

**AGENDA**  
**REGULAR WHITEWOOD COUNCIL MEETING**  
**October 6, 2025, 5:30 PM**  
**CITY HALL**

1. CALL THE MEETING TO ORDER.
2. ROLL CALL
3. APPROVE MINUTES from Regular Meeting on September 15, 2025.
4. APPROVE THE CLAIMS.
5. LEGAL UPDATE,
6. APPROVE ADDITIONS TO ARTICLE 1X, PERSONNEL RECORDS, IN EMPLOYEE MANUAL.
7. ACCEPT OFFICER MEYER'S RESIGNATION FROM FULL-TIME POLICE OFFICER & HIRE HIM AS PART-TIME CERTIFIED POLICE OFFICER.
8. APPROVE THE HIRE OF ANTHONY PANZA AS A PART-TIME CERTIFIED POLICE OFFICER \$22/HR.
9. APPROVE ADDITION TO ARTICLE X IN THE EMPLOYEE MANUAL.
10. APPROVE APPLYING FOR THE FOLLOWING 2026 LIQUOR LICENSES.
  - BJ's Country Store- Package (off-sale) Liquor
  - FMB Enterprises (Iron horse)- Convention Center (on-sale) Liquor
  - The Hideaway- Retail (on-sale) Liquor
  - Bullwackers- Retail (on-sale) Liquor
  - Bullwackers- Package (off-sale) Liquor
  - Stern Oil Company- Package (off-sale) Liquor
11. APPROVE REVISED 2025-2026 MAYORAL APPOINTMENTS.
12. LIBRARY SNOW REMOVAL.
13. DEPARTMENT REPORTS.

• Police Department	Library Board	Street Department
• Water Department	Finance Commission	Liquor Commission
• Sewer Department	Parks Department	Economic Development
• ADA Commission	Railroad Authority	NH Waste Management
• Emergency Management		Historic Dist. Commiss.
14. PUBLIC COMMENTS
15. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS PURSUANT TO SDCL 1-25-2 (1) & (3).
16. NEXT REGULAR COUNCIL MEETING - Monday, October 20, 2025, at 5:30pm
17. ADJOURN

**REGULAR WHITEWOOD COUNCIL MEETING****September 15, 2025**

The Whitewood City Council met in regular session on Monday the 15<sup>th</sup> of September 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Sara Fitzgerald, Jerry Davidson, and Shelbi Bulat present. City Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

**Action 2025-138**

Motion by Cooper, seconded by Noren, to approve the minutes from the regular meeting on September 2, 2025. All members present voting yes, motion carried.

**Action 2025-139**

Motion by Fitzgerald, seconded by Bulat, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

**CLAIMS- SEPTEMBER 15, 2025****GENERAL LEDGER**

DELTA DENTAL- Employee Dental Insurance	633.40
HEALTH POOL OF SD- Employee Health Insurance	8,188.53
UNITED HEALTH CARE- Employee Life Insurance	62.40
<b>TOTAL</b>	<b>\$8,884.33</b>

**GENERAL FUND**

A&B BUSINESS SOLUTIONS- Police	59.99
A&J SUPPLY- City Hall 39.99, Streets 216.41, Parks 39.55, Shop 42.98	338.93
ALL NET CONNECTIONS- Police 409.50, Backup 200.78, Server Maintenance 91.00	701.28
AMAZON CAPITAL- City Hall	35.95
ARLETA HECKENLAIBLE- 2026 Special Election	200.00
BH PIONEER- Legal Publications	166.19
BH ENERGY-HH 51.11, CH 115.19, Shop 177.71, Police 213.65, Parks 67.98, Lights 1138.71	1,764.35
BUTTE ELECTRIC- Exit Lights	385.56
CHAIN SAW CENTER- Parks	209.43
DONNA SCHOON- 2026 Special Election	200.00
BJ'S COUNTRY STORE- City Hall 32.90, BI Fuel 84.52, Police Fuel 1019.38	1,136.80
JAN TAYLOR- 2026 Special Election	210.00
REPUBLIC NATIONAL- September Liquor	1,169.97
SUMMIT FIRE PROTECTION- Yearly Extinguisher Inspections	1,235.70
WESTERN STATIONERS- City Hall	65.97
JOHNER PAVING- Asphalt	153.75
MONTANA DAKOTA- Hale Hall 23.22, City Hall 22.63, Shop 25.62, Police 22.63	94.10
SOUTHERN GLAZERS- September Liquor	548.99
ADVANCED ENGINEERING- General Engineering	938.25
BLUEPEAK- Police 371.48, City Hall 421.88	793.36
<b>TOTAL</b>	<b>\$10,408.57</b>

