

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the Parish Pastoral Council Meeting - 6:31PM, 02/25/2026
St. Mary Parish Hall

1. Attendance

A. Parish Pastoral Council: Father Ongen, JoAnn Farabaugh, Chriss Miller, JoAnne Burgardt, Rick Hallenback, Allen Kriskowski, Shari Fetterman, Drew Fedorich, Mike Manthey (new member), Kerry Holmes, Tory Bishop

B. Absent and excused: N/A

C. Committee chair members: Lauren Kahoe, Patrick Kahoe, Whitney Lothamer, Elaine Reyes, Jordan Graf, Mike Bibbo, Paul Fletcher, Andrew Graf, Geralyn Byrne

2. Minutes

A. The meeting was called to order at 6:31PM with an opening prayer by Father Ongen.

B. Old Business

- None discussed

C. New Business

- **OLIVE WOOD CARVING SALE**

- -J. Farabaugh: contacted by couple in West Virginia representing Good Shepard of Jerusalem to display wares; 10% goes to church; it was voted to have them coordinate with Donuts and Coffee Social with Julie Francis as the point of contact

- **CHURCH BUILDING AND GROUNDS**

- -J. Farabaugh: asked for an update on repair list, land search timeline, parking lot considerations
- -M. Bibbo: first priority is improving safety with fixing bricks on steps and railings; other items are floors, pews, external video cameras, light poles, new signage, gutters, downspouts, roof, altar lights, choir loft heating/cooling needs, sell bluestone, stain glass (quote was \$70,000), LED lights, office structural improvements (building 114 years old, has asbestos on pipes), rectory updates
- -M. Bibbo: land update: as stated in previous meetings church needs to have \$700,000-\$800,000 in bank prior to considering purchase of land for a new church; we have \$430,000 in checking
- -A. Graf: land is expensive, we are in a Historic District, we are landlocked which would make it difficult to build a parking lot
- -C. Miller: would it be more cost effective to level the old office building and expand current structure, rather than have 2 buildings on 1 piece of land
- -M. Bibbo: we need to first approach City then approach Diocese
- -R. Hallenback: a committee would need to be established to undertake new land project
- -M. Bibbo: Jessica Drake was seeking out land; she moved; there is no 5, 10, 15, 20 year growth plan right now; church progress needs to be independent of which priest is here

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- **STATIONS OF THE CROSS (03/13/2026)**

- J. Farabaugh: we need volunteers from this committee to help with carrying Cross, carrying candles (2); Tory Bishop and Shari Fetterman volunteered to carry candles,
- Chriss Miller and Allen Kriskowski volunteered to carry Cross, and JoAnn Farabaugh volunteered to read; this will be same night as Fish Fry which is being held from 4-7PM

- **SIMPLE SUPPER**

- -J. Farabaugh: Parish Life has done all the Simple Suppers; she recommended that in 2027, the Ministries help with the Simple Suppers
- -A. Graf: made comment that Simple Suppers are the role of Parish Life
- -C. Miller: recommended Parish Life Ministry ask for volunteers to help

- **MINISTRY HEADS ATTENDING PARISH COUNSEL MEETINGS**

- -J. Farabaugh: stated that Ministry Heads are required to attend PPC meetings only 1x/quarter; next meeting for Ministry Heads to attend is in May 2026, but are welcome anytime, especially if they have any updates or business to bring up

- **PARISH PICNIC**

- -J. Farabaugh: received a comment from Pam Garcia to move picnic from September
- -L. Kahoe: Father will be Philippines through September 2026
- -A. Graf: if picnic is moved to Summer, expect less participants; he recommended August for picnic
- -J. Farabaugh: August 23rd. 2026 was recommended and voted on; Andrew Graf to book Sleepy Hole Park for August 23rd. 2026

- **WEBSITE**

- -M. Bibbo: please get any information you want on Website to me; there are 700 hits/week

- **BULLETIN**

- -A. Graf: information needs to be submitted 15-20 days out to get into Bulletin

- **PRAYER CANDLES**

- -A. Graf: please do not blow out prayer candles; each candle has a 3 hour burning limit

D. Open Mic:

- **RESPECT LIFE: Whitney Lothamer**

- -W. Lothamer: Baby Bottle Fundraiser is underway; it took 25 hours to sort change, count, and roll money last year; there were concerns about money being very heavy to carry to bank
- -M. Bibbo: said he would have it carried to the bank
- W. Lothamer: Hope for Life needs volunteers to go to Planned Parenthood sites for “sidewalk counsel”; they would come to Parish to train volunteers: dates for training are March 22, 2026 and April 11th, 2026
- -L. Kahoe: March 22nd is Father Ongen’s celebration of being a Priest 43 years
- -W. Lothamer: date decided on is April 11th, 2026 after Mass
- -J. Burgardt: you may not get a lot of participants after a Saturday night Mass
- -W. Lothamer: April 22nd is the State March for Prolife in Richmond

- **HAITI COMMITTEE: Paul Fletcher**

- -P. Fletcher: Father Roderique was transferred to Naples, Florida; Belladere, Haiti still has 2

- Priests
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- **YOUTH MINISTRY: Jordan Graf**
- -J. Graf: chili cookoff is upcoming, please buy tickets and attend; there are 7-8 contestants
- **OCIA: Geralyn Byrne**
- -G. Byrne: we have 5 Catechumens and 9 Candidates; Bible Study of Angels has 25 participants
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- **KNIGHTS OF COLUMBUS: Patrick Kahoe**
- -P. Kahoe: there are 11 going for 4th degree Exemplification
- **GREEN TEAM: Allen Kriskowski**
- -A. Kriskowski: please do not block entrances with trash
- **LITURGY COMMITTEE: Andrew Graf**
- -A. Graf: Holy Week last year had 350 at 10AM Mass; Hall will need to be set up for Easter Mass and then quickly rearranged for the Easter Brunch-Party afterwards; he assured Parish Life that they had plenty people to help with this
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E. Father's Floor:

- BUDGET: Ministry Heads have to submit their budgets to the Finance Council prior to
- budget going before the Diocese in May 2026; budget includes July 1st through June 30th

3. Next meeting is on March 25th, 2026 at 6:30 PM.

4. Ended meeting at 7:50PM with closing prayer by Father Ongen.

5. These minutes are approved by the Council Chair and attested to by the Council Secretary.

//SIGNED//

JoAnn Farabaugh

Chair, Parish Pastoral Council



Tory Bishop

Secretary, Parish Pastoral Council