

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on May 20, 2024 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:

A. Regular Session minutes of April 16, 2024

MOTION to accept the March 19, 2024 Board Meeting Minutes as presented

3. REPORTS AND CORRESPONDENCE:
 - A. April 2024 Fire & EMS Reports
 - B. April 2024 Fire Chief's Report
 - C. Chief's Power Point presentation
 - D. Battalion Chief presentation

MOTION to accept the April 2024 Reports and Correspondence as presented.

4. FINANCIAL REPORTING: April 2024 Financial and Ambulance Financial Statements.
MOTION to accept the April 2024 Financial and Ambulance Financial Statements as presented.
5. CALL TO THE PUBLIC:
6. OLD BUSINESS:
 - A. Discussion and possible action regarding the 2024-25 Tentative Budget.
7. NEW BUSINESS:
 - A. Employee Recognition Wade Allen 25 years, Ferron Halter 15 years, and Jeff Purinton 15 years.
 - B. Call for the November Election. Mark Dahl and Gary Martin's seats will be open.

- C. Discussion and possible action regarding donating the 08 Dodge Durango to the NAVIT school.
- D. Engine 71 Push in service ceremony.

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 5-16-24

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
May 20, 2024**

The meeting was called to order by Steven Grunkoski at 18:02.

Attendees:

Roger Owens, Chairman *Absent	Gary Martin, Board Member
Steven Grumkoski, Board Clerk	Mark Dahl, Board Member
Mike Brewer, Board Member * Telephonic	Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 - A. Regular Session minutes of April 16, 2024

MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of April 16, 2024 as presented. Gary Martin SECONDED the MOTION. All In Favor.

3. REPORTS AND CORRESPONDENCE:
 - A. April 2024 Fire & EMS Reports
 - B. April 2024 Fire Chief's Report
 - C. Chief's Power Point presentation
 - D. Battalion Chief Presentation

MOTION made by Gary Martin to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.

4. FINANCIAL REPORTING: April 2024 Financial and Ambulance Financial Statements.

MOTION made by Mark Dahl to accept the April 2024 Financial and Ambulance Financial Statements as presented. Steven Grumkoski SECONDED the MOTION. All in favor.

5. OLD BUSINESS:
 - A. Discussion and possible action regarding 2024-25 Tentative budget.

MOTION made by Gary Martin to approve the 2024-25 Tentative budget with a tax rate 2.43, budget amount total \$3,943,030 as presented. Mark Dahl SECONDED the MOTION. All in favor.

6. NEW BUSINESS:
 - A. Employee recognition Wade Allen 25 years, Ferron Halter 15 years, and Jeff Purinton 15 years.
 - B. Call for the November Election. Mark Dahl and Gary Martin's seats will be open.
 - C. Discussion and possible action regarding donation the 08 Dodge Durango to NAVIT school.

MOTION made by Mike Brewer to donate the 08 Dodge Durango to NAVIT school. Gary Martin SECONDED the MOTION. All in favor.

- D. Engine 71 Push in service ceremony.

7. CALL TO THE PUBLIC:

8. ADJOURNMENT:

MOTION made by Mike Brewer to Adjourn. Steven Grumkoski SECONDED the MOTION. All In Favor. 18:58

Respectfully Submitted,
Olivia Valencia



M. Brewer



M. Dahl



G. Martin



S. Grumkoski



Fire Chief Jason S. Payne

EMS – Billing Summary	APR
ALS Transports	42
BLS Transports	2
Deceased	1
Helicopter	3
Patient Refusals	12
Total Billing Summary	60

FIRE – Run Summary	
Fire	3
Rescue & EMS	62
Hazardous Condition	1
Service Call	20
Good Intent Call	0
False Alarm & False Call	5
Weather & Nat Disaster	0
Special Incident - Wildland	0
Total FIRE Calls	91

ACTIVITY –Summary	
Community Events	1
Burn Permit	10
Firewise Inspection	0
Public Assist	5
Residential Lockbox Install	2
Lift Assist	4
Vehicle Lockout	9
Public Education	1
Total ACTIVITY Calls	32



Fire Chief Jason S. Payne

EMS – Billing Summary	(YTD-2024)	
ALS Transports	162	69.23%
BLS Transports	7	2.99%
Deceased	3	1.28%
Helicopter	5	2.14%
Patient Refusals	57	24.36%
Total Billing Summary	234	

FIRE/EMS – Run Summary	(YTD-2024)	
Fire	12	3.42%
Rescue & EMS	248	70.66%
Hazardous Condition	6	1.71%
Service Call	64	18.23%
Good Intent Call	8	2.28%
False Alarm & False Call	12	3.42%
Weather & Nat Disaster	0	0.00%
Special Incident - Wildland	1	0.28%
Total FIRE/EMS Calls	351	

ACTIVITY –Summary	(YTD-2024)	
Community Events	3	
Burn Permit	26	
Firewise Inspection	0	
Public Assist	14	
Residential Lockbox Install	9	
Lift Assist	21	
Vehicle Lockout	28	
Public Education	1	
Total ACTIVITY Calls	102	



Fire Chief Jason S. Payne

April 2024 Fire Chief Report

Wildland Update

- UTV and trailer training this month, members getting red cards complete. Several small assignments have been asked for with the fire season ramping up every weekend. We are ready.

Apparatus Update

- Rescue 71 In service
- The new Engine 71 is going into service during the board meeting
- Attack-71 in service
- E72 in service as reserve engine
- E73 (type 3) in service
- Tender 71 and 72 in service
- Brush 71 and 72 in service
- BC-71 in service
- F-71 is back in service
- Tahoe to arrive any day

Bullet points

- First Arriving status boards going strong
- First Due assets and inventory in progress with Max on light duty
- Wildfire assessment meetings kickoff with all mountain cooperators
- Southwest Incident Management teams are up and operational
- NAFCA meeting of 2024 with all cooperators.
- Conference room phase 1 complete and 1st board meeting.
- 2024 annual physicals are complete
- Talking to Securis on Workman comp insurance
- JVG meetings on 2024 financials and start the budget process
- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- CFRA training and updating all wildland assets
- 2024 Commercial inspections have started, we will pre-plan and inspect each commercial business in our district this year.



Fire Chief Jason S. Payne

- NWS storm meeting for upcoming winter storms. Weekly
- First Due software and responder application is complete
- First Due asset management side working with
- Auto-Aid Group Meetings moving to a complete auto-aid with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- University of Arizona quality assurance EMS meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Medical Billing Data collection monthly meeting (Monthly)
- Monthly year end grant funding reports due