**LIBRARY**

A&B BUSINESS SOLUTIONS	132.94
AMAZON CAPITAL- Books & Supplies	596.71
BH ENERGY	141.14
MONTANA DAKOTA	22.63
BLUEPEAK	207.32
<b>TOTAL</b>	<b>\$1,100.74</b>

#### WATER/SEWER FUNDS

A&J SUPPLY	101.28
BH ENERGY	2,211.28
BUTTE ELECTRIC- Treatment Plant 2316.75, Booster Station 506.90	2,823.65
DAN'S DUMPSTERS	100.00
BJ'S COUNTRY STORE- PW Fuel	36.29
MIDCONTINENT TESTING LABS	46.00
SD ONE CALL	10.49
WESTERN PEAKS LOGISTICS- Samples	16.90
MONTANA DAKOTA	62.92
ADVANCED ENGINEERING- Treatment Plant	11,158.38
<b>TOTAL</b>	<b>\$16,567.19</b>

#### AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 09/05/25	5,246.11
<b>TOTAL</b>	<b>\$9,726.61</b>

#### Action 2025-140

Motion by Noren, second by Fitzgerald, to approve the September 9, 2025, special election results for the three-year term of Aldermen for Ward II as follows:

Aldermen Ward II	Kenneth Noren	31
	Levi Rave	18

Therefore, the winner is Kenneth Noren for Aldermen Ward II. Roll call, all members present voting yes with J. Noren abstaining, motion carried.

#### Action 2025-141

Motion by Fitzgerald, seconded by J. Noren, to approve the second reading of Ordinance 2025-3- An Ordinance Amending Title X, Chapter 50, Section 50.041, Termination of Service Authorized. Roll call, all members present voting yes, motion carried.

#### Action 2025-142

Motion by Cooper, seconded by Davidson, to adjourn the meeting for old business at 5:33 PM. All members present voting yes, motion carried.

City Attorney Fitzgerald gave the oath of office to the new council members Kenneth Noren.

The new Whitewood City Council met in regular session on Monday the 15<sup>th</sup> of September 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:34 pm, with Council members Roxie Cooper, Jerry Davidson, Jeremy Noren, Shelbi Bulat, Ken Noren, and Sara Fitzgerald

present. City Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

Action 2025-143

Motion by Bulat, seconded by Fitzgerald, to approve Article X, Section 10.14, Operation of City Vehicles, to the employee manual. All members present voting yes, motion carried.

Action 2025-144

Motion by Fitzgerald, seconded by Bulat, to approve Article X, Section 10.14.1, Vehicle Usage, to the employee manual. Roll call, all members present voting yes, motion carried.

Action 2025-145

Motion by Bulat, seconded by Fitzgerald, to approve Article X, Section 10.14.2, Police Department Exception, and Section 10.14.3, On Call Public Works Exception. Roll call, all members present voting no, motion fails.

Action 2025-146

Motion by J. Noren, seconded by Davidson, to approve Article X, Section 10.14.2, Police Department Exception, and Section 10.14.3, On Call Public Works Exception, to the employee manual, amending them to read 5 miles. Roll call, Davidson no, Bulat yes, Cooper no, J. Noren yes, Fitzgerald yes, K. Noren yes, motion carried.

