

AGENDA
REGULAR WHITEWOOD COUNCIL MEETING
February 18, 2025
5:30 PM – CITY HALL

1. CALL MEETING TO ORDER.
2. ROLL CALL
3. APPROVE MINUTES from Regular Meeting on February 3, 2025.
4. APPROVE THE CLAIMS.
5. APPROVE QUOTE FOR NEW WELDER.
6. APPROVE QUOTE FOR LOADER TIRES.
7. TIME FRAME FOR MRAZ PROPERTY BURN.
8. PROMOTE OFFICER MEYER TO SARGENT.
9. DEPARTMENT REPORTS.
 - Police Department Library Board Street Department
 - Water Department Finance Commission Liquor Commission
 - Sewer Department Parks Department Economic Development
 - ADA Commission Railroad Authority NH Waste Management
 - Emergency Management Historic Dist. Commiss.
10. PUBLIC COMMENTS.
11. NEXT REGULAR COUNCIL MEETING- Monday, March 3, 2025, at 5:30pm
12. ADJOURN

REGULAR WHITEWOOD COUNCIL MEETING

February 3, 2025

The Whitewood City Council met in regular session on Monday the 3rd of February 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Jerry Davidson, Sara Fitzgerald, Randy Wiege, and Monica Burke present. Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

Action 2025-011

Motion by Wiege, seconded by Noren, to approve the minutes from the regular meeting on January 21, 2025. All members present voting yes, motion carried.

Action 2025-012

Motion by Burke, seconded by Cooper, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS- February 3, 2025

ESTIMATED WAGES –FEBRUARY 2025

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	4,345.60
POLICE OFFICER- Anthony Spencer	3,643.20
POLICE OFFICER- Greg Meyer	3,998.40
BUILDING OFFICAL- Jim Smit	1,577.40
WASTE/WATER OPERATOR- DJ Werlinger	3,910.40
WASTE/WATER OPERATOR- Derek Daniels	3,824.00
WASTE/WATER OPERATOR- John Cooper	3,617.60
LIBRARIAN – Deb Terhue	1,986.56
LIBRARY ASST.- Donna Willson	400.00
LIBRARY ASST- Racine Morgan	400.00
LIBRARY ASST.- Olyn Smith	179.16
FINANCE OFFICER – Cory Heckenlaible	4,300.80
FINANCE & PW- Jessica Bestgen	2,571.52
TOTAL	\$38,854.64

GENERAL LEDGER

SD DEPT REVENUE & REGULATION- Garbage Tax	430.20
CITY OF WHITEWOOD- Take Deposit for Bill- Oliver	100.00
SD RETIREMENT- Employee Retirement	5,203.30
TOTAL	\$5,733.50

GENERAL FUND

WASTE CONNECTIONS- Garbage Collection	7,161.42
ALL NET CONNECTIONS- Microsoft 365	90.00
AMAZON CAPITAL- Hale Hall 102.15, Shop 46.96	149.11
AT&T	399.62
BLUEPEAK- City Hall 414.54, Police 375.90	790.44

RUNNING'S- Shop	397.01
DMC WEAR PARTS- Streets	187.50
POMPS TIRE SERVICE- Bldg Inspector	881.48
REPUBLIC NATIONAL- January Liquor	1,727.35
RICHTERS TIRE & EXHAUST- Bldg Inspector	115.54
SOUTHERN GLAZERS- January Liquor	1,608.00
WELLS FARGO VISA- City 21.23, Title Rec 38.70, Vision 56.84, Police 21.23	138.00
LIGHTING MAINTENANCE- Exit Lights	58.52
STURGIS RESPONDER- Police Uniforms	94.99
JOHNSON SOUTH DAKOTA- January Liquor	8,207.34
TOTAL	\$22,006.32

LIBRARY

ALL NET CONNECTIONS	42.00
AMAZON CAPITAL	46.66
BAKER & TAYLOR- Books	14.38
BLUEPEAK	191.44
DEB TERHUNE- Supplies	126.89
WOLFF'S PLUMBING	304.56
TOTAL	\$725.93

WATER/SEWER FUNDS

CENTURY LINK	86.19
WELLS FARGO VISA	76.90
SD PUBLIC ASSURANCE ALLIANCE- Property Values Update	571.82
TOTAL	\$163.09

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 01/24/25	5,155.02
TOTAL	\$10,240.02

Action 2025-013

Motion by Burke, seconded by Davidson, to approve the \$1,531.15 quote from All Net Connections for a new SonicWall for the police department. Roll call, all members present voting yes, motion carried.

Action 2025-014

Motion by Wiege, seconded by Cooper, to approve the engagement letter with Ketel Thorstenson LLP for the year ending December 31, 2024, audit. All members present voting yes, motion carried.

