

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on February 15, 2022 Immediately following the Public Hearing Meeting. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES:
 1. Regular Session minutes of January 18, 2022
 2. Executive Session minutes of January 18,2022
 - B. REPORTS AND CORRESPONDENCE:
 3. January 2022 Fire & EMS Reports
 4. January 2022 Fire Chief's Report
 5. January 2022 Deputy Chief's Report
3. CALL TO THE PUBLIC:
4. OLD BUSINESS:
 - A. Discussion and possible action regarding holiday pay for the suppression and reserve personnel.
 - B. Update on apparatus.
5. NEW BUSINESS:
 - A. Discussion and possible action regarding the January 2022 Monthly Financial and Ambulance Financial Statements.
 - B. Discussion for a timeline for the 2022-2023 Budget.
 - C. Discussion on High Country Pines water hydrants.

6. CALL TO THE PUBLIC:

7. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE HALL FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 2-11-22

Board Chairperson Announcement: Executive Sessions are Confidential.

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
February 15, 2022**

The meeting was called to order by Chairman Roger Owens at 1806.

Attendees:

Roger Owens, Chairman
Roxanne Flynn, Board Clerk – via zoom
Mike Brewer, Board Member

Steven Grumkoski, Board Member
Jerry Call, Board Member
Dee McCluskey – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:

A. APPROVAL OF MINUTES

1. Regular Session minutes of January 18, 2022
2. Executive Session minutes of January 18, 2022

MOTION made by Jerry Call to accept and approve the minutes. Roxanne Flynn SECONDED the MOTION. All In Favor. Motion carries.

B. REPORTS AND CORRESPONDENCE:

1. January 2022 Fire & EMS Reports
2. January 2022 Fire Chief's Report
3. January 2022 Deputy Chief's Report

1. Discussion

- a. Chief McCluskey noted seeing a decrease in the pandemic numbers and responses, services are starting to opening back up.
- b. Station Remodel completed "blue tape" inspections.
- c. Kudo to RestorePros and the Crews for work completed.

MOTION made by Steven Grumkoski to accept the Reports and Correspondence. Jerry Call SECONDED the MOTION. All in Favor. Motion carries.

3. CALL TO THE PUBLIC:

1. Discussion

- a. Pat McLoed comment that HOFD is doing a great job.
- b. Steven Grumkoski noted his attendance at the Fire District Conference in Tucson. Was fascinating and looking forward to return to Summer 2022 Conference in Glendale.

4. OLD BUSINESS:

A. Discussion and possible action regarding holiday pay for the suppression and reserve personnel.

1. Chief McCluskey noted that he had emailed additional information on suggested language and additional Holidays to be discussed.
 - a. Columbus Day
 - b. Juneteenth
 - c. Presidents Day or Martin Luther King Day
 - d. July 4th to be designated to the day recognized by the community for celebration.

MOTION made by Steve Grumkoski to accept the proposed 2022 Holidays adding Columbus Day, Juneteenth, along with both Presidents Day and Martin Luther King Day. Independence Day will be designated by the Chief as per the Community day of celebration. Mike Brewer SECONDED the MOTION. All In Favor. Motion carries.

B. Update on apparatus

1. E71 Update: ECM came through the door, able to see codes. Two high pressure fuel pumps have gone bad. 16 years old. No ETA on new fuel pumps.
2. E72 and Tender are back in play and no longer for sale. Transit sale is in motion.
3. Preconstruction meeting with Fire Trucks Unlimited. Truck will be in service before June
4. Discussion and Operational Plan as to purchase of new engine. Used engines are not readily available and costly. To weigh the benefit of buying new with increase revenues and warranty.

5. NEW BUSINESS:

A. Discussion and possible action regarding the January 2022 Monthly Financial and Ambulance Financial Statements.

Mike Brewer questioned finances and the needs with Apparatus repair and replacements. Ben noted we did get our assessed value at 4.96%, which is good and will help with the Budget needs.

