

## NOTICE OF BOARD MEETING

### HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on September 15, 2025 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

#### Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

A. Regular Session minutes of August 18, 2025

#### **MOTION to accept the August 18, 2025 Board Meeting Minutes as presented**

3. REPORTS AND CORRESPONDENCE:
  - A. August 2025 Fire Chief's Report
  - B. August 2025 Fire & EMS Reports
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

#### **MOTION to accept the August 2025 Reports and Correspondence as presented.**

4. FINANCIAL REPORTING: August 2025 Financial and Ambulance Financial Statements.  
**MOTION to accept the August 2025 Financial and Ambulance Financial Statements as presented.**

5. CALL TO THE PUBLIC:

6. OLD BUSINESS:

A. Black Mesa Ranger District recognition.

7. NEW BUSINESS:

A. Call to the Public for an open board member seat. To finish Mike Brewer's term till November 2026 whom stepped down in August.

- B. Election of Officer to replace Mike Brewer as Clerk.
- C. Years of Service Recognition: Reserve Michael Barry 5 years.
- 8. EXECUTIVE SESSION: Discussion on Pinedale Clay Springs Fire District:  
**Motion to go into executive session for the discussion of the Pinedale Clay Springs Fire District per A.R.S 38-431.03.** Time \_\_\_\_\_  
 Back in regular session \_\_\_\_\_
- 9. Discussion and possible action regarding agenda item 8.
- 10. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

**UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED.**

**Executive Sessions are Confidential.**

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 9-11-25

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
September 15, 2025**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman	Mark Dahl, Board Member
Alan Gillis, Board Member	Jason Payne – Fire Chief
Gary Martin, Board Member *Telephonic	

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of August 18, 2025

**MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of August 18, 2025 as presented. Alan Gillis SECONDED the MOTION. All In Favor.**

3. REPORTS AND CORRESPONDENCE:
  - A. August 2025 Fire & EMS Reports
  - B. August 2025 Fire Chief's Report
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION made by Alan Gillis to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.**

4. FINANCIAL REPORTING: August 2025 Financial and Ambulance Financial Statements.

**MOTION made by Mark Dahl to accept the August 2025 Financial and Ambulance Financial Statements as presented. Alan Gillis SECONDED the MOTION. All in favor.**

5. CALL TO THE PUBLIC: No public comment
6. OLD BUSINESS:
  - A. Black Mesa Ranger District recognition: Postponed until October Board meeting.
7. NEW BUSINESS:
  - A. Call to the public for open board member seat. To finish Mike Brewer's term till November 2026 whom stepped down in August
  - B. Election of Officer to replace Mike Brewer as Clerk.

**MOTION made by Mark Dahl to accept Alan Gillis as Board Clerk. Roger Owens SECONDED the MOTION. All in favor.**

- C. Years of Service Recognition: Reserve Michael Barry 5 years.

8. EXECUTIVE SESSION: Discussion on Pinedale Clay Springs Fire District:

**MOTION made by Alan Gillis to go into executive session for the discussion of Pinedale Clay Springs Fire District per A.R.S 38-431.03. Mark Dahl SECONDED the MOTION. All in favor. 18:18**

**Back in session: 18:28**

9. Discussion and possible action regarding agenda item 8.

**MOTION made by Alan Gillis to approve Fire Chief Jason Payne as the interim Fire Chief for Pinedale-Clay Springs Fire District with Financial decisions to be determined at a later date. Mark Dahl SECONDED the MOTION. All in favor.**

10. ADJOURNMENT:

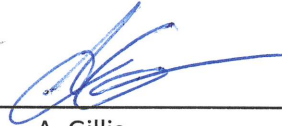
**MOTION made by Mark Dahl to Adjourn. Alan Gillis SECONDED the MOTION. All In Favor. 18:30**

Respectfully Submitted,  
Olivia Valencia

  
R. Owens

  
M. Dahl

  
G. Martin

  
A. Gillis



## **Fire Chief Jason S. Payne**

### **August 2025 Fire Chief Report**

#### **Wildland and Winter Weather Update**

- Billy Fire deployment Type 6 new brush truck
- Water tender deployment to Sedona fire
- Fire 71 deployed to Washington Fire in Payson
- Brush 71 is returning from getting a new pump in late August.