Action 2025-147

Motion by J. Noren, seconded by Bulat, to approve Article X, Section 10.14.4, Valid Driver's License, to the employee manual. Roll call, all members present voting yes, motion carried.

Action 2025-148

Motion by Fitzgerald, seconded by Bulat, to approve Article X, Section 10.14.5, Motor Vehicle Check, to the employee manual. Fitzgerald withdrew her motion. Motion by J. Noren, seconded by K. Noren, to approve Article X, Section 10.14.5, Motor Vehicle Check, with amending it to read Motor Vehicle Checks will be completed 30 days prior to the annual Insurance Review. Roll call, all members present voting yes, motion carried.

Action 2025-149

Motion by J. Noren, seconded by Bulat, to approve Article X, Section 10.14.6, Acknowledgment of Driving Related Policies. Roll call, all members present voting yes. Motion carried.

Action 2025-150

Motion by J. Noren, seconded by Fitzgerald, to approve lifting the open container at Oak Park, October 3, 2025, from 4:00-8:00 PM, for Whitewood Creek Chiropractic's Fall Festival. All members present voting yes, motion carried.

Action 2025-151

Motion by J. Noren, seconded by K. Noren, to approve the request for amendment to Community Development Block Grant Funds, seeking an additional \$1,000,000 for the Treatment Plant Upgrade. Roll call, all members present voting yes, motion carried.

Action 2025-152

Motion by Bulat, seconded by Davidson, to close Meade Street from Maple to Pine from 4:30 Pm -- 7:00 PM on October 31, 2025, for the Chamber of Commerce's Trunk or Treat. All members present voting yes, motion carried.

Action 2025-153

Motion by J. Noren, seconded by Cooper to enter into Executive Session at 6:04 PM, for legal and personnel matters pursuant to SDCL 1-25-2 (1) and (3). All members present voting yes, motion carried.

At 6:14 PM, Mayor Harmon announced that Executive Session had ended.

There being no further business, the meeting was adjourned at 5:59 PM.

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MITCHELL U. HARMON  
Mayor

Attest:

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CORY HECKENLAIBLE  
Finance Officer

**CLAIMS- October 6, 2025**

**ESTIMATED WAGES –OCTOBER 2025 (3 pay periods)**

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	6,518.40
POLICE OFFICER- Anthony Spencer	5,464.80
POLICE OFFICER- Greg Meyer	6,477.60
BUILDING OFFICAL- Jim Smit	2,366.10
WASTE/WATER OPERATOR- DJ Werlinger	5,865.60
WASTE/WATER OPERATOR- Derek Daniels	5,736.00
WASTE/WATER OPERATOR- John Cooper	5,426.40
LIBRARIAN – Deb Terhue	3,459.84
LIBRARY ASST.- Donna Willson	729.00
LIBRARY ASST- Sandy Huffman	729.00
LIBRARY ASST.- Olyn Smith	358.32
FINANCE OFFICER – Cory Heckenlaible	6,451.20
FINANCE & PW- Jessica Bestgen	3,917.55
<b>TOTAL</b>	<b>\$57,599.81</b>

**GENERAL LEDGER**

SD DEPT REVENUE & REGULATION- Garbage Tax	431.08
SD RETIREMENT- Employee Retirement	5,021.69
<b>TOTAL</b>	<b>\$5,452.77</b>

