

REQUEST FOR PLAN REVIEW

Completing this form will help us complete the review in a timely manner.

PROJECT INFORMATION:

| | |
|--------------------------------------------------|-------------------------------------------------------------|
| First Review <input type="checkbox"/> | <input type="checkbox"/> Standard Review |
| Re-Review <input type="checkbox"/> B&F Project # | <input type="checkbox"/> Expedited Review Additional Charge |

FROM

Client Name: _____

Address: _____

Telephone: _____

Email: _____

Submitted by: _____

PROJECT

Project Name: _____

Permit #: _____

Address: _____

CONTACT

Project Contact: _____

Address: _____

Telephone: _____

Email: _____

BILL TO

Name: _____

Address: _____

Telephone: _____

Email: _____

COPY

REQUESTED REVIEWS:

- B&F Staff Determine Relevant Disciplines
- Preliminary Review or Code Consulting*
- Quote Only
- Building
- Electrical
- Energy
- Fire Code
- Foundation/Footings
- Health/Sanitarian
- Mechanical
 - Kitchen Hood & Duct**
- NFPA 101 Life Safety
- Plumbing
- Racking
- Fire Protection
 - Hood Suppression
 - Fire Alarm
 - Sprinkler
- Single Family
 - Building
 - Electrical
 - Energy
 - Mechanical
 - Plumbing
- Other: _____

SPECIAL INSTRUCTIONS: _____

* Preliminary Reviews are to help address high level code issues on a project. While Code Consulting requires special instructions.

** Kitchen Hood & Duct Reviews review the specific requirements of the mechanical system.

Signature Date