



# Pawnee Nation Housing Authority

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## Rental Agreement for the Pawnee Nation Community Center 551 Harrison Street, Pawnee, OK 74058

Reserving of this facility:

Applicants must fill out an application and make required payments at the Pawnee Nation Housing Authority Office before keys are released. A walk through of the facility will be conducted by a designated Housing employee to ensure the facility is clean before and after rental.

Fees:	Amount:
Half Day – 6 hours or less	\$50.00
Full Day – 6 hours and over	\$100.00
Cleaning Deposit	\$100.00
Lost Key Charge	\$10.00

**Payment:** A money order made out to the Pawnee Nation Housing Authority. Please provide separate payments for both rental and deposit.

**Cleaning deposit:** The cleaning deposit will be returned to the renter if the building is left clean with all trash disposed of and inspection of the building is completed.

In case of an emergency involving maintenance, please contact George Pratt at 918-223-1697 or George Gardipe at 918-223-1587.

Signatures below indicates the renter has reviewed this agreement and that they understand and agree to the terms. By signing below, the renter and PNHA Representative have inspected and agree that the facility is clean and no damage is present.

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PNHA Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date(s) and time of rental: \_\_\_\_\_

Renters Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

<b>Office Use ONLY:</b>		
Fees Received: Check # _____	Date _____	PNHA Initials _____
Deposit Received: Check # _____	Date _____	PNHA Initials _____
Inspection of Facility: Date _____	Status _____	PNHA Initials _____
Deposit Returned: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date _____	PNHA Initials _____