-YEAR** applicants are eligible for funding for up to three years and twice in a ten-year period.

Funding Type from LCAC – Cap is a maximum \$1,200 per event/year

- Seed Funding 50%-100% of project for the first event/year of the project
- Sustainment Funding: subsequent year funding 50% of previous year. Requires another funding application to be submitted along with their end-of-event report.
- One-time Projects: 25%-100% of project

ADDITIONAL INFORMATION:

- Must have LCAC logo and our sponsors logos on all promotional materials and must publicly announce these sponsors at the event(s).
- Must provide post-event report including but not limited to:
 - Results measured against project goals
 - Pictures, media coverage and PR materials used that LCAC can utilize for our marketing (must provide waiver / photo releases as needed)
 - How the team worked together with LCAC volunteers
 - Optionally: joint presentation to DLC council as a testimonial



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Applications must include the following to be eligible for consideration by the Grant Committee:

A completed application form, including:

- A clear description of the proposed event.
- Detailed and complete estimate of all the costs and revenues associated with the proposed event, including any net benefit that will accrue to the applicant.
- Description of what LCACA grant funds would be used for.

Reporting: If your grant is approved, a report of project, including financials, must be submitted within 90 days of the completion of your event/project. Please keep your reporting to one page, highlighting the successes and challenges of your event/project. Failure to submit this report will impact the probability of receiving funding in the future.



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Name		
Organization:		
Address:		
Telephone:	Email:	
Are you a member of LCAC:	Yes	No

EVENT INFORMATION

EVENT NAME:		
EVENT DATE:	EVENT TIME:	
EVENT LOCATION:		
EVENT DESCRIPTION:		
ONE TIME EVENT?	ANNUAL EVENT?	
Website	Facebook	Twitter
Instagram	Other	



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How will this event involve/benefit the community of Lake Country?

(If you need additional space, please attach separate sheet – 500 words max)

FINANCIAL INFORMATION

REVENUE

Earned Income: \$
(Ticket sales, Rentals, Sponsorships etc.)

Specify:

Membership Fees: \$

Grants: \$
(Other than LCAC)

Donations: \$

Other Revenue: \$

LCAC Grant Request: \$
(Max \$1200)

TOTAL ESTIMATED INCOME: \$

EXPENSES

Capital Expenses \$

Space Rental: \$

Travel/Transportation: \$

Sets, Props, Costumes: \$

Advertising/Promotion: \$

Office/Administration: \$

Other Expenses: \$

Specify:

TOTAL EST. EXPENSES: \$



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NOTE: Budget must balance – Estimated Income must Total Estimated Expenses

DECLARATION:

By signing below, you certify that all information in this application is full, true and correct to the best of your knowledge.

Name (please print):

Signature:

Date:

Please print and submit application to info@LCArtsCouncil.org