

AGENDA
CITY OF WHITEWOOD
BOARD OF EQUALIZATION
March 17, 2025
5:15 PM - CITY HALL

1. CALL THE MEETING TO ORDER.
2. ROLL CALL.
3. APPEAL 1 RUCKDASCHEL
4. MOTION TO ADJOURN

** This agenda subject to change prior to the meeting.

AGENDA
REGULAR WHITEWOOD COUNCIL MEETING
March 17, 2025
5:30 PM – CITY HALL

1. CALL THE MEETING TO ORDER.
2. ROLL CALL
3. APPROVE MINUTES from Regular Meeting on March 3, 2025.
4. APPROVE THE CLAIMS.
5. DISCUSS TIFD- Alan Aker
6. APPROVE NOTICE OF APPOINTMENT FOR APRIL 8th ELECTION.
7. WHITEWOOD SOFTBALL- Amber Larson
8. DEPARTMENT REPORTS.
 - Police Department Library Board Street Department
 - Water Department Finance Commission Liquor Commission
 - Sewer Department Parks Department Economic Development
 - ADA Commission Railroad Authority NH Waste Management
 - Emergency Management Historic Dist. Commiss.
9. PUBLIC COMMENTS.
10. EXECUTIVE SESSION FOR PERSONNEL MATTERS PURSUANT TO SDCL 1-25-2 (1)
11. NEXT REGULAR COUNCIL MEETING- Monday, April 7, 2025, at 5:30pm
12. ADJOURN

REGULAR WHITEWOOD COUNCIL MEETING

March 3, 2025

The Whitewood City Council met in regular session on Monday the 3rd of March 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Jerry Davidson, Sara Fitzgerald, Randy Wiege, and Monica Burke present. Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

Action 2025-020

Motion by Wiege, seconded by Noren, to approve the minutes from the regular meeting on February 18, 2025. All members present voting yes, motion carried.

Action 2025-021

Motion by Cooper, seconded by Fitzgerald, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS-March 3, 2025

ESTIMATED WAGES –MARCH 2025

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	4,345.60
POLICE OFFICER- Anthony Spencer	3,643.20
POLICE OFFICER- Greg Meyer	3,998.40
BUILDING OFFICAL- Jim Smit	1,577.40
WASTE/WATER OPERATOR- DJ Werlinger	3,910.40
WASTE/WATER OPERATOR- Derek Daniels	3,824.00
WASTE/WATER OPERATOR- John Cooper	3,617.60
LIBRARIAN – Deb Terhue	1,986.56
LIBRARY ASST.- Donna Willson	400.00
LIBRARY ASST- Racine Morgan	400.00
LIBRARY ASST.- Olyn Smith	179.16
FINANCE OFFICER – Cory Heckenlaible	4,300.80
FINANCE & PW- Jessica Bestgen	2,571.52
TOTAL	\$38,854.64

GENERAL LEDGER

SD DEPT REVENUE & REGULATION- Garbage Tax	279.71
CITY OF WHITEWOOD- Take Deposit for Bill- Johnson, Splichael	200.00
SD RETIREMENT- Employee Retirement	5,891.81
TOTAL	\$6,371.52

GENERAL FUND

WASTE CONNECTIONS- Garbage Collection	4,680.90
A&B BUSINESS SOLUTIONS- City Hall 234.63, Police 162.61	397.24
AMAZON CAPITAL- Police 96.98, Shop 245.96	342.94
AT&T	391.11
MCLEOD'S- Election Supplies	53.18

NORTHERN TRUCK EQUIPMENT- Streets	754.15
PETTY CASH	135.00
QUALITY ROOFING & CONST- City Hall Door	3,750.54
REPUBLIC NATIONAL- February Liquor	1,782.14
SD DEPT OF TRANSPORTATION- Bridge Inspection	138.95
SOUTHERN GLAZERS- February Liquor	695.00
STURGIS AUTO- Streets	9.49
WESTERN HILLS HUMANE SOCIETY- Police	500.00
WESTERN STATIONERS- City Hall	6.00
WELLS FARGO VISA- City Hall 21.23, Viison 64.92, Fee 35.00, Welder 1999.99	2,121.14
A&J SUPPLY- Shop 451.54, Streets 8.07	459.61
POMPS TIRE SERVICE	13.22
ALL NET CONNECTIONS- Backup	214.54
JOHNSON SOUTH DAKOTA- February Liquor	11,810.33
TOTAL	\$28,255.48

