

## NOTICE OF BOARD MEETING

### HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02(C). Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on January 20, 2026 at 6pm in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. The Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

#### Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of December 15, 2025
  - B. Executive Session minutes of December 15, 2025
3. REPORTS AND CORRESPONDENCE:
  - A. December 2025 Fire Chief's Report
  - B. December 2025 Fire & EMS Reports
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation
4. FINANCIAL REPORTING: December 2025 Financial and Ambulance Financial Statements.
5. EXECUTIVE SESSION: Discussion on payments of \$2,916.67 on the 1<sup>st</sup> and 15<sup>th</sup> of each month from Clay Springs/Pinedale Fire District for Chief Payne being Interim Fire Chief.  
Time \_\_\_\_\_ Back in regular session \_\_\_\_\_
  - 5a. Discussion and possible action regarding agenda item 5.
6. OLD BUSINESS:
7. NEW BUSINESS:

A. Discussion on possibly changing the February board meeting night due to it being Presidents Day holiday.

8. CALL TO THE PUBLIC:

9. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE DEPARTMENT FROM 8:00 A.M. TO 4:00 P.M. DAILY. ARS 38-431.03 (D) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

**UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED.**

**Executive Sessions are Confidential.**

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 1-15-26

**HEBER-OVERGAARD FIRE DISTRICT BOARD  
BOARD MEETING MINUTES  
January 20, 2026**

The meeting was called to order by Alan Gillis at 18:01.

Attendees:

Roger Owens, Chairman \*Absent  
Alan Gillis, Board Clerk  
Gary Martin, Board Member

Mark Dahl, Board Member  
Mike Brewer, Board Member \*Telephonic  
Jason Payne – Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. APPROVAL OF MINUTES:
  - A. Regular Session minutes of December 15, 2025
  - B. Executive Session minutes of December 15, 2025

**MOTION made by Mark Dahl to accept the Regular Session Board Meeting minutes of December 15, 2025 as presented. Gary Martin SECONDED the MOTION. All In Favor.  
The Executive Session minutes to be presented in the February 17<sup>th</sup> Board Meeting.**

3. REPORTS AND CORRESPONDENCE:
  - A. December 2025 Fire & EMS Reports
  - B. December 2025 Fire Chief's Report
  - C. Chief's Power Point presentation
  - D. Battalion Chief presentation

**MOTION made by Gary Martin to accept the Reports and Correspondence. Mark Dahl SECONDED the MOTION. All in Favor.**

4. FINANCIAL REPORTING: December 2025 Financial and Ambulance Financial Statements presentation by Steven Rodriguez.

**MOTION made by Mark Dahl to accept the December 2025 Financial and Ambulance Financial Statements as presented. Gary Martin SECONDED the MOTION. All in favor.**

5. EXECUTIVE Session: Discussion on payments of \$2,916.67 on the 1<sup>st</sup> and the 15<sup>th</sup> of each month from Clay Springs/Pinedale Fire District for Chief Payne being Interim Fire Chief.

**MOTION made by Gary Martin to go into Executive Session for the purpose of discussion of the checks from Clay Springs/Pinedale Fire District in the amount of \$2,916.67 per A.R.S Section 38-431-03 A. Mike Brewer SECONDED. All in favor 18:13.**

**Back in Regular Session 18:31**

- 5A. Discussion and possible action regarding agenda item 5.

**MOTION made by Mark Dahl to make payment of \$2,816.67 to Chief Payne for the contract agreement with the Clay Springs/Pinedale Fire District from the checks in the amount of \$2,916.67 on the 1<sup>st</sup> and 15<sup>th</sup> of each month until July 1, 2026. Gary Martin SECONDED. All in favor.**

6. OLD BUSINESS: **None**

7. NEW BUSINESS:

A. Discussion on possibly changing the February board meeting night due to it being Presidents Day holiday.

**MOTION made by Mark Dahl to change the Monday February 16<sup>th</sup> board meeting to Tuesday February 17<sup>th</sup>. Gary Martin SECONDED. All in favor.**

