

## **NOTICE OF BOARD MEETING**

### **HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS**

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on May 19, 2025 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

#### **Pledge**

1. **CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:**
2. **APPROVAL OF MINUTES:**

- A. Regular Session minutes of April 21, 2025
- B. Executive Session minutes of April 21, 2025

#### **MOTION to accept the April 21, 2025 Board Meeting Minutes as presented**

3. **REPORTS AND CORRESPONDENCE:**
  - A. April 2025 Fire & EMS Reports
  - B. April 2025 Fire Chief's Report
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

#### **MOTION to accept the April 2025 Reports and Correspondence as presented.**

4. **FINANCIAL REPORTING:** April 2025 Financial and Ambulance Financial Statements.  
**MOTION to accept the April 2025 Financial and Ambulance Financial Statements as presented.**
5. **CALL TO THE PUBLIC:**
6. **NEW BUSINESS:**
  - A. Discussion and possible action regarding the 2025-26 Tentative Budget.
  - B. Years of Service Recognition: Shelley Neely 15 years.

7. FIRE BOARD INTERVIEWS FOR THE OPEN BOARD SEAT WITH AN EXECUTIVE SESSION FOR DISCUSSION ON CANDIDATES AND PERSONNEL MATTERS: Time \_\_\_\_\_

Back in Regular Session: \_\_\_\_\_

A. Discussion and possible election for filling the open board seat for the remainder of the term.  
The seat term ends November 2026.

B. Possible oath of office for filling the open board seat.

C. Possible election for Secretary.

8. OLD BUSINESS:

A. Tower Project MOU Agreement with Navajo County.

9. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A), THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

**Executive Sessions are Confidential.**

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 5-15-25

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
May 19, 2025**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman  
Mike Brewer, Board Member  
Gary Martin, Board Member

Mark Dahl, Board Member  
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. APPROVAL OF MINUTES:

- A. Regular Session minutes of April 21, 2025
- B. Executive Session minutes of April 21, 2025

**MOTION made by Mark Dahl to accept the Regular Session and Executive Session Board Meeting minutes of April 21, 2025 as presented. Gary Martin SECONDED the MOTION. All In Favor.**

3. REPORTS AND CORRESPONDENCE:

- A. April 2025 Fire & EMS Reports
- B. April 2025 Fire Chief's Report
- C. Chief's Power Point presentation
- D. Battalion Chief presentation

**MOTION made by Mike Brewer to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.**

4. FINANCIAL REPORTING: April 2025 Financial and Ambulance Financial Statements.

**MOTION made by Gary Martin to accept the April 2025 Financial and Ambulance Financial Statements as presented. Mike Brewer SECONDED the MOTION. All in favor.**

5. CALL TO THE PUBLIC: No public comment.

6. NEW BUSINESS:

- A. Discussion and possible action regarding the 2025-26 Tentative Budget.

**MOTION made by Mike Brewer to adopt the 2025-26 Tentative Budget as presented. Mark Dahl SECONDED the MOTION. All In Favor.**

- B. Years of Service Recognition: Shelley Neely 15 years.

7. FIRE BOARD INTERVIEWS FOR THE OPEN BOARD SEAT WITH AN EXECUTIVE SESSION FOR DISCUSSION ON CANDIDATES AND PERSONNEL MATTERS: 18:39

**MOTION made by Mike Brewer to go into executive session per A.R.S Section 38-431.03 (A) for personnel matters. Gary Martin SECONDED the MOTION. All In Favor.**

BACK IN SESSION: 18:59

- A. Discussion and possible election for filling the open board seat for the remainder of the term. The seat term ends November 2026.

**MOTION made by Mike Brewer to table the possible election to next Board Meeting on June 16<sup>th</sup>. Gary Martin SECONDED the MOTION. All In Favor.**

8. OLD BUSINESS:

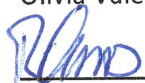
- A. Tower Project MOU Agreement with Navajo County.