**GENERAL FUND**

WASTE CONNECTIONS- Garbage Collection	7,208.09
A&B BUSINESS SOLUTIONS- Police 171.37, City Hall 229.59	400.96
ALL NET CONNECTIONS- Police 182.00, Backup 212.12	394.12
AMAZON CAPITAL- City Hall 13.96, Hale Hall 47.97, Shop 227.99, Police 36.67	326.59
AT&T	431.95
CHAIN SAW CENTER- Parks	99.99
LIGHTING MAINTENANCE- Exit Lights	58.52
MOTOROLA- Video Manager Annual License	780.00
PERFORMANCE AUTOMATICS- Tire Repair	25.00
REPUBLIC NATIONAL- September Liquor	1,169.40
SIMON- Salt Sand	3,815.18
SOUTHERN GLAZERS- September Liquor	2,979.24
SPEARFISH SEAMLESS GUTTERS- Hale Hall	1,219.39
STURGIS AUTO PARTS- Streets	86.29
SUNDANCE STATE BANK- Riley TIFD	2,310.30
WAL-MART- Shop	65.48
WELLS FARGO VISA- Shop 14.65, City Hall 32.78, Election 97.06, Vision 56.84, Police 141.97	343.30
WESTERN STATIONERS- City Hall	105.90
WHEELER SERVICES- Salt Sand Delivery	1,320.00
JOHNSON SOUTH DAKOTA- September Liquor	21,180.21
A&J SUPPLY- Shop 62.63, Streets 432.09, Parks 90.87	585.59
AXON ENTERPRISES- Taser Certification	4,160.20
SONSET STATION- PW Fuel	100.00
FITZGERALD LAW FIRM- Legal Services June-Sept	4,077.50
<b>TOTAL</b>	<b>\$53,243.20</b>

**LIBRARY**

AMAZON CAPITAL	220.88
GENES LOCK SHOP- Door Locks	173.98
DEB TERHUNE- Reimburse Supplies	263.05
ALL NET CONNECTIONS	22.75
<b>TOTAL</b>	<b>\$680.66</b>

**WATER/SEWER FUNDS**

DASH MEDICAL GLOVES	121.00
FERGUSON WATERWORKS	34.20
HAWKINS CHEMICAL	854.08
MILBANK WINWATER WORKS- Meter Nodes	446.04
NORTHWEST PIPE FITTINGS	67.43
USA BLUE BOOK- Treatment Plant	59.60
WELLS FARGO VISA- AWWA School 465.57, WiFi 76.90	542.47
A&J SUPPLY	142.96
SONSET STATION- PW Fuel	100.00
<b>TOTAL</b>	<b>\$2,367.78</b>

**AUTOMATIC PAYMENTS**

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 09/19/25	5,059.25
EFTPS- Payroll Taxes 10/03/25	5,503.75
<b>TOTAL</b>	<b>\$15,648.00</b>

## ARTICLE IX

### PERSONNEL RECORDS

#### 9.1 Personnel Records

The Finance Officer shall maintain an employment record of every employee. All personnel records shall include applications, resumes, training records, evaluations, disciplinary action, complaints, promotions, acts of reward, employee's sick leave, vacation leave, accident reports insurance claims, and other pertinent information. Personnel records shall be kept confidential and shall be available to the employee upon request. Records shall be accessible to the Finance Officer and the City Council only. Records must remain in the custody of the City Finance Officer.

It is the responsibility of each employee to promptly notify the Finance Office of any changes in personal data such as mailing addresses, phone numbers, number and names of dependents, individual(s) to be contacted in the event of an emergency, life event changes such as marriage or divorce, and any other applicable changes so records are accurate and current at all times.

#### 9.2 Employment References and Background Checks

As part of the City's hiring process, reference checks are an essential step in evaluating a candidate's qualifications and suitability for employment. In addition to contacting the individuals furnished by the candidate as references, the City reserves the right to reach out to other professional associates, acquaintances, and other pertinent individuals. All candidates for positions within the City must provide the names, addresses and, where possible, the name of a supervisor or contact person for previous places of employment.

The City will conduct a background check as part of the hiring process to verify employment history, background information, qualifications, and criminal history. The purpose of the background check is to ensure that individuals selected to join the City workforce are well-qualified, demonstrate the potential to successfully perform the duties of the position, and have accurately represented their background and credentials as provided in their application and resume.

Credit reports may also be required for certain positions that are responsible for large amounts of the City funds.

