

NOTICE OF BOARD MEETING
HEBER-OVERGAARD FIRE DISTRICT
BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02. Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on November 16, 2021 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES:
 1. Regular Session minutes of October 19, 2021
 - B. REPORTS AND CORRESPONDENCE:
 2. October 2021 Fire & EMS Reports
 3. October 2021 Fire Chief's Report
 4. October 2021 Deputy Chief's Report
3. CALL TO THE PUBLIC:
4. OLD BUSINESS:
 - A. Fire Station Update:
 - B. CAD Computer Update:
5. NEW BUSINESS:
 - A. Discussion and possible action regarding the October 2021 Monthly Financial and Ambulance Financial Statements.
 - B. Election of Officers.
 - C. ERF Grant Of \$3,600.00
6. CALL TO THE PUBLIC:

7. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE HALL FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (A) (3) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: *11-11-21*

Board Chairperson Announcement: Executive Sessions are Confidential.

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
November 16, 2021**

The meeting was called to order by Chairman Roger Owens at 1800.

Attendees:

Roger Owens, Board Chairman
Roxanne Flynn, Board Clerk - Absent
Mike Brewer, Board Member – Via Phone

Steven Grumkoski, Board Member
Jerry Call, Board Member
Dee McCluskey – Fire Chief
Jason Payne – Deputy Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:

A. APPROVAL OF MINUTES

1. Regular Session minutes of October 19, 2021

1. Steve Grumkoski noted change to the Agenda and Minutes Templates to denote "Attendees" and replace "Board Members" for clarification.
2. Steve Grumkoski reiterated the correct spelling of his last name and corrections.

MOTION made by Steve Grumkoski to accept the Board Meeting Minutes of October 19, 2021. Roger Owens SECONDED the MOTION. All In Favor.

B. REPORTS AND CORRESPONDENCE:

1. 2021 Fire & EMS Reports
2. 2021 Fire Chief's Report
3. 2021 Deputy Chief's Report
 1. Mike Brewer inquired as to the Bark Beetle Grant Project.
 - a. Completed just under 38K and paid out to residents 19K
 2. Roger Owens inquired as to the definition of the Crisis Response Team
 - a. Community based needs and resources being coordinated
 - b. Not just EMS/FF Call related

MOTION made by Steve Grumkoski to accept the October 2021 Reports and Correspondence. Jerry Call SECONDED the MOTION. All in Favor.

3. CALL TO THE PUBLIC:
No Public Comment

4. OLD BUSINESS:

A. Fire Station Update:

1. Two weeks for cabinets to arrive.
2. Floor demo to begin for tile installation within the next two weeks.
3. Completion expected prior to end of the year.

B. CAD Computer Update:

1. Installs in all front-line trucks have been completed. RIMS CAD Dispatch.
2. Well received by the Crews. Real Time, detailed information now visible.

5. NEW BUSINESS:

A. Discussion and possible action regarding the October 2021 Financial and Ambulance Financial Statements.

MOTION made by Jerry Call to accept the October 2021 Financial and Ambulance Financial Statements. Steve Grumkoski SECONDED the MOTION. All In Favor.

B. Election of Officers.

Motion made by Jerry Call to elect Roger Owens as Board Chairman and Roxanne Flynn at the Board Clerk. Roger Owens SECONDED the MOTION. ALL IN FAVOR.

C. ERF Grant Of \$3,600.00 (Emergency Response Fund)

1. Roger Owens requested an EOY Grant Summary be added to the next Agenda.

D. EMI Data Breach noted by Chief McCluskey

E. Steve Grumkoski requested status as to the Fire Chief Employment Contract and Evaluation.

1. Mike Brewer to work with Fire Chief McCluskey

6. CALL TO THE PUBLIC:

No Public Comment.

7. ADJOURNMENT at 1830 PM

MOTION made by Jerry Call to Adjourn. Steve Grumkoski SECONDED the MOTION. All In Favor.

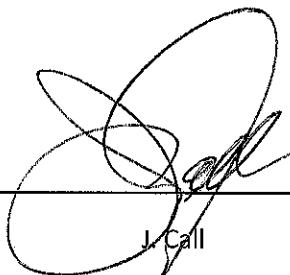
Respectfully Submitted,

Elizabeth Warren
Certified Ambulance Coder/Biller

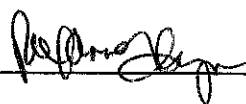


R. Owens

M. Brewer



J. Call



R. Flynn



S. Grumkoski

HOFD INCIDENT RUN SUMMARY

OCTOBER 2021

EMS – Billing Summary	(OCTOBER)	(YTD-2021)
ALS Transports	52	434
BLS Transports	3	34
Deceased	1	9
Helicopter	1	6
Patient Refusals	<u>16</u>	<u>163</u>
Total EMS Billing	73	646
 FIRE – Run Summary	 (OCTOBER)	 (YTD-2021)
Fire	0	39
Rescue & EMS	81	787
Hazardous Condition	3	23
Service Call	9	94
Good Intent Call	5	64
False Alarm & False Call	8	38
Severe Weather & Natural Disaster	0	2
Special Incident – Wildland Assignment	<u>1</u>	<u>3</u>
Total EMS-FIRE Calls	106	1050
 ACTIVITY –Summary	 (OCTOBER)	 (YTD-2021)
Community Events	1	2
Burn Permit	10	72
Public Assist	0	13
Residential Lockbox Install	1	15
Lift Assist	1	4
Vehicle Lockout	2	48
Public Education	<u>1</u>	<u>5</u>
Total ACTIVITY Calls	26	159
 FIRE PREVENTION ACTIVITY –Summary	 (OCTOBER)	 (YTD-2021)
Initial Inspection	0	3
Re-Inspection	0	3
Annual Inspection	0	10
Firewise Inspections	1	4
Engine Company Surveys	<u>0</u>	<u>2</u>
Total PREVENTION ACTIVITY	1	22
 RESPONSE TIMES		
EMS Response Times Month (OCTOBER)	<u>Minutes.Seconds</u>	
In-District	3.94 (+)	
Out of District – In CON	12.64 (+)	
Out of CON	28.61 (+)	
 EMS Response Times 2021	<u>Minutes.Seconds</u>	
In-District	4.15 (-)	
Out of District – In CON	13.87 (+)	
Out of CON	28.61 (+)	

The Mission of the Heber-Overgaard Fire District is to serve the people and protect lives and property by providing fire, rescue and emergency medical services.