

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the Parish Pastoral Council Meeting - 6:31 PM, August 27, 2025
St. Mary Parish Hall

1. Attendance

A. Parish Pastoral Council: Father Ongen, JoAnn Farabaugh, Chriss Miller, JoAnne Burgardt, Michael McCarrier, Rick Hallenback, Shari Fetterman, Drew Fedorich, Kerry Holmes, Tory Bishop

B. Absent and excused: Allen Kriskowski

C. Committee chair members: Lauren Kahoe (guest: Grace Torremoro), Julie Francis, Mike Bibbo, Andrew Graf, Whitney Lothamer, Cathy Van Wassen, Aggie Dowd, Geralyn Byrne

2. Minutes

A. The meeting was called to order at 6:31PM with an opening prayer by Father Ongen.

B. Old Business

- **Bulletin: Aggie Dowd**

- deadline for information into bulletin: noon on Wednesday 10 days prior to publishing date
- example: August 27, 2025 is deadline for September 6-7th, 2025 Masses
- 200 copies
- bulletin contact person: Shirley Schneider, e-mail shspers@gmail.com, phone 509-570-4683
- no advertisements in bulletin yet; Rich Murnane will start calls to previous advertisers (rich@deepprinting.com)
- Andrew Graf: new bulletin will decrease Father Ongen's announcements after Mass
- Father Ongen: responded he may announce a summary of bulletin insertions

Parish Picnic: Lauren Kahoe

- location is Sleepy Hole Park; food in a 20x20 personal tent; September 7th at 11AM; signup sheet available for dish/food contributions; prizes and games are already supplied
- Kerry Holmes: *The Knights* will grill
- Mike Bibbo: Chris Francis to set up sound for Mass

C. New Business

- **PPC President Request: JoAnn Farabaugh**

- Ministry Chairs attend all PPC meetings to enhance better communication between committees

Respect Life Ministry: Whitney Lothamer

- finished Summer Nights Fundraiser: made \$963.75; need \$2700 for bus to Washington DC Pro-Life March in January 2026; raised \$800 from tickets in 2024; upcoming fundraiser October 19th 2025 at *Coffee and Donuts* event in Parish Hall; theme is Baby Shower; Pac'n Play will be set up to be filled with Crisis Pregnancy Center needed items; QR code is available to see needed items-email Whitney for code; gift baskets raffle is September 20th at

fellowship social; themes of 3 baskets are Game Night, Dog Lovers, and Dinner Party; tickets are \$2, 3 for \$5, and “arm’s length” for \$20; do not have to be present to win; Whitney will send Genius Link for basket donations to those who want to contribute

PPC Pictures: JoAnn Farabaugh

-will send out information, after speaking with Whitney, regarding photographer availability, for those who missed first picture session

Women’s Club: Cathy Van Wassen

-first meeting is September 17th featuring an ice cream social for members’ kick-off
-fundraisers are 3-4 yearly with donations going to Salvation Army, scholarship to graduating senior, etc
-Missions of Women’s Club: 1. support for parish needs; “St. Mary’s Parish Wish List” form was handed out to all present in meeting; 2. Outreach support, and 3. Fellowship support
-Andrew Graf: be sure your “need” is not already stored in church; ask Ministry Chair if your needed item is in storage

OCIA: Geralyn Byrne

-7 people signed up for OCIA; Aggie Dowd asked that we promote the programs put out by Bishop; of the 7 people, 2-3 are unbaptized
-*The Mystery of the Bible* (AFF program) will take place Tuesday Ams
-Adult Faith Formation begins September 7th lasting from Fall to Lent

Religious Education: Julie Francis

-have 16 Catechist; have 20 new students (5 youth/15-16 adults); starts September 8th from 6-7:30PM every other Monday
-2 Service Projects including collection of household needs for 4-Kids and Valentines for seniors

Music: Julie Francis

-choir has 2 new members (Will Campbell and Chris Vaughn); have 18 members including cello player; no *Lessons and Carols* this year due to Julie Francis traveling; this event will return in 2026

Parish Life: Lauren Kahoe

-November is busy with Sunday events including Ministry Fair, Veteran’s Day, and Parish feast; December 19th, 2025 is Simbang Gabi

Liturgy: Andrew Graf

-Father Ongen has leave from September 8th through month of September; 2 8AM Masses will be cancelled; Father Ongen is working on covering other weekend Masses

Parish Information: Andrew Graf

-Confessional will be soundproofed; getting new Devotional Candles; all volunteers/staff are

required to be Virtus trained; 2nd collections during Masses are directed by Diocese and Father Ongen is obligated to comply; the next collection is for Gaza; Father Ongen will be reading a letter to parishioners regarding this collection

Buildings and Grounds: Mike Bibbo

-gas lines are finished; need 3 quotes for sidewalk repair-1 quote is scheduled; Confessional will be soundproofed; had issues in past 3 months with e-mails being hacked; setting up 2 factor identification; Windows 10 will be switched to Windows 11; Mike advised that on "Women's Club Wish List" no personal emails be used; Annual Spending Report will be given after Peanut Fest volunteer duties; there is budget for programs like *Jesus and The Eucharist*; "Formed" program cost went up \$100/month; there is no cap on number of users; parish code is 610

D. Open Mic:

- All information precedes

E. Father's Floor:

- -Special Collection: Gaza is for humanitarian relief and pastoral support; Pope Leo requested
- scheduling of priests when I am on leave in September will be done by Kim Holmes; currently short 2 priests; 2 8AM Sunday Masses will be cancelled

3. Next meeting is on September 24th, 2025 at 6:30 PM.

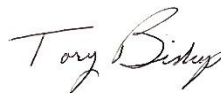
4. Ended meeting at 7:25 PM with closing prayer by Father Ongen.

5. These minutes are approved by the Council Chair and attested to by the Council Secretary.

//SIGNED//

name

Chair, Parish Pastoral Council



Tory Bishop

Secretary, Parish Pastoral Council