

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the Parish Pastoral Council Meeting - 6:31PM, April 23, 2025
St. Mary Parish Hall

1. Attendance

A. Parish Pastoral Council: JoAnn Farabaugh, Chriss Miller, JoAnne Burgardt, Michael McCarrier, Rick Hallenback, Leah Noel, Drew Fedorich, Kerry Holmes, Shari Fenneman, Allen Kriskowski, Tory Bishop

B. Absent and excused: Father Ongen

C. Committee chair members: Lauren Kahoe, Elaine Reyes, Pam Garcia, Andrea Garrett, Whitney Lothamer, Julie Francis, Mike Bibbo, Paul Fletcher, Aggie Dowd, Heleyne Allen, Tillie Rivenbark

2. Minutes

A. The meeting was called to order at 6:31 with an opening prayer by Tory Bishop.

B. Old Business

- **BULLETIN:** Aggie Dowd guided committee members and Ministry Heads through the draft
- -Mike B: recommended removing personal e-mails due to scams; only include e-mails of paid church employees which are church e-mails
- -JoAnn F: include personal phone numbers if individual allows or contact can be Parish Office #
- -Whitney L: expressed that it is very confusing to go through Parish Office/Kim Holmes when there is an event taking place where there are multiple calls; she rec her personal phone number be included when there is planning of an upcoming event related to Respect Life
- -JoAnn F: include logo on cover of bulletin: Mike B to e-mail logo to Aggie D
- -Mike B: include QR code on Bulletin cover
- -Mike B: rec Mission Statement on website not bulletin
- -Kerry H and Rick H: agreed with Mike B
- -Mike B: rec not to include information beginning with "no priest" and "Bishop" on Bulletin draft
- -Aggie D: rec including shut-in names and those needing prayer
- -Aggie D: rec including Mass Intentions and person who sponsored
- -Kerry H: rec including military members; Kerry will retrieve names of those in military
- -Aggie D: rec including Ministry meetings and when members meet
- -Tory B: rec including time of meetings
- -Whitney L: Respect Life meets 2nd Wednesday of each month at 6:00PM
- -Paul F: Haiti Committee meets 2nd Wednesday of each month at 3:00PM
- -Aggie D: rec including information on FORMED
- -Aggie D: deadline for information to be submitted for print is Monday at 10:00AM; information needs to be in to Shirley Schneider the Friday before; cost is the same for 100-200 copies
- -JoAnn F: rec starting with 100 printed copies
- -Mike B: no financial information will be included in Bulletin

- -Mike B: include Finance Council meets 3rd Sunday of month after 10 AM Sunday Mass; he will talk with Father Ongen about keeping this time and date or modifying
- -Aggie D: at May 2025 PPC meeting, she will have formatted copy of Bulletin ready to review
- **PPC MEMBERS' PHOTOS**
- -Whitney L: photographer is available April 11th, 24th, 25th, or at next PPC Meeting, May 28th
- -JoAnn F: photos will be taken May 28th at next PPC meeting
- **CALENDAR AND KEY TRAINING MEETING**
- -JoAnn F: April 26 at 10 AM is Key Training with Mike Bibbo; Calendar Meeting at 10:30 for July through December 2025; November 2025 is meeting for January through June 2026
- -Whitney L: recommended that Respect Life needs key to get in church
- **VIRTIS TRAINING**
- -Kerry H: Joe Dobbins can do training for 3 PPC members May 20th from 6-9

C. New Business

- **PARISH PICNIC**
- -JoAnn F: Father will be away from 09/08/2025 and will return 10/08/2025; picnic date is 09/07/2025 at Sleepy Hole Park; Andrew Graf to rent space
- -Lauren K: theme of picnic is International Foods/Multi-Cultural Foods
- -Kerry H: Mass is at park at 11AM; Father Ongen wishes to fish off the dock with the children

D. Open Mic:

- **HAITI COMMITTEE**
- -Paul F will be at Salvation Army serving food on May 8th; Haiti Solidarity Week begins April 27th through May 3rd; will be selling coffee; will be pairing with Parish Life during Donuts and Coffee April 27th; Mass intentions will be for Haiti each day; Haiti dinner is 09/20; food is goat on a spit, chicken too, guest speaker; tickets are \$20/each
- **PARISH LIFE**
- -Elaine R: Fundraising dinner is 06/07; serving ribs, potato salad, and coleslaw; cost is \$12/ticket; serving from 4PM to 7
- -Lauren K: donut cost is covered thru Dec 2025
- **WIDOWS and WIDOWERS**
- -Pam G: fundraiser will be a cookbook; 6 people are helping; will be pre selling the cookbook; Website will give information regarding deadline for recipe submission; goal is to be done with cookbook by October so book can be used as a Christmas gift
- **RELIGIOUS EDUCATION**
- -Julie F: spoke with Father about changing religious ed to 2nd and 4th Mondays of each month; first day will be 09/08; Sacrament Prep will be 1 Sunday a month; reason for change is children involved in sports tend not to attend on Saturdays
- JoAnn F and Chriss M: there are no conflicts with this change; proceed with change
- **BUILDINGS and GROUNDS**
- -Allen: K proposed another trash bin; after meeting Allen rec 2 more electric vacuums; he is to speak with Chriss M
- -Mike B: let me know and I will budget another trash bin for church

- **RESPECT LIFE COMMITTEE**

- -Whitney L: will be fundraising over Summer; named "Summer Nights"; this includes if people eat dinner at Cazadores Mexican restaurant on Friday nights from 6-8, proceeds will go to Respect Life; Panera has also agreed to participate in this 1x/month; seeking out other businesses to participate; Sweet Frog does not participate; will be looking at Suffolk Barbeque also; fundraising will be from June through August
- Mike B: recommended that Whitney guestimate the budget needed for the fundraising, etc
- Whitney L: another fundraiser will be T-shirts for St Mary's; her brother-in-law has a t-shirt company; other fundraisers will be Baby Shower and Gift Baskets for new mothers

- **YOUTH**

- -Leah N: youth dinner is 04/26; replacement for her as she transitions to college is in process; will know new Youth Representative next meeting

- **WOMEN'S CLUB**

- -JoAnn F: annual Rummage sale is 05/02 from 8-1 and 05/03 from 8-12; will be accepting donations for sale 04/30 and 05/01 from 9AM to 8PM

- **KNIGHTS**

- -Kerry H: annual Knights Convention is in VB May 1-4; John Rector has been contacted about gap between gully and street as a "fall hazard"; has not heard back-will contact again

E. Father's Floor:

- Absent

3. Next meeting is on May 28, 2025 at 6:30 PM.

4. Ended meeting at 7:44PM with closing prayer by JoAnn Farabaugh.

5. These minutes are approved by the Council Chair and attested to by the Council Secretary.

//SIGNED//

name

Chair, Parish Pastoral Council



Tory Bishop

Secretary, Parish Pastoral Council