

Child Care Centre

48 Thorncliffe Park Drive,
Toronto, Ontario
M4H 1J7

School age program

80 Thorncliffe Park Drive,
Toronto, Ontario
M4H 1K3

Late Pick Up:

The centre closes at 6:00 p.m. A late fee will be charged for any time a staff member is required to stay with your child. The late fee is \$2.00 per minute, per child. Staff at the main centre will use classroom iPads to track the time, while school-age program staff will refer to centre phones.

For example, if you arrive at 6:05 p.m., a \$10.00 fee per child will be required.

To avoid late fees, we ask that parents arrive **10–15 minutes before closing** to allow enough time to dress their child and leave by 6:00 p.m. If you need to discuss something with staff, please ensure you arrive early enough to do so before closing or arrange a separate meeting at a convenient time.

If your designated pick-up person is late, **the parent is responsible for paying the late fee**. Late fee records will be reviewed monthly, and if necessary, a discussion will be scheduled with the supervisor or director.

Please note: If we are unable to reach you or your emergency contact by 7:00 p.m., the Police and Children's Aid Society will be notified.

Parent signature