The City may inquire into various aspects of an applicant's background including, but not limited to, education records, arrest records, conviction records, driving records, military service records, court documents/records, credit history, previous employment records, and references provided by the applicant.



An arrest record or criminal conviction does not necessarily disqualify an applicant from employment. Each situation is evaluated on a case-by-case basis, with consideration given to the nature of the offense, the time elapsed since the incident, and its relevance to the duties of the position being sought.

Any applicant who provides misleading, erroneous or deceptive information on the application form, resume, or in an interview may be immediately eliminated from further consideration for employment and/or terminated from employment.

### 9.3 Employment Verification Requests/Reference Checks

All requests for job references, verification of employment, and other employment information shall be directed to the City Finance Office. Only personnel from the City Finance Office are authorized to release information regarding current or former employees.

Without written consent, the City will provide only the following information regarding current or former employees: confirmation of employment with the City, dates of employment (start and end date), job title, wage, current employment status (full time or part time), the department to which the employee is currently or was last assigned. Additional information will be released only upon receipt of written consent from the employee. This written authorization must specify the information being requested and must be signed by the employee in question.

### 9.4 Performance Evaluations

All employees will be evaluated at a minimum of once a year, preferably in August by their respective department heads. Department heads are exempt from evaluations.

Performance evaluations are designed to provide the employee with a record of their performance, to encourage professional growth, and to promote communication between the supervisor and employee. The performance evaluation will be the responsibility of the employee's supervisor. Performance evaluations are a continuous process. Evaluators should carry out informal, regular discussions with their employees throughout the year and summarize progress more formally in writing in the annual performance evaluation. Performance evaluations will be completed before the conclusion of the employee's training period to ensure the employee understands expectations of job performance and once each year thereafter prior to the end of December.

If an employee receives a performance evaluation with an overall score of "does not meet standards," the employee will be put on a performance improvement plan (PIP) and given time to correct their performance deficiencies. The

employee must demonstrate a willingness and ability to meet and maintain the conduct and work requirements specified by the supervisor and the City. The length of time will depend on the performance improvement requirements and the department head/supervisor's recommendation. When the employee is re-evaluated, their performance must be raised and then maintained at a rating of "meet standards" or "exceptional/superior" for continued employment.

The performance evaluations are tailored to each employee's position with specific standards and expectations. The purpose of the evaluation is to commend and acknowledge the employee's strengths, address weaknesses, suggest ways to improve, and discuss employee goals and objectives. Employees are encouraged, although it is completely voluntarily, to submit a self-assessment to their supervisor prior to their designated meeting. Self-assessments may be considered in developing a final year end rating for the employee. Self-assessments provide valuable insight into the employee's accomplishments, goals met, certifications achieved, classes and/or trainings attended, and to open a dialogue regarding the employee's performance. Performance evaluations will be conducted in a private meeting between the employee and their supervisor. At conclusion of the meeting, employees will be asked to sign their performance evaluation and receive a copy for their records. Signing does not imply agreement with the evaluation, but that the agreement and its documentation/information was communicated and/or discussed with the employee. Performance evaluations cannot be postdated. The original signed performance evaluation will be kept in the City Finance Office.

#### 9.5 Performance Improvement Plan (PIP)

A performance improvement plan (PIP) is intended to be a positive approach designed to assist an employee who has been identified with performance deficiencies the opportunity to succeed. A PIP is not intended as discipline. A PIP is intended to aid employees by implementing a structured, written improvement plan focusing on correcting any number of performance concerns including failures to meet measurable performance standards or any behavior related concerns.

To implement a PIP, a supervisor will document what acceptable performance levels are, and how the employee's current performance is deficient. Specific examples regarding the unacceptable performance should be documented reflecting dates and detailed explanations. Specific and measurable objectives will be listed and explained so the employee knows what is expected from them to correct their performance deficiencies. The PIP can last up to 90 days depending on how long it would reasonably take to improve the specific issue(s). The supervisor and employee will also meet on a weekly basis to discuss progress. The supervisor will document improvements, concerns, and provide additional resources or training in an effort to correct deficiencies. Consequences for not meeting objectives of the PIP will also be communicated with the employee.

