

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the Parish Pastoral Council Meeting - opening at 6:31 PM, 02/26/2025
St. Mary Parish Hall

1. Attendance

A. Parish Pastoral Council: Father Ongen, JoAnn Farabaugh (Chair), Chriss Miller (Vice-Chair), Michael McCarrier, Rick Hallenback, JoAnne Burgardt, Leah Noel, Drew Fedorich, Allen Kriskowski, Shari Fenneman (Newly Appointed), Tory Bishop (Secretary)

B. Absent and excused: Kerry Holmes

C. Committee chair members: Mike Bibbo, Whitney Lothamer, Pam Garcia, Paul Fletcher, Aggie Dowd, Tillie Rivenbark, Elaine Reyes, **Andrea Garrett**, Jordan Graf, Julie Francis, Paul Fletcher, Tammy Simons, Geralyn Byrne

2. Minutes

A. The meeting was called to order at 6:31 PM with an opening prayer by Father Ongen.

B. Old Business

● ***PPC Board Pictures**

- Father Ongen: recommended pictures be placed in Parish Hall and potentially on Facebook
- JoAnn F: rec potential PPC pictures be placed on easel in Parish Hall
- Mike Bibbo: easel takes up too much room; working on getting corkboard for Ministries and pictures of Father, Bishop, and Pope in Hall; when pictures of PPC are obtained, the pictures need to be hung with same background; also need to post photos on Website under Parish Council Tab
- Whitney: mother is a professional photographer; she will ask her mother about contributing her services for PPC pictures; she has backgrounds so all pics show continuity
- Chriss Miller: let us know at next PPC meeting about photographer; all PPC members come to next meeting knowing picture may be taken

***Bulletin Updates/Comments**

- Andrea** G: been receiving negative comments about being "too brief"; what do PPC members want to add; if additions are greater than 1 page (front/back), I cannot accommodate this
- Mike B: rec no more personal e-mails on bulletin; received a personal e-mail from Shirley Schneider. Aggie D: gave testimony that Shirley Schneider is very qualified to formulate bulletin regardless of number of pages
- Allen K: confirmed/agreed with Aggiei about computer credentials of Shirley Schneider
- Mike B: people are paying for ads previously placed in bulletin; reminded us he can post anything needed on Website
- Whitney L: enjoys having a bulletin in hand after Mass
- Aggie D: information in bulletin is frequently wrong; people we are taking Communion to would enjoy having a bulletin with more information; keeps people engaged with parish

- Mike B: we can pay for color, but we cannot afford a 6-8 page bulletin; rec: 4 pages
- JoAnn F: do we need a box for bulletin to pick up after Mass rather than handing out (not commented on)
- Mike B: to get in touch with Shirley Snyder about formulating bulletin; Kim Holmes can print it
- Chriss M: we need a committee to talk about what to include in bulletin: committee should include Aggie D, Tillie R, **Andrea** G, Heleyne A, and Shirley S
- Father Ongen: create a team headed by **Andrea** G

C. New Business

- ***Stations of the Cross:**

- -Father Ongen: PPC members need to lead Stations
- -Jordan G: Youth are leading March 14th, Women's Club, Knights, Liturgy Ministries also will lead;
- all slots are filled according to Liturgy Chair; PPC is filling one of them
- -Elaine R: Simple Supper before Stations is done by Parish Life
- -Father Ongen: no Simple Supper on Good Friday: this is day for Fasting and Abstinence

- ***Constitution:**

-JoAnn F: requires all on PPC to be Virtus trained; 3 members are not trained

-Mike B: Joe Dobbins is certified in Virtus training; he recommended Joe be called about doing training

D. Open Mic:

- ***Whitney L: Baby Bottle Drive** to begin Ash Wednesday; mission is each family fills a (multiple) bottle/s with cash; during Holy Week bottles are returned; check will be given to Crisis Pregnancy Center of Tidewater; treated as a Lenten Mission
- -Whitney L: **40 Days for Life**: to make a flyer; mission is to pray for 1 hour outside of Planned Parenthood in Virginia Beach; no other parishes have signed up yet; our Ministry will meet again 2nd Wednesday of March to discuss
- -Father Ongen: Baby Bottle Drive has not been given emphasis; need a campaign to be successful
- -Chriss M: may have more impact if Whitney introduces Baby Bottle Campaign at Ambo after Mass this upcoming weekend
- -Mike M: this would allow parishioners to know who is Chair of the committee
- -Whitney L: confirmed that Crisis Pregnancy Centers do work; she has a personal testimony
- ***Pam G: Widow and Widowers**: 16 people have signed up for Widows and Widowers gatherings; to meet March 12th for 90 minutes every other month
- ***Paul F: Outreach Shrove Tuesday** (pancake supper) is March 4th from 5:30-6:45PM; sold 60 tickets thus far; last year had 78 tickets sold and received donations
- -Paul F: **Salvation Army** needs canned meat and peanut butter; Salvation Army feeds school children after school; Dr. Milton has a box of diapers, canned goods; Lisa Wilson at Salvation Army has donated COVID home tests to St Mary's

*Leah N: **Youth** dinner has yet to be planned; Chili Cookoff went well; Leah will be going to college and is looking for Youth Ministry replacement as she exits her position

*Mike B (Finance): fiscal year begins July 1st; will be meeting with Ministry Heads to fill out budget and review process for **money reimbursement**; Ministry Heads have to sign off on purchase requests which assures accuracy, then submit to Kim Holmes; if request is > \$500, then Father Ongen approves request

-Mike B: to review **Security Alarm Process** with Ministry Heads; if alarm sounds and it is not a break in, we are fined \$100; Mike is first on list to be called when alarm sounds/Paul F is second on list to be contacted

-Mike B: **Financial Book Audits** have to be passed; books have to balance; we have \$400,000 in St Mary's account; we still have to be aware of expenses; Electric Bill last month was \$1,500; if thermostat is turned up, please turn back down prior to leaving building; Tax Forms have to be postmarked by Jan 31st; delay in delivery is due to Suffolk Post Office; file a complaint with Post Office so delays are reported; bills cannot be placed in Blue Box outside of Parish Office-key has been lost

-Mike B: **Fish Fry** is April 4th, before Stations of the Cross, from 330-6:30; lunch Fish Fry is technically too cumbersome with so few customers; will not be serving till 3:30; menu is Fish and Chips, not beans, coleslaw as was in past

-JoAnn F: Woman's Club will have **bake sale** during Fish Fry

*Jordan G: **Calendar Meeting** needs to be done prior to May 2025; to include events taking place between July 1-Dec 31st; there is already a conflict between Youth and Outreach Committees

-JoAnn F: tentative date for Calendar Meeting is April 26th at 10AM; JoAnn F to lead

-Chriss M: if anyone is considering a new program/event, please come with dates

*Jordan G: **Lenten Mission** is 6:30 PM on April 1 and 2; this includes testimonials as to "how you came to Catholicism"; Jordan will send a flyer outlining event

Mike B: mentioned he needed information to post on Website

*Paul F: **Haiti Cultural Dinner** is on September 27th

E. Father's Floor:

- PPC members will be introduced and blessed during fellowship after Mass March 16th

3. Next meeting is on March 26th at 6:30PM at St. Mary's in Parish Hall.

4. Ended meeting at 07:43PM with closing prayer by Father Ongen.

5. These minutes are approved by the Council Chair and attested to by the Council Secretary.

//SIGNED//

JoAnn Farabaugh



Tory Bishop

Chair, Parish Pastoral Council

Secretary, Parish Pastoral Council