

## NOTICE OF BOARD MEETING

### HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on July 28, 2025 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of June 16, 2025.
  - B. Executive Session minutes of May 19, 2025.

**MOTION to accept the June 16, 2025 Board Meeting Minutes and the May 19, 2025 Executive session minutes as presented.**

3. REPORTS AND CORRESPONDENCE:
  - A. June 2025 Fire & EMS Reports
  - B. June 2025 Fire Chief's Report
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION to accept the June 2025 Reports and Correspondence as presented.**

4. FINANCIAL REPORTING: June 2025 Financial and Ambulance Financial Statements.  
**MOTION to accept the June 2025 Financial and Ambulance Financial Statements as presented.**
5. CALL TO THE PUBLIC:
6. OLD BUSINESS:
7. NEW BUSINESS:
  - A. Discussion and possible action regarding the annual review of the Heber Overgaard Fire District Board By-Laws.

- B. Discussion and possible action regarding changing the Policy Manual for exempt employees to receive overtime pay for working on any hazard emergencies including local, state, and federal assignments. And to receive holiday overtime pay when on an assignment on a holiday. Effective as of April 20, 2021.

8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

**UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED.**

**Executive Sessions are Confidential.**

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 7-24-25

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
July 28, 2025**

The meeting was called to order by Roger Owens at 18:00.

Attendees:

Roger Owens, Chairman  
Mike Brewer, Board Clerk  
Alan Gillis, Board Member

Gary Martin, Board Member  
Mark Dahl, Board Member  
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of June 16, 2025
  - B. Executive Session minutes of May 19, 2025

**MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of June 16, 2025 and Executive Session minutes of May 19, 2025 as presented. Gary Martin SECONDED the MOTION. All In Favor.**

3. REPORTS AND CORRESPONDENCE:
  - A. June 2025 Fire & EMS Reports
  - B. June 2025 Fire Chief's Report
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION made by Mike Brewer to accept the Reports and Correspondence. Alan Gillis SECONDED the MOTION. All in Favor.**

4. FINANCIAL REPORTING: June 2025 Financial and Ambulance Financial Statements.

**MOTION made by Mike Brewer to accept the June 2025 Financial and Ambulance Financial Statements as presented. Gary Martin SECONDED the MOTION. All in favor.**

5. CALL TO THE PUBLIC: No public comment
6. OLD BUSINESS:
7. NEW BUSINESS:

- A. Discussion and possible action regarding the annual review of the Heber Overgaard Fire District Board By-Laws.

**MOTION made by Mike Brewer to accept the annual review of the Heber Overgaard Fire District Board By-Laws 2025-2026 as presented. Mark Dahl SECONDED the MOTION. All in favor.**

- B. Discussion and possible action regarding changing the Policy Manual for exempt employees to receive overtime pay for working on any hazard emergencies including local, state, and federal assignments. And to receive holiday overtime pay when on an assignment on a holiday. Effective as of April 20, 2021.

**MOTION made by Gary Martin to approve the change to the Policy Manual as written. Mike Brewer SECONDED the MOTION. All in favor.**

8. ADJOURNMENT:

**MOTION made by Mike Brewer to Adjourn. Mark Dahl SECONDED the MOTION. All In Favor. 18:16**

Respectfully Submitted,  
Olivia Valencia



R. Owens

M. Brewer



M. Dahl

G. Martin



A. Gillis



**EMS – Billing Summary** **JUN**

ALS Transports	51
BLS Transports	0
Deceased	1
Helicopter	2
Patient Refusals	31

**Total Billing Summary 85**

**FIRE – Run Summary**

Fire	2
Rescue & EMS	88
Hazardous Condition	1
Service Call	18
Good Intent Call	4
False Alarm & False Call	2
Weather & Nat Disaster	0
Special Incident - Wildland	1

**Total FIRE Calls 116**

**ACTIVITY –Summary**

Community Events	1
Burn Permit	1
Firewise Inspection	2
Public Assist	3
Residential Lockbox Install	1
Lift Assist	7
Vehicle Lockout	4
Public Education	19

**Total ACTIVITY Calls 38**



## **June 2025 Fire Chief Report**

### **Wildland and Winter Weather Update**

- Trout Fire deployment Fire-71
- 4<sup>th</sup> of July Celebration planning
- Stage 2 Fire Restrictions for Navajo County. Weekly meetings for updates.
- Stage 2 restrictions are No-BURN days. Updated community and Station board. Suspended all new burn permits and current burn permits.
- Mogollon West is in the 97% percentile for ERCs. Dry and able to burn if ignition.

### **Apparatus Update**

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service goes up for auction in July 2025
- BC-71 in service
- Support 71 in service
- F-71 Tahoe is in service

### **Bullet points**

- Budget approval
- Wildland RDO assignments picked up significantly, many fires across the region.
- NAFCA quarterly meeting
- Fire Prevention and safety survey inspections near completion
- 4<sup>th</sup> of July celebration planning and meetings. Fireworks will be a game day decision depending on moisture or not.



**Below are regularly scheduled monthly meetings**

- Bi-Monthly Chiefs meeting
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due