Outcomes of a PIP may vary but it will generally be one of the following: improvement in the employee's overall performance, the recognition of a skills or training gap and appropriate remedial action, and/or employment action such as termination. On rare occasions a PIP may be extended upon the expiration of the original duration.

#### 10.14.5 Motor Vehicle Record Check

Employees who operate any City owned vehicle must submit to a Motor Vehicle Record Check prior to employment as well as on an annual basis after securing employment, and meet insurance coverage. Motor Vehicle Record Checks will be completed 30 days prior to the annual insurance review, of each year.

#### 10.14.6 Acknowledgment of Driving Related Policies

Employees who drive any City owned vehicle must read and acknowledge they will adhere to the policies contained within this manual prior to driving a City owned vehicle. Furthermore, employees must sign and date that they have read and understand the vehicle policies; this information will be kept on file at the Finance Office.

Violation of any City owned vehicle policy may result in disciplinary action up to and including termination of employment.

#### 10.14.7 Equipment Usage

When using City property, employees are expected to exercise care, keep the equipment clean, perform required maintenance which will include daily pre-use inspection of all equipment used, and follow all operating instructions, safety standards, and guidelines. Except as specifically authorized by a supervisor or the department head, the use of City equipment for any purpose other than City business is prohibited.

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. PL-27816

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
PO BOX 200  
BLACK HAWK, SD 57718

Lic # PL-27816  
BJS COUNTRY STORE- WHITEWOOD  
1321 LAUREL ST  
WHITEWOOD, SD 57793-2142

Owner's Telephone#: \_\_\_\_\_

Business Telephone #: (605) 269-2648

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☒ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Place of business is located in a municipality? ☒ Yes ☐ No

County: LAWRENCE

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a  
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Outlets SKD N. 192' OF  
Lot 1 OF Tract A OF  
Outlet B

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1036-7427-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held ☒  
Amount of fee collected with application \$ 0  
Amount of fee retained \$ 0  
Forwarded with application \$ 0

(Seal) \_\_\_\_\_  
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. CL-21454

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
1025 MEADE ST  
WHITEWOOD, SD 57793-3053

Lic # CL-21454  
FMB ENTERPRISES LLC - IRON HORSE INN  
600 WHITEWOOD SERVICE RD  
WHITEWOOD, SD 57793-5029

Owner's Telephone#: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☒ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes ☐ No If Yes, please list on the back page

Place of business is located in a municipality? ☒ Yes ☐ No

County: LAWRENCE

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a  
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Tract 4B Revised including  
Tract 4A. A subdivision  
of Tract 4

E. State Sales Tax Number: 1028-6608-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) \_\_\_\_\_  
Mayor or Chairman

Renewal - no public hearing held ☒  
Amount of fee collected with application \$ 0  
Amount of fee retained \$ 0  
Forwarded with application \$ 0

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. RL-6274

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
1401 LAUREL ST  
WHITEWOOD, SD 57793

Lic # RL-6274  
THE HIDEAWAY  
1401 LAUREL ST  
WHITEWOOD, SD 57793

Owner's Telephone# : \_\_\_\_\_

Business Telephone #: \_\_\_\_\_

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

Place of business is located in a municipality? [☒] Yes [ ] No

- ☒ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

County: LAWRENCE

Do you own [☒] or lease [ ] this property? (Check one)

Are real property taxes paid to date? [☒] Yes [ ] No

Are you of good moral character having never been convicted of a  
felony? [☒] Yes [ ] No

D. Legal description of licensed premise:

Outlots S/D Whitewood  
Lot 1, Tract A

Is this License in active use? [☒] Yes [ ] No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
[☒] Yes [ ] No If Yes, please list on the back page

