

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on May 16, 2023 at 5:30pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED BUDGET:
3. APPROVAL OF MINUTES:
 1. Regular Session minutes of April 18, 2023
 2. Budget Workshop minutes of April 18, 2023

MOTION to accept the April 18, 2023 Board Meeting Minutes and the Budget Workshop minutes of April 18, 2023 as presented.

REPORTS AND CORRESPONDENCE:

3. April 2023 Fire & EMS Reports
4. April 2023 Fire Chief's Report

MOTION to accept the April 2023 Reports and Correspondence as presented.

4. FINANCIAL REPORTING: April 2023 Financial and Ambulance Financial Statements.
MOTION to accept the April 2023 Financial and Ambulance Financial Statements as presented.
5. CALL TO THE PUBLIC:
6. OLD BUSINESS:
 - A. Update on apparatus, grants, and the tower:
7. NEW BUSINESS:

- A. Discussion and possible action regarding increasing the \$800 resident private pay on the Fee Schedule.
- B. Discussion and possible action regarding the board meeting time from 6pm to 5pm.

8. CALL TO THE PUBLIC:

9. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 5-12-23

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
May 16, 2023**

The meeting was called to order by Roger Owens at 5:30pm.

Attendees:

Roger Owens, Chairman
Roxanne Flynn, Board Clerk*Zoom
Mike Brewer, Board Member

Steven Grumkoski, Board Member
Mark Dahl, Board Member
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED BUDGET:
MOTION made by Mark Dahl to accept the Heber Overgaard Fire District Proposed Budget of \$3,739,703 with a tax rate of \$2.43. Roxanne Flynn SECONDED the MOTION. Proposed Budget Passed 4-1 Roger Owens Opposed.
3. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES
 1. Regular Session minutes of April 18, 2023
 2. Budget Workshop minutes of April 18, 2023

MOTION made by Steven Grumkoski to accept the Regular Session Board Meeting minutes and the Budget Workshop minutes of April 18, 2023 as presented. Mike Brewer SECONDED the MOTION. All In Favor.

B. REPORTS AND CORRESPONDENCE:

1. April 2023 Fire & EMS Reports
2. April 2023 Fire Chief's Report

MOTION made by Mike Brewer to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.

4. FINANCIAL REPORTING: April 2023 Financial and Ambulance Financial Statements.
MOTION made by Mark Dahl to accept the April 2023 Financial and Ambulance Financial Statements as presented. Steven Grumkoski SECONDED the MOTION. All in favor.
5. CALL TO THE PUBLIC:
6. OLD BUSINESS:
 - A. Update on apparatus, grants, and the tower:
Chief Payne stated E71 got started today and he is working with a broker to get it out of here.

Chief Payne said he has submitted for 5 grants so far and they have been accepted. 4 sets of ballistic vests and helmets at \$3500 \$1500 our match, \$6000 in F500 foam, \$1500 so far for Ipads, with the possibly another \$6000, \$1000 in Hazmat, an Airway Mannequin for \$5000. We are waiting to hear on the regional radio grant. No new tower information.

7. NEW BUSINESS:

- A. Discussion and possible action regarding increasing the \$800 resident private pay on the Fee Schedule.

The board wants more information, table for the June board meeting.

- B. Discussion and possible action regarding the board meeting time from 6pm to 5pm.

No change in the board meeting time of 6pm.

7. CALL TO THE PUBLIC:

8. ADJOURNMENT

**MOTION made by Mike Brewer to Adjourn. Steven Grumkoski SECONDED the MOTION. All In Favor.
18:52**

Respectfully Submitted,

Shelley Neely



R. Owens

M. Brewer



M. Dahl



R. Flynn



S. Grumkoski

Fire Chief Jason S. Payne



EMS – Billing Summary	APR
ALS Transports	49
BLS Transports	0
Deceased	2
Helicopter	3
Patient Refusals	23
Total Billing Summary	77

FIRE – Run Summary	
Fire	9
Rescue & EMS	79
Hazardous Condition	1
Service Call	16
Good Intent Call	6
False Alarm & False Call	4
Weather & Nat Disaster	0
Total FIRE Calls	115

ACTIVITY –Summary	
Community Events	1
Burn Permit	15
Firewise Inspection	1
Public Assist	5
Residential Lockbox Install	2
Lift Assist	6
Vehicle Lockout	8
Public Education	
Total ACTIVITY Calls	38

EMS Response Times Month	Minutes/ Seconds
In-District	4:37
Out of District – In CON	20:09
Out of CON	16:27

Fire Chief Jason S. Payne



EMS – Billing Summary	(YTD-2023)		JAN	FEB	MAR	APR
ALS Transports	181	64.41%	47	47	38	49
BLS Transports	11	3.91%	4	5	2	0
Deceased	3	1.07%	1	0	0	2
Helicopter	6	2.14%	1	0	2	3
Patient Refusals	80	28.47%	22	19	16	23
Total Billing Summary	281		75	71	58	77
FIRE/EMS – Run Summary	(YTD-2023)					
Fire	17	4.24%	1	1	6	9
Rescue & EMS	289	72.07%	80	69	61	79
Hazardous Condition	6	1.50%	2	2	1	1
Service Call	51	12.72%	14	11	10	16
Good Intent Call	20	4.99%	4	6	4	6
False Alarm & False Call	16	3.99%	4	2	6	4
Weather & Nat Disaster	2	0.50%	2	0	0	0
Total FIRE/EMS Calls	401		107	91	88	115
ACTIVITY –Summary	(YTD-2023)					
Community Events	3		1	0	1	1
Burn Permit	25		2	2	6	15
Firewise Inspection	3		0	0	2	1
Public Assist	7		1	1	0	5
Residential Lockbox Install	4		1	1	0	2
Lift Assist	18		9	1	2	6
Vehicle Lockout	22		6	2	6	8
Public Education	4		0	2	2	0
Total ACTIVITY Calls	86		20	9	19	38



April 2023 Fire Chief Report

Wildland Update

- Wildland season started and our district had 3 fires in district and 2 out of district. The Walnut Ranch Fire was just outside of district and we assisted with Forest Service, State Land, and local cooperators. 22 total acres burned with (1) travel trailer lost and (1) storage building lost. This fire is under investigation by the Forest Service. We have had several Red flag days, and with the winds over 10 mph we have had a lot of no burn days in the district.

Apparatus Update

- Attack-71 in service
- E71 Out of Service (ECM failure ordered a new one)
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- All Ambulances in service

Bullet points

- Full time firefighter testing started and completed. We hired (1) reserve paramedic to full time.
- Quarterly Night live burn training starts April, (A) shift complete and B and C soon.
- JVG Budget meeting
- 1 on 1 meetings with Staff and Crews
- (2) New Reserves being hired
- Wildland FBS billing online training.
- SHSGP grant was approve. (Ballistic vests and helmets)
- Evaluation on new dispatch software and fire prevention (1 company in the running)
- Firewise training with crews
- AZ State Wildland meeting
- Crisis Team Meeting, will be in service May 28th 2023
- Fire Chief Brian Savage Retirement Ceremony in Show Low.
- GMRS presentation with NCSO

Fire Chief Jason S. Payne



- Auto-Aid Group Meetings moving to a complete auto-aid with all departments.
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOORN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due