

Whispering Oaks II  
Board MEETING MINUTES  
November 8, 2021

I. Call to Order

Jarrold Cavanaugh called to order the regular meeting of the Whispering Oaks II Board at 7:02 pm on November 8, 2021 at the Whispering Oaks II Clubhouse.

II. Roll Call

The following were present at the meeting: Jarrod Cavanaugh, Anthony Clausen, Martyna Warren, Karen Wigginton, Scott Koukola, Raquel Manocchio, Janie Cunningham, Nikki Greenwell and Drew Scovanner.

III. Guest Presentation (Agenda tabled for ACC Presentation by Resident David Lee)

David Lee requested approval for inground pool. Mr. Lee submitted documentation and permits as well as Safety Standard Sheet from City of Jeffersonville. Discussion with Board regarding details of project. Board requested additional documents prior to ACC approval. Mr. Lee will email additional information and Board will review.

IV. Approval of October 2021 Minutes

Minutes for October 11, 2021 were presented by the Secretary, Karen Wigginton. Motion by Scott Koukola to approve as written. Second by Janie Cunningham. Motion passes.

V. Treasurer's Report – Bank Balances updated. Budget vs Actual will be emailed to Board. Discussion regarding liens to be filed.

VI. Old Business

- a. Update Bylaws & Covenants – Karen will email to Board for review and discussion at the January meeting.
- b. Newsletter – Karen and Nikki will prepare Newsletter for email distribution by November 22 and we will target bi-monthly distribution.
- c. Pool Expansion – Jarrod will Chair the committee and will schedule a meeting date.
- d. Stop signs/street signs – Landmill had meeting with Duggins Sign this past Friday to discuss signage.

- e. Email Box: Anthony/Raquel will handle reservations. Martyna will handle Dues and Closing requests. Jarrod will handle complaints. Karen will distribute all other mail to appropriate person.
- f. Events Update – Breakfast with Santa December 4. Jeni will provide info via email. Raquel will chair the Events Committee and assist with getting additional events at the clubhouse such as card parties, game nights, karaoke, etc.
- g. Violations Update – Scott Koukola will take over Covenants & Restrictions Officer. Janie Cunningham will be assistant. They will update log in Dropbox and provide info for Secretary to send letters to residents.
- h. ACC Update – Several fences approved. Missing paperwork for Gazebo needed.
- i. Clubhouse Trash Schedule – Board volunteers for each month obtained. Secretary will send out.

VII. New Business

- a. Discussion regarding survey for Sheds.
- b. Discussion regarding budget items and expense wish list.
- c. Announcements – December meeting will be held electronically.

VIII. Adjournment

Motion by Karen Wigginton to Adjourn. Second by Drew Scovanner. Meeting was adjourned at 8:17 pm

Next Meeting **December 13, 2021** (MARK YOUR CALENDAR)