

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on June 17, 2024 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. PUBLIC HEARING FOR THE 2024-25 TENTATIVE BUDGET:
3. APPROVAL OF MINUTES:

A. Regular Session minutes of May 20, 2024.

MOTION to accept the May 20, 2024 Board Meeting Minutes as presented

4. REPORTS AND CORRESPONDENCE:
 - A. May 2024 Fire & EMS Reports
 - B. May 2024 Fire Chief's Report
 - C. Chief's Power Point presentation
 - D. Battalion Chief presentation

MOTION to accept the May 2024 Reports and Correspondence as presented.

5. FINANCIAL REPORTING: May 2024 Financial and Ambulance Financial Statements.
MOTION to accept the May 2024 Financial and Ambulance Financial Statements as presented.
6. CALL TO THE PUBLIC:
7. OLD BUSINESS:
 - A. Discussion and possible action regarding the approval of the 2024-25 Budget.
8. NEW BUSINESS:
 - A. Discussion and possible action regarding the 2024-25 PSPRS Fund Policy.

B. The review, discussion and possible action regarding the Fire Board By-Laws.

9. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: *June 13, 2024*

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES**

June 17, 2024

The meeting was called to order by Roger Owens at 18:02.

Attendees:

Roger Owens, Chairman
Steven Grumkoski, Board Clerk
Mike Brewer, Board Member

Gary Martin, Board Member
Mark Dahl, Board Member
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 - A. Regular Session minutes of May 20, 2024

MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of May 20,2024 as presented. Gary Martin SECONDED the MOTION. Roger Owens Abstained. All In Favor.

3. REPORTS AND CORRESPONDENCE:
 - A. May 2024 Fire & EMS Reports
 - B. May 2024 Fire Chief's Report
 - C. Chief's Power Point presentation
 - D. Battalion Chief Presentation

MOTION made by Steven Grumkoski to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.

4. FINANCIAL REPORTING: May 2024 Financial and Ambulance Financial Statements.

MOTION made by Gary Martin to accept the May 2024 Financial and Ambulance Financial Statements as presented. Steven Grumkoski SECONDED the MOTION. All in favor.

5. OLD BUSINESS:
 - A. Discussion and possible action regarding the approval of the 2024-25 Budget

MOTION made by Mark Dahl to approve the 2024-25 budget to include the amount of \$3,940,030 and the tax rate of \$2.43 as presented. Mike Brewer SECONDED the MOTION. All In Favor.

6. NEW BUSINESS:
 - A. Discussion and possible action regarding the 2024-35 PSPRS Fun Policy.

MOTION made by Steven Grumkoski to accept the PSPRS Fund Policy as presented. Mark Dahl seconded the MOTION. All In Favor.

**B. The review, discussion and possible action regarding the Fire Board By-Laws
Motion made by Steven Grumkoski to accept the By-Laws with one amendment to state the agenda shall be posted in one public place specifically the Heber- Overgaard Fire District's outside bulletin board with no other changes being made. Gary Martin SECONDED the MOTION. All In Favor.**

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

MOTION made by Steven Grumkoski to Adjourn. Mark Dahl SECONDED the MOTION. All In Favor. 18:36

Respectfully Submitted,
Olivia V.

R. Owens
R. Owens

Disregard
Not Present
ABSTAIN

M. Brewer

(Signature)
M. Dahl

(Signature)
G. Martin

(Signature)
S. Grumkoski

(Signature)



Fire Chief Jason S. Payne

| EMS – Billing Summary | MAY |
|------------------------------|------------|
| ALS Transports | 47 |
| BLS Transports | 1 |
| Deceased | 0 |
| Helicopter | 1 |
| Patient Refusals | 17 |
| Total Billing Summary | 66 |
| | |
| FIRE – Run Summary | |
| Fire | 4 |
| Rescue & EMS | 69 |
| Hazardous Condition | 1 |
| Service Call | 22 |
| Good Intent Call | 4 |
| False Alarm & False Call | 6 |
| Weather & Nat Disaster | 0 |
| Special Incident - Wildland | 0 |
| Total FIRE Calls | 106 |
| | |
| ACTIVITY –Summary | |
| Community Events | 1 |
| Burn Permit | 10 |
| Firewise Inspection | 4 |
| Public Assist | 4 |
| Residential Lockbox Install | 0 |
| Lift Assist | 10 |
| Vehicle Lockout | 8 |
| Public Education | 3 |
| Total ACTIVITY Calls | 40 |