8. CALL TO THE PUBLIC:

**Chief Payne congratulated Max Decker for his promotion to Captain and Chris McBroom for his promotion to Engineer on January 12<sup>th</sup>.**

9. ADJOURNMENT:

**MOTION made by Mark Dahl to Adjourn. Gary Martin SECONDED the MOTION. All In Favor. 18:35.**

Respectfully Submitted,  
Shelley Neely



M. Dahl



G. Martin



A. Gillis

M. Brewer



**Fire Chief Jason S. Payne**

## December 2025 Fire Chief Report

### Wildland and Winter Weather Update

- No prescribed burns this month in our area
- No out of state resources requested

### Apparatus Update

- Rescue 71 In service
- Rescue 72 In Service
- Attack-71 in service (First out for Winter)
- E72 in service as reserve engine
- E73 In Service and ready for deployment
- Tender 71 and 72 in service
- Brush 71
- Brush 72 is out service
- BC-71 in service
- Support 71 in service
- F-71 Tahoe is in service

### Bullet points

- BC Testing and job offers. Report to follow
- Fire Prevention several new businesses inspections
- Commercial building Navajo County issue being worked on
- Winterfest, Christmas, and tall timbers Park Event
- End of Year Grant reports, and all 2025 reports are all complete
- Pinedale/Clay Springs is going well report to follow.
- Old brush truck auction complete and awarded (1 paid for and picked up within hours)



**Below are regularly scheduled monthly meetings**

- Bi-Monthly Battalion Chiefs meeting
- Bi-Monthly Captains meeting
- Auto-Aid Group Meetings with all departments (Monthly)
- Attended multiple HOA meetings (Monthly)
- Chamber of Commerce meetings (Monthly)
- NAFCAs meeting (Monthly)
- Community CPR Class (Monthly)
- HOCRNs Meetings (Monthly)
- Crisis Response Team meeting (Monthly)
- Annual Reviews (Monthly)
- Show Low dispatcher meeting (Monthly)
- Summit Base Hospital Run Review (Monthly)
- Monthly year end grant funding reports due



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>DEC</b>
ALS Transports	40
BLS Transports	1
Deceased	0
Helicopter	1
Patient Refusals	16
<b>Total Billing Summary</b>	<b>58</b>

<b>FIRE – Run Summary</b>	
Fire	1
Rescue & EMS	58
Hazardous Condition	4
Service Call	11
Good Intent Call	2
False Alarm & False Call	5
Weather & Nat Disaster	0
Special Incident - Wildland	0
<b>Total FIRE Calls</b>	<b>81</b>

<b>ACTIVITY –Summary</b>	
Community Events	2
Burn Permit	7
Firewise Inspection	1
Public Assist	3
Residential Lockbox Install	0
Lift Assist	7
Vehicle Lockout	3
Public Education	1
<b>Total ACTIVITY Calls</b>	<b>24</b>



**Fire Chief Jason S. Payne**

<b>EMS – Billing Summary</b>	<b>(YTD-2025)</b>	
ALS Transports	549	62.46%
BLS Transports	25	2.84%
Deceased	10	1.14%
Helicopter	13	1.48%
Patient Refusals	282	32.08%
<b>Total Billing Summary</b>	<b>879</b>	

<b>FIRE/EMS – Run Summary</b>	<b>(YTD-2025)</b>	
Fire	31	2.42%
Rescue & EMS	900	70.31%
Hazardous Condition	25	1.95%
Service Call	212	16.56%
Good Intent Call	52	4.06%
False Alarm & False Call	48	3.75%
Weather & Nat Disaster	0	0.00%
Special Incident - Wildland	12	0.94%
<b>Total FIRE/EMS Calls</b>	<b>1280</b>	

<b>ACTIVITY –Summary</b>	<b>(YTD-2025)</b>	
Community Events	39	
Burn Permit	91	
Firewise Inspection	15	
Fire Prevention	39	
Residential Lockbox Install	16	
Lift Assist	81	
Vehicle Lockout	62	
Public Education	44	
<b>Total ACTIVITY Calls</b>	<b>398</b>	