#### **Apparatus Update**

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service
- BC-71 in service
- Support 71 in service
- F-71 Tahoe is in service

#### **Bullet points**

- Multiple wildland assignments
- Wildland RDO assignments picked up significantly, many fires across the region.
- Battalion Chief interviews are set for September 17<sup>th</sup> and 18<sup>th</sup>.
- Chief Allen retirement celebration a success
- Mainly wildland happening in August.
- NAFCA quarterly meeting
- Fire Prevention and safety survey completion
- 4<sup>th</sup> of August celebration.



*Below are regularly scheduled monthly meetings*

- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>AUG</b>
ALS Transports	66
BLS Transports	2
Deceased	1
Helicopter	3
Patient Refusals	25
<b>Total Billing Summary</b>	<b>97</b>
<b>FIRE – Run Summary</b>	
Fire	3
Rescue & EMS	92
Hazardous Condition	4
Service Call	26
Good Intent Call	5
False Alarm & False Call	2
Weather & Nat Disaster	0
Special Incident - Wildland	3
<b>Total FIRE Calls</b>	<b>135</b>
<b>ACTIVITY –Summary</b>	
Community Events	8
Burn Permit	15
Firewise Inspection	3
Public Assist	5
Residential Lockbox Install	3
Lift Assist	10
Vehicle Lockout	3
Public Education	2
<b>Total ACTIVITY Calls</b>	<b>49</b>



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>(YTD-2025)</b>
ALS Transports	384
BLS Transports	18
Deceased	7
Helicopter	8
Patient Refusals	202
<b>Total Billing Summary</b>	<b>619</b>
<b>FIRE/EMS – Run Summary</b>	<b>(YTD-2025)</b>
Fire	24
Rescue & EMS	631
Hazardous Condition	16
Service Call	145
Good Intent Call	37
False Alarm & False Call	38
Weather & Nat Disaster	0
Special Incident - Wildland	9
<b>Total FIRE/EMS Calls</b>	<b>900</b>
<b>ACTIVITY –Summary</b>	<b>(YTD-2025)</b>
Community Events	28
Burn Permit	40
Firewise Inspection	13
Fire Prevention	29
Residential Lockbox Install	11
Lift Assist	44
Vehicle Lockout	35
Public Education	41
<b>Total ACTIVITY Calls</b>	<b>252</b>

# Unit Analysis Report

## Summary Report By Units

All Companies

END OF MONTH

Total Page : 1 of 2  
Summary Page : 1 of 1  
Date : 09/02/2025  
Time : 15:42:10  
History ID : 5917896

<u>ID</u>	<u>Unit Description</u>	08/01/2025		To	08/31/2025	
		<u>Calls</u>	<u>Miles</u>		<u>Hours</u>	<u>Call Charges</u>
20-2991	20-2991 AMBO	66	2209.8		20.84	190541.80
21-4648	ATTACK 71	5	0.0		0.00	0.00
22-5226	22-5226 AMBO	24	555.4		5.57	43527.40
E71	ENGINE 71	2	0.0		0.00	0.00
<b>Total For All</b>		97	2765.2		26.41	234069.20
<b>Average Time Per Unit:</b>			16.34	<b>Minutes</b>		
<b>Average Miles Per Unit:</b>			28.51	<b>Miles</b>		

# Unit Analysis Report

## Summary Report All Units

### All Companies

### END OF MONTH

Total Page : 2 of 2  
Summary Page : 1 of 1  
Date : 09/02/2025  
Time : 15:42:10  
History ID : 5917896

<u>ID</u>	<u>Transport Urgency Description</u>	08/01/2025		To 08/31/2025	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
A	ALS TRANSPORT	66	2678.6	25.71	219060.38
B	BLS TRANSPORT	2	79.6	0.47	6616.78
DOA	DECEASED	1	0.0	0.00	0.00
H	HELICOPTER	3	7.0	0.00	8392.04
R	REFUSAL	25	0.0	0.23	0.00
<b>Total For All</b>		97	2765.2	26.41	234069.20
<b>Average Time Per Unit:</b>			16.34	Minutes	
<b>Average Miles Per Unit:</b>			28.51	Miles	