

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on October 20, 2025 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 - A. Regular Session minutes of September 15, 2025
 - B. Executive Session minutes of September 15, 2025

MOTION to accept the September 15, 2025 Board Meeting and Executive Session Minutes as presented

3. REPORTS AND CORRESPONDENCE:
 - A. September 2025 Fire Chief's Report
 - B. September 2025 Fire & EMS Reports
 - C. Chief's Power Point presentation
 - D. Battalion Chief presentation

MOTION to accept the September 2025 Reports and Correspondence as presented.

4. FINANCIAL REPORTING: September 2025 Financial and Ambulance Financial Statements.
MOTION to accept the September 2025 Financial and Ambulance Financial Statements as presented.
5. Discussion and possible action regarding filling the vacant board member seat:
6. Possible swearing in of new board member:

7. CALL TO THE PUBLIC:
8. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED.

Executive Sessions are Confidential.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: *10-16-25*

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
October 20, 2025**

The meeting was called to order by Mark Dahl at 18:00.

Attendees:

Roger Owens, Chairman *Absent
Mike Brewer, Board Member
Alan Gillis, Board Clerk

Gary Martin, Board Member
Mark Dahl, Board Member
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
 - A. Regular Session minutes of September 15, 2025
 - B. Executive Session minutes of September 15, 2025

MOTION made by Gary Martin to accept the Regular Session Board Meeting minutes of September 15, 2025 as presented. Alan Gillis SECONDED the MOTION. All In Favor.

MOTION made by Gary Martin to accept the Executive Session Board Meeting minutes of September 15, 2025 as Presented. Alan Gillis SECONDED the MOTION. All In Favor.

3. REPORTS AND CORRESPONDENCE:
 - A. September 2025 Fire & EMS Reports
 - B. September 2025 Fire Chief's Report
 - C. Chief's Power Point presentation
 - D. Battalion Chief presentation

MOTION made by Gary Martin to accept the Reports and Correspondence. Alan Gillis SECONDED the MOTION. All in Favor.

4. FINANCIAL REPORTING: September 2025 Financial and Ambulance Financial Statements.

MOTION made by Gary Martin to accept the September 2025 Financial and Ambulance Financial Statements as presented. Alan Gillis SECONDED the MOTION. All in favor.

5. Discussion and possible action regarding filling the vacant board seat:

MOTION made by Gary Martin to appoint Mike Brewer to the vacant board seat. Alan Gillis SECONDED the MOTION. All In Favor.

6. Possible swearing in of new board member:
7. CALL TO THE PUBLIC: No public comment.


8. ADJOURNMENT:

MOTION made by Mike Brewer to Adjourn. Gary Martin SECONDED the MOTION. All In Favor. 18:36

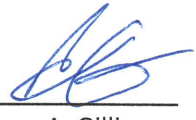
Respectfully Submitted,
Olivia Valencia

~~R. Owens~~


M. Brewer


M. Dahl


G. Martin


A. Gillis



Fire Chief Jason S. Payne

EMS – Billing Summary	OCT
ALS Transports	44
BLS Transports	5
Deceased	3
Helicopter	0
Patient Refusals	31
Total Billing Summary	83
FIRE – Run Summary	
Fire	4
Rescue & EMS	87
Hazardous Condition	3
Service Call	12
Good Intent Call	5
False Alarm & False Call	3
Weather & Nat Disaster	0
Special Incident - Wildland	2
Total FIRE Calls	116
ACTIVITY –Summary	
Community Events	7
Burn Permit	19
Firewise Inspection	1
Public Assist	5
Residential Lockbox Install	1
Lift Assist	7
Vehicle Lockout	5
Public Education	
Total ACTIVITY Calls	45



Fire Chief Jason S. Payne

EMS – Billing Summary	(YTD-2025)	
ALS Transports	428	60.97%
BLS Transports	23	3.28%
Deceased	10	1.42%
Helicopter	8	1.14%
Patient Refusals	233	33.19%
Total Billing Summary	702	

FIRE/EMS – Run Summary	(YTD-2025)	
Fire	28	2.76%
Rescue & EMS	718	70.67%
Hazardous Condition	19	1.87%
Service Call	157	15.45%
Good Intent Call	42	4.13%
False Alarm & False Call	41	4.04%
Weather & Nat Disaster	0	0.00%
Special Incident - Wildland	11	1.08%
Total FIRE/EMS Calls	1016	

ACTIVITY –Summary	(YTD-2025)	
Community Events	35	
Burn Permit	59	
Firewise Inspection	14	
Fire Prevention	34	
Residential Lockbox Install	12	
Lift Assist	51	
Vehicle Lockout	40	
Public Education	41	
Total ACTIVITY Calls	297	

Unit Analysis Report
Summary Report By Units
All Companies
END OF MONTH

Total Page : 1 of 2
 Summary Page : 1 of 1
 Date : 10/01/2025
 Time : 15:46:30
 History ID : 5918063

<u>ID</u>	<u>Unit Description</u>	09/01/2025		To 09/30/2025	
		<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
09-2607	09-2607 AMBO	2	42.0	0.48	3338.40
12-0269	12-0269 AMBO	11	283.2	2.47	23221.48
20-2991	20-2991 AMBO	19	451.9	3.62	36584.64
21-4648	ATTACK 71	2	0.0	0.00	0.00
22-5226	22-5226 AMBO	47	1204.6	13.03	99396.34
Total For All		81	1981.7	19.60	162540.86
Average Time Per Unit:			14.52	Minutes	
Average Miles Per Unit:			24.47	Miles	

Unit Analysis Report

Summary Report All Units

All Companies

END OF MONTH

Total Page : 2 of 2
Summary Page : 1 of 1
Date : 10/01/2025
Time : 15:46:30
History ID : 5918063

		09/01/2025	To 09/30/2025		
<u>ID</u>	<u>Transport Urgency Description</u>	<u>Calls</u>	<u>Miles</u>	<u>Hours</u>	<u>Call Charges</u>
A	ALS TRANSPORT	44	1789.9	16.56	146097.11
B	BLS TRANSPORT	5	191.8	1.49	16443.75
R	REFUSAL	31	0.0	1.55	0.00
TOA	TRANSPORTED BY OTHER AGEN	1	0.0	0.00	0.00
Total For All		81	1981.7	19.60	162540.86
Average Time Per Unit:			14.52	Minutes	
Average Miles Per Unit:			24.47	Miles	



Fire Chief Jason S. Payne

September 2025 Fire Chief Report

Wildland and Winter Weather Update

- Prescribed burns in our area will start in late September and October
- No out of state resources requested

Apparatus Update

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service
- BC-71 in service
- Support 71 in service
- F-71 Tahoe is in service

Bullet points

- LODD response MVA of Brenna and Damon
- LODD Funeral planning
- LODD Funeral for Brenna and Damon
- Battalion Chief interviews are set for September 17th, and 18th was postponed due to the LODD. Will resume October 23rd.
- Most of September was the LODD tragedy and support of Timber Mesa Fire and Medical
- HOFD supported Timber Mesa with station coverage for many days. Upstaffed our units for several days. Overtime will be rough this month.
- Fire Prevention and safety survey completion
- 4th of September celebration.



Below are regularly scheduled monthly meetings

- Bi-Monthly Battalion Chiefs meeting (We had several due to the LODD)
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCA meeting (Monthly)
- Community CPR Class (Monthly)
- HOCCRN Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due