E. State Sales Tax Number: 1041-9656-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held ☒  
Amount of fee collected with application \$ 0  
Amount of fee retained \$ 0  
Forwarded with application \$ 0

(Seal) \_\_\_\_\_  
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. RL-6078

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
1010 MEADE ST  
WHITEWOOD, SD 57793

Lic # RL-6078  
BULLWACKER'S SALOON AND STEAKHOUSE  
1010 MEADE ST  
WHITEWOOD, SD 57793

Owner's Telephone# : \_\_\_\_\_

Business Telephone # \_\_\_\_\_

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Place of business is located in a municipality? ☒ Yes [ ] No

County: LAWRENCE

Do you own ☒ or lease [ ] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [ ] No

Are you of good moral character having never been convicted of a  
felony? ☒ Yes [ ] No

D. Legal description of licensed premise:

lots 1, 2 & 3, Block 22  
ORIGINAL TOWN

Is this License in active use? ☒ Yes [ ] No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes [ ] No If Yes, please list on the back page

E. State Sales Tax Number: 1039-8546-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;  
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition  
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,  
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any  
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,  
as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the  
application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority  
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises  
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) \_\_\_\_\_  
Mayor or Chairman

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 0

Amount of fee retained \$ 0

Forwarded with application \$ 0

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side



Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. PL-4943

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
1010 MEADE ST  
WHITEWOOD, SD 57793

Lic # PL-4943  
BULLWACKER'S SALOON AND STEAKHOUSE  
1010 MEADE ST  
WHITEWOOD, SD 57793

Owner's Telephone#: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☒ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Place of business is located in a municipality? ☒ Yes ☐ No

County: LAWRENCE

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a  
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lots 1, 2 + 3, Block 22  
ORIGINAL TOWN

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1039-8546-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 0

Amount of fee retained \$ 0

Forwarded with application \$ 0

(Seal) \_\_\_\_\_  
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. PL-4940

## Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF WHITEWOOD  
1322 LAUREL ST  
WHITEWOOD, SD 57793

Lic # PL-4940  
STERN OIL COMPANY  
1322 LAUREL ST  
WHITEWOOD, SD 57793

Owner's Telephone #: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☒ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Place of business is located in a municipality? ☒ Yes ☐ No

County: LAWRENCE

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a  
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

LOTS 10, 11 + 12, BIK 17  
Fillmore Addition

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1025-7814-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) \_\_\_\_\_  
Mayor or Chairman

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 0

Amount of fee retained \$ 0

Forwarded with application \$ 0

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

# **2025-2026 MAYORAL APPOINTMENTS**

**PLANNING & ZONING COMMISSION:** Irv Stone, Rob Oviatt, Shane Garry, David Morgan, Mike Day

**STREET COMMISSION:** Roxie Cooper, Jerry Davidson, Ken Noren

**WATER/WASTEWATER COMMISSION:** Sara Fitzgerald, Ken Noren

**PARKS & RECREATION COMMISSION:** Roxie Cooper, Shelbi Bulat

**FINANCE COMMISSION:** Jeremy Noren, Shelbi Bulat

**LIQUOR COMMISSION:** Sara Fitzgerald, Jeremy Noren

**POLICE COMMISSION:** Roxie Cooper, Jerry Davidson

**PUBLIC WORKS COMMISSION:** Shelbi Bulat, Jerry Davidson

**AMERICANS WITH DISABILITIES COMMISSION:** Mayor & Council

**ECONOMIC DEVELOPMENT:** Bob Haiwick,

**FIRE DEPARTMENT COMMITTEE:** Jerry Davidson

**RAILROAD AUTHORITY:** Gerald Frame

**EMERGENCY PREPAREDNESS COORDINATOR:** Police Chief, Public Works Director

**FREEHOLD APPRAISERS:** Dan Schmidt, Bob Haiwick, Travis Barker

**LIBRARY BOARD:** Shelbi Bulat, Ken Noren