Heber Overgaard Fire District
Division of Administration



Fire Chief Jason S. Payne

| EMS – Billing Summary | (YTD-2024) | | JAN | FEB | MAR | APR | MAY |
|-------------------------------|-------------------|--------|-----------|-----------|-----------|-----------|------------|
| ALS Transports | 209 | 69.67% | 50 | 41 | 29 | 42 | 47 |
| BLS Transports | 8 | 2.67% | 2 | 0 | 3 | 2 | 1 |
| Deceased | 3 | 1.00% | 1 | 0 | 1 | 1 | 0 |
| Helicopter | 6 | 2.00% | 0 | 1 | 1 | 3 | 1 |
| Patient Refusals | 74 | 24.67% | 16 | 22 | 7 | 12 | 17 |
| Total Billing Summary | 300 | | 69 | 64 | 41 | 60 | 66 |
| FIRE/EMS – Run Summary | (YTD-2024) | | | | | | |
| Fire | 16 | 3.50% | 2 | 5 | 2 | 3 | 4 |
| Rescue & EMS | 317 | 69.37% | 76 | 65 | 45 | 62 | 69 |
| Hazardous Condition | 7 | 1.53% | 2 | 1 | 2 | 1 | 1 |
| Service Call | 86 | 18.82% | 13 | 21 | 10 | 20 | 22 |
| Good Intent Call | 12 | 2.63% | 0 | 6 | 2 | 0 | 4 |
| False Alarm & False Call | 18 | 3.94% | 2 | 1 | 4 | 5 | 6 |
| Weather & Nat Disaster | 0 | 0.00% | 0 | 0 | 0 | 0 | 0 |
| Special Incident - Wildland | 1 | 0.22% | 0 | 0 | 1 | 0 | 0 |
| Total FIRE/EMS Calls | 457 | | 95 | 99 | 66 | 91 | 106 |
| ACTIVITY –Summary | (YTD-2024) | | | | | | |
| Community Events | 4 | | 0 | 0 | 2 | 1 | 1 |
| Burn Permit | 36 | | 8 | 5 | 3 | 10 | 10 |
| Firewise Inspection | 4 | | 0 | 0 | 0 | 0 | 4 |
| Public Assist | 18 | | 3 | 3 | 3 | 5 | 4 |
| Residential Lockbox Install | 9 | | 2 | 3 | 2 | 2 | 0 |
| Lift Assist | 31 | | 7 | 7 | 3 | 4 | 10 |
| Vehicle Lockout | 38 | | 5 | 9 | 5 | 9 | 10 |
| Public Education | 11 | | 0 | 0 | 0 | 1 | 10 |
| Total ACTIVITY Calls | 142 | | 25 | 27 | 18 | 32 | 40 |



Fire Chief Jason S. Payne

May 2024 Fire Chief Report

Wildland Update

- We are STAGE 1 Fire Restrictions.
- Several fires in state have started, HOFD sent out an IMT/UTV and were cancelled when they arrived. No further assignments have been accepted so far.

Apparatus Update

- Rescue 71 In service
- Engine 71 in service (Already had several fires)
- Attack-71 in service
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- BC-71 in service
- F-71 is back in service
- Tahoe is here and being outfitted

Bullet points

- First Due assets and inventory in progress with Max on light duty
- Fire Prevention and safety survey inspections are in progress
- High risk commercial inspections are taking place with the State, and County inspectors
- Wildfire Fire Restrictions meeting on going every week
- Southwest Incident Management teams are up and operational
- NAFCAs meeting of 2024 with all cooperators.
- NPC Fire advisory meeting on Fire Academy classes
- Meeting with Monti on new insurance quotes
- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- NWS high weather behavior meetings every week
- First Due asset management side working with



Fire Chief Jason S. Payne

- Auto-Aid Group Meetings moving to a complete auto-aid with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due