

## NOTICE OF BOARD MEETING

### HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on August 18, 2025 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

A. Regular Session minutes of July 28, 2025

**MOTION to accept the July 28, 2025 Board Meeting Minutes as presented**

3. REPORTS AND CORRESPONDENCE:
  - A. July 2025 Fire Chief's Report
  - B. July 2025 Fire & EMS Reports
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION to accept the July 2025 Reports and Correspondence as presented.**

4. FINANCIAL REPORTING: July 2025 Financial and Ambulance Financial Statements.  
**MOTION to accept the July 2025 Financial and Ambulance Financial Statements as presented.**

5. CALL TO THE PUBLIC:

6. NEW BUSINESS:

A. Black Mesa Ranger District recognition.

B. The District would like to thank the Chamber of Commerce, Lions Club, and MS. Burke for donating \$450 for Lockboxes.

- C. Discussion and possible action regarding the IGA (Intergovernmental Agreement) Contract for the White Mountain Communication Center.
- D. Discussion and possible action regarding the bay doors for capital project.
- E. The District would like to thank Wade Allen for dedicating over 30 years of service. His retirement party is Saturday August 23 at 13:00.

7. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

**UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED.**

**Executive Sessions are Confidential.**

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 8-14-25

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
August 18, 2025**

The meeting was called to order by Roger Owens at 18:01.

Attendees:

Roger Owens, Chairman  
Mike Brewer, Board Clerk \*Telephonic  
Alan Gillis, Board Member

Gary Martin, Board Member \*Absent  
Mark Dahl, Board Member  
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of July 28, 2025

**MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of July 28, 2025 as presented. Alan Gillis SECONDED the MOTION. All In Favor.**

**Mike Brewer made an announcement that he will be stepping down from the Fire Board to apply for the open Battalion Chief position. He left the meeting at: 18:05.**

3. REPORTS AND CORRESPONDENCE:
  - A. July 2025 Fire Chief's Report
  - B. July 2025 Fire & EMS Reports
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION made by Alan Gillis to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All In Favor.**

4. FINANCIAL REPORTING: July 2025 Financial and Ambulance Financial Statements.

**MOTION made by Mark Dahl to accept the Financial and Ambulance Financial Statements as presented. Alan Gillis SECONDED the MOTION. All In Favor.**

5. CALL TO THE PUBLIC: No public comment.

6. NEW BUSINESS:
  - A. Black Mesa Ranger District recognition: **Postponed to the September board meeting.**
  - B. The district would like to thank the Chamber of Commerce, Lions Club, and MS. Burke for donating \$450 for Lockboxes
  - C. Discussion and possible action regarding the IGA (Intergovernmental Agreement) Contract for the White Mountain Communication Center.

**MOTION made by Mark Dahl to accept the updated IGA for the White Mountain Communications Center as presented. Alan Gillis SECONDED the MOTION. All In Favor.**

- D. Discussion and possible action regarding the bay doors for capital project.

**MOTION made by Alan Gillis to not exceed \$120,000 to replace the front bay doors. Mark Dahl SECONDED the MOTION. All In Favor.**

E. The District would like to thank Wade Allen for dedicating over 30 years of service. His retirement party is Saturday August 23<sup>rd</sup> at 13:00.

7. ADJOURNMENT:

**MOTION made by Mark Dahl to Adjourn. Alan Gillis SECONDED the MOTION. All In Favor. 18:42**

Respectfully Submitted,  
Olivia Valencia



R. Owens



M. Dahl

G. Martin



A. Gillis



## **Fire Chief Jason S. Payne**

### **July 2025 Fire Chief Report**

#### **Wildland and Winter Weather Update**

- Billy Fire deployment IMT with UTV
- 4<sup>th</sup> of July Celebration
- Stage 2 Fire Restrictions lifted in July
- HOFD still remains with NO BURN days due to conditions and wind
- Some moisture just before 4t of July, and some after.

#### **Apparatus Update**

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service goes up for auction in July 2025
- BC-71 in service
- Support 71 in service
- F-71 Tahoe is in service

#### **Bullet points**

- Budget year 2025-2026 starts
- Wildland RDO assignments picked up significantly, many fires across the region.
- Posting for Battalion Chief position
- Chief Allen retirement celebration August 23, 2025, at 1300hrs
- Annual EAA Mogollon Airpark breakfast fly-in
- AFCA/AFDA annual conference
- NAFCA quarterly meeting
- Fire Prevention and safety survey completion
- 4<sup>th</sup> of July celebration.



**Below are regularly scheduled monthly meetings**

- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>JUL</b>
ALS Transports	60
BLS Transports	2
Deceased	1
Helicopter	2
Patient Refusals	40
<b>Total Billing Summary</b>	<b>105</b>

<b>FIRE – Run Summary</b>	
Fire	2
Rescue & EMS	109
Hazardous Condition	1
Service Call	20
Good Intent Call	4
False Alarm & False Call	5
Weather & Nat Disaster	0
Special Incident - Wildland	1
<b>Total FIRE Calls</b>	<b>142</b>

<b>ACTIVITY –Summary</b>	
Community Events	5
Burn Permit	16
Firewise Inspection	0
Public Assist	3
Residential Lockbox Install	2
Lift Assist	2
Vehicle Lockout	8
Public Education	4
<b>Total ACTIVITY Calls</b>	<b>40</b>



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>(YTD-2025)</b>	
ALS Transports	318	60.92%
BLS Transports	16	3.07%
Deceased	6	1.15%
Helicopter	5	0.96%
Patient Refusals	177	33.91%
<b>Total Billing Summary</b>	<b>522</b>	

<b>FIRE/EMS – Run Summary</b>	<b>(YTD-2025)</b>	
Fire	21	2.75%
Rescue & EMS	539	70.46%
Hazardous Condition	12	1.57%
Service Call	119	15.56%
Good Intent Call	32	4.18%
False Alarm & False Call	36	4.71%
Weather & Nat Disaster	0	0.00%
Special Incident - Wildland	6	0.78%
<b>Total FIRE/EMS Calls</b>	<b>765</b>	

<b>ACTIVITY –Summary</b>	<b>(YTD-2025)</b>	
Community Events	20	
Burn Permit	25	
Firewise Inspection	10	
Fire Prevention	24	
Residential Lockbox Install	8	
Lift Assist	34	
Vehicle Lockout	32	
Public Education	39	
<b>Total ACTIVITY Calls</b>	<b>203</b>	