

Pastoral Parish Council Meeting: May 24, 2023 7 PM in Parish Hall

Present: Father Ongen, Chris Francis, JoAnne Burgardt, Chriss Miller, Andrew Graf, Jordan Graf, JoAnn Farabaugh, Tory Bishop, Leah Noel

Absent: Kerry Holmes

Guests: Lauren Kahoe, Elaine Reyes, Nicole Noel, Andrea Garrett

1. Opening Prayer: Father Ongen
2. Old Business:
 - A. ParishCast: the move to parish-wide implementation begins June 3/4 at the end of each Mass and will continue every weekend in June. For the first two weekends, a ParishCast message will be sent at 5PM Saturday and 10AM Sunday. At the end of each Mass, we will ask all to turn on/look at their phones and inform those who did not receive the message to either create a ParishSoft account or update their account with their cell number. For the last two weekends, we will offer in-person help in the Parish Hall. The goal is to be up and running by end of June; new parishioners will need to register on ParishSoft; to this end, we need to add "Register in ParishSoft" to the new parishioner intake process.
 - B. Parish Directory: JoAnne Burgardt and JoAnn Farabaugh met with the Parish Life Committee to begin the process to have a new parish directory in the fall as the one was done in 2015. The company that appears to be the frontrunner is Unique Church Solutions; JoAnne B. spoke with Waverly Woods, Church Consultant from the company. Some of the benefits include:
 - i. all parishioners who participate will get a free directory and a free 8x10
 - ii. all can buy additional pictures; photographer is available 2-8:30 PM Monday thru Friday and Saturday 10-4 PM
 - iii. for every purchase the parish earns 'points' that can be redeemed for items to help promote the parish.

Projected date for the company to be at the parish is late October/early November; expect 1 weekday and 1 Saturday to for taking pictures.
 - C. Mail/Advertising Campaign: Jordan Graf and Andrea Garrett are working on this; the goal is to target new residents in Suffolk as well as having cards to hand out to visitors at Mass. This may be put on hold pending more information from the church directory company and what they offer via their points program.
 - D. PPC vacancy: Father Ongen approved a waiver to the PPC Constitution: Shaun Bennett was nominated to fill this position; we are waiting to for his decision.
 - E. Parish Clean-up Day: will occur in the Fall.
 - F. Selling blue chairs: Mike Bibbo began the research to replace the blue chairs and the four chair dollies with padded folding chairs (proposed number of chairs is 168 at \$41.65 each) and two 2-tiered caddies for a total of \$9,000.
 - G. Recurring Youth Mass: pending finalization with the Liturgy Committee, the dates for the FY24 Saturday Youth Masses are September 23rd, November 4th, January 6th, March 2nd, and May

18th. The Youth will provide ushers, lectors, altar servers, and extraordinary ministers. Andrew Graf will provide EM training for the youth.

- H. Church Bulletin: the goal is to identify those parishioners who absolutely need a hard copy of the bulletin. In conjunction with this, we will provide information cards (with QR code to take them to the parish website) to visitors at each Mass.
- I. FY24 Theme: at the April PPC Meeting, we agreed on the theme of "Growth" and the Communications Committee will provide several slogans for the PPC Community to vote on (e.g., "Grow in Faith").

3. Events in the next 2 months:

*Coffee and Donuts:

- May 28th: Memorial Day Weekend
- June 11:
- June 25 (last one before Summer Break)

*Adoration: push these events in Committees

- June 2-3
- July 6-7

4. New Business

- A. Jerry Byrne resigned his seat on PPC; a nominee was agreed upon. We will reach out to that individual and offer the seat.
- B. Ann Sweet resigned from the CRE position and from cleaning the church. Ambo announcements will be made to encourage volunteers for both the cleaning team and the lawn care team (Clean Team and Green Team, respectively).
- C. Parish Picnic: September 17, 2023: the plan is to coordinate with the start of Child Faith Formation Classes. Sleepy Hole Park is location and advertisement will begin 6-8 weeks ahead of this event.
- D. September 9-10 is annual Committee Fair.

5. Youth Comments (Leah Noel, PPC Youth Representative): she asked the youth about a youth choir: youth voted this down. The May Busch Gardens trip was a success.

6. Open Mic:

- A. Jordan Graf said Diocese informs us that whoever livestreams the Mass must review the Diocesan media policy and sign the proper paperwork.
- B. VIRTUS Training: all PPC members and anyone involved with the Mass who may interact with vulnerable members must be VIRTUS trained. We will set up a training session.
- C. JoAnn F. proposed a Fundraising Committee Fall Project: a gift basket raffle. Each Committee will put together a themed basket that will be raffled off at the Parish Picnic. Jordan and JoAnn to get together will finalize the details.
- D. JoAnn F. Reported that 4,000 dollars of gift cards were sold.
- E. Chris F. explained that our Committees and Subcommittees perform ministries. The committee (noun) has to DO a ministry (verb); just being on a committee (noun) IS NOT ministry (verb).

7. Father Ongen's Comments: we need to make VIRTUS training a priority.

8. Closing Prayer: Father Ongen.

NEXT PPC MEETING: August 23, 2023