

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on April 18, 2023 following the Budget Workshop, in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

1. Regular Session minutes of March 21, 2023

MOTION to accept the March 21, 2023 Board Meeting Minutes as presented

REPORTS AND CORRESPONDENCE:

2. March 2023 Fire & EMS Reports
3. March 2023 Fire Chief's Report

MOTION to accept the March Reports and Correspondence as presented.

3. FINANCIAL REPORTING: March 2023 Financial and Ambulance Financial Statements.
MOTION to accept the March 2023 Financial and Ambulance Financial Statements as presented.
4. CALL TO THE PUBLIC:
5. OLD BUSINESS:
 - A. Update on apparatus, grants, and the tower:
6. CALL TO THE PUBLIC:
7. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA

BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 4-14-23

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
April 18, 2023**

The meeting was called to order by Roger Owens at 18:30.

Attendees:

Roger Owens, Chairman
Roxanne Flynn, Board Clerk* Absent
Mike Brewer, Board Member* Telephonic

Steven Grumkoski, Board Member
Mark Dahl, Board Member
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:

A. APPROVAL OF MINUTES

1. Regular Session minutes of March 21, 2023

MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of March 21, 2023 as presented. Steven Grumkoski SECONDED the MOTION. All in Favor.

B. REPORTS AND CORRESPONDENCE:

1. March 2023 Fire & EMS Reports
2. March 2023 Fire Chief's Report

MOTION made by Mark Dahl to accept the March 2023 Reports and Correspondence. Steven Grumkoski SECONDED the MOTION. All in Favor.

3. FINANCIAL REPORTING: March 2023 Financial and Ambulance Financial Statements.

MOTION made by Steven Grumkoski to accept the March 2023 Financial and Ambulance Financial Statements as presented. Mark Dahl SECONDED the MOTION. All in favor.

4. CALL TO THE PUBLIC:

5. OLD BUSINESS:

A. Update on apparatus, grants, and the tower.

Chief Payne stated E71 is out of service again. He said he has a call in the morning about grants. There will be discussions coming up about the tower so he'll have an update for the May board meeting.

7. ADJOURNMENT

MOTION made by Steven Grumkoski to Adjourn. Mark Dahl SECONDED the MOTION. All In Favor. 18:38

Respectfully Submitted,

Shelley Neely



R. Owens



M. Brewer



M. Dahl

R. Flynn



S. Grumkoski



EMS – Billing Summary	MAR
ALS Transports	38
BLS Transports	2
Deceased	0
Helicopter	2
Patient Refusals	16
Total Billing Summary	58

FIRE – Run Summary	
Fire	6
Rescue & EMS	61
Hazardous Condition	1
Service Call	10
Good Intent Call	4
False Alarm & False Call	6
Weather & Nat Disaster	0
Total FIRE Calls	88

ACTIVITY –Summary	
Community Events	1
Burn Permit	6
Firewise Inspection	2
Public Assist	0
Residential Lockbox Install	0
Lift Assist	2
Vehicle Lockout	6
Public Education	2
Total ACTIVITY Calls	19

EMS Response Times Month	Minutes/ Seconds
In-District	3:18
Out of District – In CON	14:00
Out of CON	17:10

Fire Chief Jason S. Payne



March 2023 Fire Chief Report

March Wildland Update

- Wildland Forest Service 2023 Kickoff meeting in Forest Lakes

Apparatus Update

- Attack-71 in service
- E71 Out of Service (ECM failure ordered a new one)
- E72 in service as reserve engine
- E73 (type 3) in service
- Ambulances in service

March 2023 bullet points

- Two new part time receptionist started (Sara and Olivia)
- Firefighter Annual NFPA 1582 physicals completed.
- Quarterly Night live burn training starts April.
- JVG Budget meeting
- PSPRS state and board discussions
- 1 on 1 meetings with Staff and Crews
- Reviewing applications for Full time firefighter/paramedic 11 total applicants (Testing April)
- Testing for New Reserves testing.
- Wildland FBS billing online training.
- Writing grants for EMS airway manikins.
- Evaluation on new dispatch software and fire prevention (2 companies in the running)
- Received AZDEQ Hazardous Materials grant supplies.
- Sent 2 firefighters to Anniston for HAZ-MAT technician certification.
- Auto-Aid Group Meetings moving to a complete auto-aid with all departments.
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)

Fire Chief Jason S. Payne



- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due