

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on April 16, 2024 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

A. Regular Session minutes of March 19, 2024

MOTION to accept the March 19, 2024 Board Meeting Minutes as presented

3. REPORTS AND CORRESPONDENCE:
 - A. March 2024 Fire & EMS Reports
 - B. March 2024 Fire Chief's Report
 - C. Chief's Power Point presentation

MOTION to accept the March 2024 Reports and Correspondence as presented.

4. FINANCIAL REPORTING: March 2024 Financial and Ambulance Financial Statements.
MOTION to accept the March 2024 Financial and Ambulance Financial Statements as presented.
5. CALL TO THE PUBLIC:
6. OLD BUSINESS:
7. NEW BUSINESS:
 - A. Discussion and possible action regarding changing the Board Meeting night.
 - B. Budget Snapshot.
 - C. Discussion and possible action regarding the purchase of a staff vehicle.

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 4-12-24

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
April 18 2024**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman	Gary Martin, Board Member
Steven Grumkoski, Board Clerk	Mark Dahl, Board Member
Mike Brewer, Board Member *Absent	Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 - A. Regular Session minutes of March 19, 2024

MOTION made by Steven Grumkoski to accept the Regular Session Board Meeting minutes of March 19, 2024 as presented. Mark Dahl SECONDED the MOTION. All In Favor.

3. REPORTS AND CORRESPONDENCE:
 - A. March 2024 Fire & EMS Reports
 - B. March 2024 Fire Chief's Report
 - C. Chief's Power Point presentation

MOTION made by Gary Martin to accept the Reports and Correspondence as presented. Mark Dahl SECONDED the MOTION. All in Favor.

4. FINANCIAL REPORTING: March 2024 Financial and Ambulance Financial Statements.

MOTION made by Mark Dahl to accept the March 2024 Financial and Ambulance Financial Statements as presented. Gary Martin SECONDED the MOTION. All in favor.

5. CALL TO THE PUBLIC:
6. OLD BUISNESS:
7. NEW BUSINESS:
 - A. Discussion and possible action regarding changing the Board Meeting night.

MOTION made by Mark Dahl to recognize the request to change the Board Meeting scheduled day from the 3rd Tuesday of every month to the 3rd Monday of every month at 18:00 effective May of 2024 as presented. Steven Grumkoski SECONDED the MOTION. All If Favor.

- B. Budget Snapshot presented by Ben with the James Vincent Group.
- C. Discussion and possible action regarding the purchase of a staff vehicle.

MOTION made by Steven Grumkoski to approve the purchase of a 2013 Chevy Tahoe, and not to exceed \$25,000. Mark Dahl SECONDED the MOTION. All In Favor.

8. CALL TO THE PUBLIC:

9. ADJOURNMENT:

MOTION made by Gary Martin to Adjourn. Steven Grumkoski SECONDED the MOTION. All In Favor. 18:51

Respectfully Submitted,
Olivia Valencia



M. Dahl



G. Martin



S. Grumkoski

R. Owens



Fire Chief Jason S. Payne

EMS – Billing Summary	MAR
ALS Transports	29
BLS Transports	3
Deceased	1
Helicopter	1
Patient Refusals	7
Total Billing Summary	41

FIRE – Run Summary	
Fire	2
Rescue & EMS	45
Hazardous Condition	2
Service Call	10
Good Intent Call	2
False Alarm & False Call	4
Weather & Nat Disaster	0
Special Incident - Wildland	1
Total FIRE Calls	66

ACTIVITY –Summary	
Community Events	2
Burn Permit	3
Firewise Inspection	0
Public Assist	3
Residential Lockbox Install	2
Lift Assist	3
Vehicle Lockout	5
Public Education	0
Total ACTIVITY Calls	18



Fire Chief Jason S. Payne

EMS – Billing Summary	(YTD-2024)		JAN	FEB	MAR
ALS Transports	120	68.97%	50	41	29
BLS Transports	5	2.87%	2	0	3
Deceased	2	1.15%	1	0	1
Helicopter	2	1.15%	0	1	1
Patient Refusals	45	25.86%	16	22	7
Total Billing Summary	174		69	64	41
FIRE/EMS – Run Summary	(YTD-2024)				
Fire	9	3.46%	2	5	2
Rescue & EMS	186	71.54%	76	65	45
Hazardous Condition	5	1.92%	2	1	2
Service Call	44	16.92%	13	21	10
Good Intent Call	8	3.08%	0	6	2
False Alarm & False Call	7	2.69%	2	1	4
Weather & Nat Disaster	0	0.00%	0	0	0
Special Incident - Wildland	1	0.38%	0	0	1
Total FIRE/EMS Calls	260		95	99	66
ACTIVITY –Summary	(YTD-2024)				
Community Events	2		0	0	2
Burn Permit	16		8	5	3
Firewise Inspection	0		0	0	0
Public Assist	9		3	3	3
Residential Lockbox Install	7		2	3	2
Lift Assist	17		7	7	3
Vehicle Lockout	19		5	9	5
Public Education	0		0	0	0
Total ACTIVITY Calls	70		25	27	18



Fire Chief Jason S. Payne

March 2024 Fire Chief Report

Wildland Update

- CFRA updating and Wildland billing annual training. Wildland refresher and PAC testing starting this month, will be completed by April Fire Board Meeting. With below average monsoon season in 2023 combined with near average 2023-2024 winter precipitation has increased the intensity of drought conditions for this season. Our region is D2 Severe Drought conditions for this fire season.

Apparatus Update

- Rescue 71 In service
- The new Engine 71 is complete, will be delivered April
- Attack-71 in service
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- BC-71 in service
- F-71 is back in service

Bullet points

- First Arriving status dispatch boards are in service and learning
- First Due assets and inventory in progress
- Wildfire assessment meetings kickoff with all mountain cooperators
- Southwest Incident Management teams are up and operational
- NAFCA meeting of 2024 with all cooperators.
- Conference room phase 1 complete and 1st board meeting.
- 2024 annual physicals are complete
- Talking to Securis on Workman comp insurance
- JVG meetings on 2024 financials and start the budget process
- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- CFRA training and updating all wildland assets



Fire Chief Jason S. Payne

- 2024 Commercial inspections have started, we will pre-plan and inspect each commercial business in our district this year.
- NWS storm meeting for upcoming winter storms. Weekly
- First Due software and responder application is complete
- First Due asset management side working with
- Auto-Aid Group Meetings moving to a complete auto-aid with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due