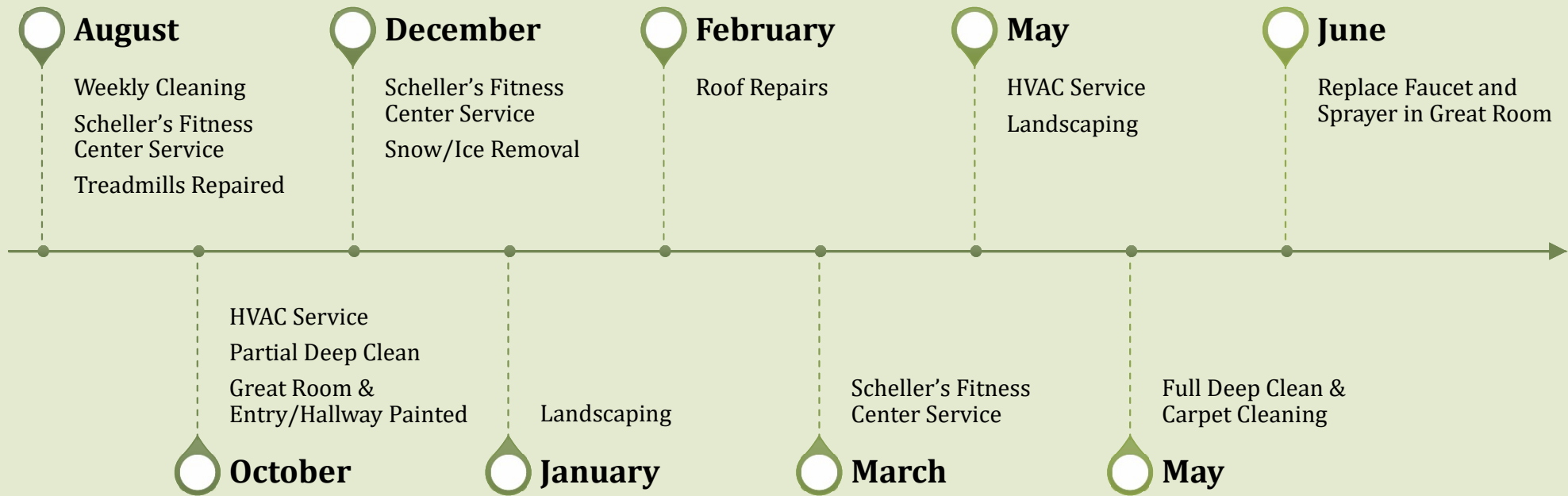




Clubhouse Progress 2022-2023

Katie Unruh, WOII Facilities Director

General Maintenance and Repairs



- Recurring service contracts with Scheller's, HVAC, landscaping all established in July/August
- Deep Cleans had not been completed in over 2 years

Improvements

Clubhouse

- Cleaned out closets improving onsite storage option, saved \$1,500.00 annually by eliminating storage unit.
- Arranged front storage room for table/chair overflow storage by moving wooden tables and chairs into higher use areas.
- Updated Reservation Policy and Cleaning Checklist
- Updated website to include clearer details for residents

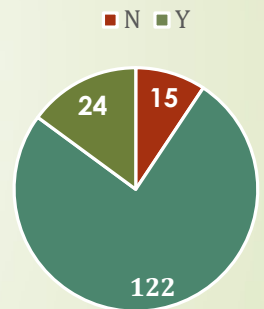
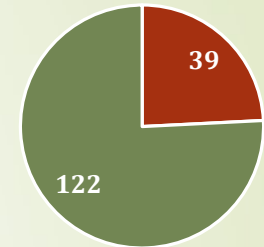
Fitness Center

- Echelon bike added
- 2 New Roku TVs w/remote Keepers
- SOLD old fan bike + \$75.00
- Freshened up appearance and placement of equipment
- Added to 2023-2024 budget replacement of elliptical components to ensure longer lifespan

Great Room Reservations



Weekend vs. Weekday



■ Cancelled ■ Completed ■ Open

- Each household receives 2 weekend and unlimited weekday reservations for the Great Room
- Reservations can be made by visiting our website at <https://wo2clubhouse.com/>

Key Cards

- Waivers should be completed by all residents over 18 in household
- Email: wo2pool@gmail.com to request, repair or replace
- Each home is issued 2 cards, \$10.00 fee to Replace per card
- Visit <https://wo2clubhouse.com/> to see all info about key cards
- 3 day turn around on key cards from date fee/card is placed in mailbox and email notification is sent

Month	Break/Fix	Replacement	New Issue
Jan	2	1	
Feb			2
Apr			2
May	3	3	4
Grand Total	5	4	8

**2023*