LIBRARY

AMAZON CAPITAL	158.85
DEB TERHUNE- Supplies	171.54
OVERDRIVE- Maintenance Fee	600.00
TOTAL	\$930.39

WATER/SEWER FUNDS

DAKOTA PUMP- Well Pump 267.86, Cloud 9 Renewal 1320.00	1,587.86
HAWKON CHEMICAL	526.91
CENTURY LINK	86.19
WELLS FARGO VISA	76.90
POSTMASTER	265.00
MILBANK WINWATER- Meters	999.02
A&J SUPPLY	132.96
TOTAL	\$3,674.84

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 02/21/25	4,932.82
TOTAL	\$10,017.82

At this time Mayor Harmon read a letter about Dan Schmidt's 50 year career in the Whitewood Volunteer Fire Department, and proclaimed March 5, 2025 as Dan Schmidt Day in the City of Whitewood.

Action 2025-022

Motion by Noren, seconded by Wiege, to approve the Library Boards recommendation to raise Donna Wilson's and Racine Morgan's hourly wage to \$13.50 per hour, and Deb Terhune's hourly wage to \$20.00 per hour. Roll call, all members present voting yes, motion carried.

Action 2025-023

Motion by Cooper, seconded by Fitzgerald, to approve a \$1,000 donation to the Whitewood Senior Citizen Center. After some discussion, motion by Cooper, seconded by Noren to amend the previous motion and make it a \$1,500 donation. Roll call, all members present voting yes, motion carried.

Action 2025-024

Motion by Cooper, seconded by Wiege, to apply for the Street Maintenance Traffic Control Device Grant, and purchase 2 signs contingent upon receiving the grant. All members present voting yes, motion carried.

Action 2025-025

Motion by Wiege, seconded by Fitzgerald, to approve DJ Werlingers donation of 40 hours of sick leave to John Cooper. Roll call, Wiege yes, Fitzgerald yes, Cooper abstained, Davidson yes, Burke yes, Noren yes. Motion carried.

Action 2025-026

Motion by Burke, seconded by Noren, to enter into Executive Session for personnel matters pursuant to SDCL 1-25-2 (1) at 5:43 PM. All members present voting yes, motion carried.

At 6:10 PM, Mayor Harmon announced that Executive Session had ended.

Action 2025-027

Motion by Noren, seconded by Davidson, to promote Police Officer Meyer to Sargent on a 6-month probationary period and consider a raise at the next regular meeting. All members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 6:10 PM.

MITCHELL U. HARMON
Mayor

Attest:

CORY HECKENLAIBLE
Finance Officer

CLAIMS- MARCH 17, 2025

GENERAL LEDGER

DELTA DENTAL- Employee Dental Insurance	633.40
HEALTH POOL OF SD- Employee Health Insurance	8,188.53
UNITED HEALTH CARE- Employee Life Insurance	58.80
CITY OF WHITEWOOD- Take Deposit for Bill- Reed	10.00
TOTAL	\$8,890.73

GENERAL FUND

A&B BUSINESS SOLUTIONS- Police	59.99
AMAZON CAPITAL- Hale Hall 22.97, Bldg Insp 194.98 Streets 66.97, Shop 58.16	343.08
BELL BANK EQUIPMENT FINANCE- Road Grader Payment	45,694.61
BIG HORN TIRE- Loader Tires	5,732.00
BHP PIONEER- Subscription, Publications	372.70
BH ENERGY- HH 300.12, CH 113.04, Police 200.26, Shop 376.62, Parks 116.79, Lights 1111.85	2,218.68
BLUEPEAK- City Hall 493.31, Police 396.51	889.82
BUTTE ELECTRIC- Exit Lights	502.29
RUNNING'S- Hale Hall 29.49, Streets 399.97	429.46
BJ'S COUNTRY STORE- Police Fuel 387.49, Bldg Insp Fuel 76.01, City Hall 32.47	495.97
FORD CREDIT	1,239.42
KETEL THORSTENSON- 2024 Audit Progress Bill	5,000.00
LIGHTING MAINTENANCE- Exit Lights	58.52
MENARDS- Hale Hall	196.00
MONTANA DAKOTA- Hale Hall 280.70, City Hall 134.06, Shop 234.39, Police 253.12	902.27
REPUBLIC NATIONAL- March Liquor	2,168.23
SDML- Dist 10 Meeting	315.00
SIGNIFICANT DIGITS- Reader Board Annual Fee	650.00
SOUTHERN GLAZERS- March Liquor	655.43
SPEARFISH AUTO- Streets	161.09
STURGIS TIRE- Police	60.45
WELLS FARGO VISA- Police 35.63, Streets 18.89, Bldg Insp Conference 85.00	139.52
WW SENIOR CITIZEN CENTER- Donation	1,500.00
TOTAL	\$69,784.53