MOTION made by Mike Brewer to accept the January 2022 Financial and Ambulance Financial Statements. Steve Grumkoski SECONDED the MOTION. All In Favor. Motion carries.

B. Discussion for a timeline for the 2022-2023 Budget.

Moving into Budget Period and will meet through Workshops.

1. Tabled the discussion to add three to staff, due to truck issues.
 2. Confirmed March date for the Budget Workshop, 4 PM on 3/15/22 prior to Board Meeting.
 3. In May we will post the proposed Budget for Public Comment.
 4. Mike requested presenting all staffing and apparatus options for Budget Workshop.
 5. Roxanne Flynn requested to discuss options for unfunded liability at Workshop.
- C. Discussion on High Country Pines water hydrants.
1. Hydrant discovery and concerns as to ownership.
 2. High County Pines stating that HOFD own the hydrants.
 3. HOFD may need to work with an Attorney to resolve. HOFD does not own any Fire Hydrants. HOFD has tested the hydrants in the past, but do not service them.
- D. Discussion on Windover Pines Subdivision
1. Windover Pines is no longer moving forward and is a dead deal.
- E. Discussion on Bison Town – Physical Address concerns and corrections.
1. Chief McCluskey working with county and new President of Bison Town to renumber by building and utilize suite numbers.
- F. 20th Anniversary of Rodeo-Chediski upcoming this June.

6. CALL TO THE PUBLIC:

Pat McLoed asked about E71 and ECM issues. Possible public assist with repair.

7. ADJOURNMENT at 1902

MOTION made by Jerry Call to Adjourn. Steve Grumkoski SECONDED the MOTION. All In Favor. Motion carries.

Respectfully Submitted,

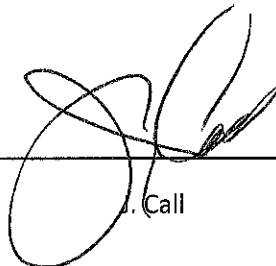
Elizabeth Warren
Certified Ambulance Coder/Biller



R. Owens



M. Brewer



J. Call



R. Flynn



S. Grumkoski

HOFD INCIDENT RUN SUMMARY

January 2022

EMS – Billing Summary	(JANUARY)	(YTD-2022)
ALS Transports	31	31
BLS Transports	4	4
Deceased	0	0
Helicopter	0	0
Patient Refusals	26	26
Total EMS Billing	61	61
FIRE – Run Summary	(JANUARY)	(YTD-2022)
Fire	3	3
Rescue & EMS	65	65
Hazardous Condition	0	0
Service Call	19	19
Good Intent Call	3	3
False Alarm & False Call	0	0
Severe Weather & Natural Disaster	0	0
Special Incident – Wildland Assignment	0	0
Total EMS-FIRE Calls	90	90
ACTIVITY –Summary	(JANUARY)	(YTD-2022)
Community Events	0	0
Burn Permit	7	7
Public Assist	1	1
Residential Lockbox Install	3	3
Lift Assist	0	0
Vehicle Lockout	4	4
Public Education	0	0
Total ACTIVITY Calls	14	14
FIRE PREVENTION ACTIVITY –Summary	(JANUARY)	(YTD-2022)
Initial Inspection	0	0
Re-Inspection	0	0
Annual Inspection	0	0
Firewise Inspections	0	0
Engine Company Surveys	0	0
Total PREVENTION ACTIVITY	0	0
RESPONSE TIMES		
EMS Response Times Month (JANUARY)	<u>Minutes</u> .	<u>Seconds</u>
In-District	3.80	(-)
Out of District – In CON	27.85	(+)
Out of CON	44.48	(+)
EMS Response Times 2022	<u>Minutes</u> .	<u>Seconds</u>
In-District	3.80	(+)
Out of District – In CON	27.85	(+)
Out of CON	44.48	(+)

The Mission of the Heber-Overgaard Fire District is to serve the people and protect lives and property by providing fire, rescue and emergency medical services.