

Liturgy Meeting Minutes  
December 8, 2022

Attending: Julie Francis, JoAnn Farabaugh, Sandy Nance, Andrew Graf, Jerry Byrne, Najla Sluder, Tammy Simons, Chris Francis, Duane Anderson, Father Ongen

Julie opened with a prayer at 6:33.

**Old Business**

**Advent Wreath** - Father would like small ornaments and lights on the Advent Wreath as soon as possible. Father would like a larger Advent Wreath next year.

**Christmas decor set up** - Sunday, December 18th after mass. Also, some decorations, like trees, will be set up Friday after mass and will be in place during the funeral. (This was decided in a discussion after the meeting ended.) Poinsettias are coming Monday. We have three live trees so might not need to use the artificial trees. Several of the men volunteered to be here so they can go up in the attic. Julie will check on the battery operated votives for the sconces. We may need to get a few more. The lights for the wreaths are remote controlled. Andrew noted that we need more lights for the trees.

**Chant music before mass** - We still need to tweak the volume but otherwise well received.

**Lessons and Carols** - No advertising has been done. This week emails have been sent out to a few area churches. There was no interest from the children to lector but adult lectors have been assigned. Julie will decorate with as many candles as possible after mass on Sunday. Anyone who can help is asked to do so. The sandwich board will be put out on Saturday and Sunday by JoAnn. Jerry is bringing heaters. The Women's Club has refreshments planned for afterward.

**Team**

**Altar Servers** - There are twelve people who have been trained to be altar servers. Julie has created a schedule for the servers for now until March. A book, Ceremonies Explained for Servers, was shown to the group which will be available for use at masses. Julie would like to purchase a small book, Called to Serve, for all altar servers. Everyone thought that was a great idea.

**Flowers** - Sixty poinsettias are on order and Sandy will probably add a few more since orders are still coming in. Because there is a funeral on Saturday, the 17th, they cannot be delivered until Monday. Julie and Sandy will receive them and place them on the altar that day. Anyone else may come and help. Najla, JoAnn, and Tammy indicated that they could probably help.

**Lectors** - The schedule has been created. It has been linked to the altar server schedule and it will be sent out to everyone tomorrow. Andrew will be a substitute as needed. It was recommended to send to Mike Bibbo to put on the website.

**Music** - Tammy thanked Julie for all her work on Lessons and Carols. New members have joined the choir and others have joined us for Lessons and Carols.

It was noted that funeral planning needs to include the musicians so that when a date is chosen, the family can be assured that music will be provided. Father will discuss this with Kim and they will keep this in mind for the future.

Several boxes of old hymnals have been found. Andrew will look into sending them to the secondhand church store in New York. Otherwise, we will just need to recycle them as there are no good options for donating them. We may want to give parishioners a chance to take one.

## **New Business**

**Christmas masses** - Father is considering doing a Solemn Mass for Christmas. It was decided there will be two - the 8:00 mass on Christmas Eve and the 10:00 mass on Christmas Day. A minimum of four, ideally five altar servers are needed. We need to ensure we have enough red cassocks. Andrew would like to move some items in the altar guild room to the attic to create some more space. Father said this was no problem. A practice for the high mass is scheduled for the servers Friday the 23rd after mass. Both the Saturday and Sunday team will meet together.

Any overflow for extra full masses will go to the hall.

**Installation mass / reception** - Scheduled for January 15th. The liturgy meeting on January 12th will be instrumental in planning for that.

**Open Forum** - Chris proposed that a document holder be put on the ambo so that the table behind the ambo can be taken away. There should only be one credence table in the sanctuary. After discussion, it was decided to try something else. We will rearrange the procedures this weekend. An altar server will sit behind the ambo. After the second reading, the Lector will hand the Lectionary to the altar server who will put it in the sacristy. The Lector will gather the announcements and prayers of the faithful before Mass and take them to and from the altar.

Andrew asked if the red carpet in front of the tabernacle could be thrown out. Father was in agreement.

We are also in need of more kneelers for the altar servers. Chris will purchase five matching cushions while ordering a few of the larger red cassocks needed.

Jerry requested some kind of instruction for parishioners on the proper way to receive the Eucharist. Father will verbally address this.

Father closed the meeting with prayer at 7:36.