**MOTION made by Mark Dahl to accept the Tower Project MOU Agreement as presented. Gary Martin SECONDED the MOTION. All In Favor.**

9. ADJOURNMENT:

**MOTION made by Mark Dahl to Adjourn. Gary Martin SECONDED the MOTION. All In Favor. 19:09**

Respectfully Submitted,  
Olivia Valencia



R. Owens

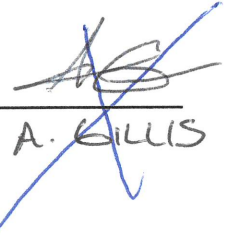
M. Brewer



M. Dahl



G. Martin

  
A. GILLIS

**Fire Chief Jason S. Payne**



<b>EMS – Billing Summary</b>	<b>APR</b>
ALS Transports	32
BLS Transports	1
Deceased	1
Helicopter	0
Patient Refusals	19
<b>Total Billing Summary</b>	<b>53</b>
<b>FIRE – Run Summary</b>	
Fire	4
Rescue & EMS	50
Hazardous Condition	0
Service Call	18
Good Intent Call	2
False Alarm & False Call	6
Weather & Nat Disaster	0
Special Incident - Wildland	1
<b>Total FIRE Calls</b>	<b>81</b>
<b>ACTIVITY –Summary</b>	
Community Events	8
Burn Permit	0
Firewise Inspection	5
Public Assist	2
Residential Lockbox Install	2
Lift Assist	8
Vehicle Lockout	5
Public Education	2
<b>Total ACTIVITY Calls</b>	<b>32</b>

Heber Overgaard Fire District  
Division of Administration

**Fire Chief Jason S. Payne**



ALS Transports	125	61.58%	37	42	46
BLS Transports	9	4.43%	3	3	3
Deceased	2	0.99%	0	2	0
Helicopter	0	0.00%	0	0	0
Patient Refusals	67	33.00%	19	20	28
<b>Total Billing Summary</b>	<b>203</b>		<b>59</b>	<b>67</b>	<b>77</b>

<b>FIRE/EMS – Run Summary</b>	<b>(YTD-2024)</b>				
Fire	9	3.06%	2	3	4
Rescue & EMS	215	73.13%	64	71	80
Hazardous Condition	8	2.72%	2	3	3
Service Call	33	11.22%	9	10	14
Good Intent Call	14	4.76%	4	7	3
False Alarm & False Call	15	5.10%	5	5	5
Weather & Nat Disaster	0	0.00%	0	0	0
Special Incident - Wildland	0	0.00%	0	0	0
<b>Total FIRE/EMS Calls</b>	<b>294</b>		<b>86</b>	<b>99</b>	<b>109</b>

(YTD-2024)

Heber Overgaard Fire District  
Division of Administration

**Fire Chief Jason S. Payne**



**ACTIVITY –Summary**

Community Events	4	0	0	4
Burn Permit	8	4	2	2
Firewise Inspection	2	1	0	1
Fire Prevention	14	6	3	5
Residential Lockbox Install	2	1	0	1
Lift Assist	12	3	2	7
Vehicle Lockout	10	3	4	3
Public Education	9	3	4	2
<b>Total ACTIVITY Calls</b>	<b>61</b>	<b>21</b>	<b>15</b>	<b>25</b>



## **April 2025 Fire Chief Report**

### **Wildland and Winter Weather Update**

- Stage 1 Fire Restrictions for Navajo County. Weekly meetings for updates. I am now a voting member of the committee.
- Stage 1 restrictions are No-BURN days. Updated community and Station board. Suspended all new burn permits and current burn permits.
- Stage 2 Fire Restrictions in May 2025
- PAC test and wildland refresher will be complete in April 2025

### **Apparatus Update**

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service being replaced
- BC-71 in service and new graphics placed on
- Support 71 is at Ford for repairs warranty.
- F-71 Tahoe is in service

### **Bullet points**

- Budget meeting with JVG, final numbers being presented starting April and May
- Navajo County Assessor evaluation meeting and we received 6.32%
- Wildland RDO meeting for this season
- Air Ambulance meeting on current helicopter response and benchmarks started new process April 2025
- NAFCA quarterly meeting
- Fire Prevention and safety survey inspections are in progress making great progress, nearing completion
- Wildland annual conference cancelled due to federal restrictions.





- Preparing for wildland and increased drought we are looking at the parole status of our community during weekends to be aggressive on wildfire education and protection.
- NWS high weather meetings every week, several winter weather advisories in April. Pray for Snow!

**Below are regularly scheduled monthly meetings**

- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due