LIBRARY

A&B BUSINESS SOLUTIONS	124.38
ALL NET CONNECTIONS	91.00
AMAZON CAPITAL- Books, Supplies	489.82
BH ENERGY	115.20
MONTANA DAKOTA	29.29
BLUEPEAK	227.21
TOTAL	\$1,076.90

WATER/SEWER FUNDS

BH ENERGY	2,001.73
BUTTE ELECTRIC- TP 1898.77, Booster Pump 389.17	2,287.94
DANS DUMPSTERS	100.00
MIDCONTINENT TESTING LABS	46.00
MONTANA DAKOTA	106.92
ONE CALL	14.70
RAPID DELIVERY	16.90
SONSET STATION- PW Fuel	103.35
TOTAL	\$4,677.54

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 03/07/25	4,928.22
TOTAL	\$9,408.72

STATE OF SOUTH DAKOTA
MUNICIPALITY OF WHITEWOOD

NOTICE OF APPOINTMENT

To: Jan Taylor, Precinct Superintendent

Donna Schoon, Precinct Deputy

Dorothy Martian, Precinct Deputy

You are appointed as precinct election board members for the municipal election for the City of Whitewood. This election will be held at City Hall from 7:00 a.m. to 7:00 p.m., local time, on the 8th day of April 2025.

If you are unable to serve, please contact the person in charge of the election immediately.

Dated this 17th day of March, 2025.



Finance Officer
City of Whitewood

FINANCIAL STATEMENT

February 28, 2025

	Balance 1/31/2025	REVENUE	EXPENSES	Balance 2/28/2025
<u>CASH COMPUTER</u>				
GENERAL FUND	1,414,278.57	92,478.55	(87,687.47)	1,419,069.65
LIBRARY	110,060.58	302.99	(4,200.05)	106,163.52
3RD CENT SALES TAX	40,284.42	1,897.46	(656.31)	41,525.57
ADDITIONAL TAX FUND	41,755.30	560.00	0.00	42,315.30
DEBT SERVICE	19,399.26	32.37	0.00	19,431.63
TIFD FUND	10,383.21	5,993.34	(5,993.34)	10,383.21
ECONOMIC DEVELOPMENT	124,341.67	371.78	0.00	124,713.45
CAPITOL PROJECT	-1,603,760.51	0.00	(6,431.41)	(1,610,191.92)
WATER	156,352.58	24,545.58	(16,367.35)	164,530.81
SEWER	502,117.82	25,469.62	(11,356.84)	516,230.60
Total Cash Per Computer	<u>\$815,212.90</u>	<u>\$151,651.69</u>	<u>(132,692.77)</u>	<u>834,171.82</u>

<u>CASH BANK</u>				
HIGHMARK F.C.U. ST SWR	14,197.10			14,197.65
PIONEER SAVINGS WATER	48,587.64			48,608.14
PIONEER SAVINGS ST ASSESS	31,840.45			31,853.88
PIONEER SAVINGS TRUNK SEW	15,493.06			15,498.41
PIONEER OPERATING ACCT	340,211.67			440,380.56
LESS O/S CHECKS	(16,725.98)			(23,243.39)
PLUS DEP IN TRANSIT	105,599.20			30,010.93
NSF CHECKS	-102.77			0.00
N.M. CHECKS CLEARED	600.15			514.75
Total Cash Per Bank	<u>\$539,700.52</u>			<u>\$557,820.93</u>

Investments		<u>INTEREST</u>	
LPL FINANCIAL	275,514.11		276,350.89
Total Investments	<u>\$275,514.11</u>	<u>\$836.78</u>	<u>\$276,350.89</u>
LOSS/GAIN		<u>\$836.78</u>	
Total Cash Per Bank	<u>\$815,214.63</u>		<u>\$834,171.82</u>

Petty Cash:				
LIBRARY	\$50.00			\$50.00
WATER	\$150.00			\$150.00
POLICE	\$100.00			\$100.00
Total Petty Cash	<u>\$300.00</u>			<u>\$300.00</u>