Action 2025-015

Motion by Cooper, seconded by Fitzgerald, to approve Finance Officer Heckenlaible's 2024 Annual Report. All members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 5:44 PM.

MITCHELL U. HARMON
Mayor

Attest:

CORY HECKENLAIBLE
Finance Officer

CLAIMS- FEBRUARY 18, 2025

GENERAL LEDGER

DELTA DENTAL- Employee Dental Insurance	681.60
HEALTH POOL OF SD- Employee Health Insurance	9,014.32
UNITED HEALTH CARE- Employee Life Insurance	73.50
CITY OF WHITEWOOD- Take Deposit for Bill- Plunkett	100.00
TOTAL	\$9,869.42

GENERAL FUND

A&B BUSINESS SOLUTIONS- Police	59.99
A&J SUUPLY- Streets 253.82, Police 109.99, Shop 185.48	549.29
ALL NET CONNECTIONS	396.54
ALPINE IMPRESSIONS- PW Uniforms	1,151.00
AMAZON CAPITAL- Streets	84.04
AMERICAN LEGAL- Internet Renewal	500.00
BH PIONEER- Legal Publications	157.72
BH ENERGY-HH 298.03,CH 110.43,Police 221.91,Shop 336.57,Parks 132.23, Lights 1153.32	2,252.49
BLUEPEAK- Shop 49.35, City Hall 487.27, Police 374.52	911.14
BUTTE ELECTRIC- Exit Lights	545.04
RUNNING'S- Streets	13.99
CENTRALSQUARE TECH- Police	376.57
CHAIN SAW CENTER- Streets	45.30
BJ'S WHITEWOOD- Police Fuel 608.41, City Hall 32.90, Bldg Insp Fuel 157.58	798.89
GREAT WESTERN TIRE- Police	680.08
FORD CREDIT- Pickup Payment	1,235.46
MONTANA DAKOTA- HH 256.13, City Hall 132.19, Shop 231.71, Police 252.18	872.21
MOTOROLA SOLUTIONS- Police	532.67
RASMUSSEN MECHANICAL- City Hall	290.00
REPUBLIC NATIONAL- February Liquor	2,761.82
RICHTERS TIRE & EXHAUST- Police	115.54
SERVALL- PW Uniforms	190.75
SONSET STATION- PW Fuel	105.00
SOUTHERN GLAZERS- February Liquor	1,774.31
SOUTHSIDE OIL- PW Fuel	635.38
WESTERN STATIONERS- City Hall	202.35
TOTAL	\$17,237.57

LIBRARY

A&B BUSINESS SOLUTIONS	237.80
AMAZON CAPITAL	120.38
BH ENERGY	109.83
MONTANA DAKTOA	26.85
BLUEPEAK	205.44
TOTAL	\$700.30

WATER/SEWER FUNDS

A&J SUPPLY	31.35
BH ENERGY	2,005.03
BUTTE ELECTRIC	2,367.85
DAN'S DUMPSTERS	100.00
MIDCONTINENT TESTING	56.25

MONTANA DAKOTA	112.73
ONE CALL	6.30
RAPID DELIVERY	16.90
SONSET STATION- PW Fuel	105.00
SOUTHSIDE OIL- PW Fuel	635.40
TOTAL	\$5,436.81

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 02/07/25	5,546.95
TOTAL	\$10,027.45



Delivery Ticket

Customer Copy

SOLD BY
 A & B WELDING SUPPLY, LLC
 PO BOX 2053
 RAPID CITY SD 57709
 605-343-5365



SHIP TO
 CITY OF WHITEWOOD
 1025 MEADE ST
 WHITEWOOD SD 57793
 605-269-2247

Customer 00326
Order 00683379-00
Order Date 02/06/25
Page 001 OF 001

Name	CITY OF WHITEWOOD	Territory	410	Ship Via	PICK-UP	-NONE-	Initials	LMM	
P/O Number		Salesperson	030	Other Zone	00	UPS Zone	0	Order Type	QTE
Rel Number		Branch	AB1	COL/PPD	PREPAID		Date/Time	06-FEB-25 09:40AM	
Phone	605-269-2247	Status		Route	000000		Username	abweld	

QTY SHIPPED	UOM	H	M	ID NUMBER	DESCRIPTION HAZARD CLASS	LINE NO.	ITEM NUMBER	LOC	QTY ORDERED	QTY BKORD	BIN LOC	WEIGHT	UNIT AMOUNT	EXTENDED AMOUNT
				*****	QUOTE *****									
				Quote	Expiration Date: 03/31/25									
1	EA				POWER MIG 260 W/MAGNUM PRO 250L 15' GUN	1	LCN K3520-1	AB1	1	0		.00	4100.00	4100.00
1	EA				*** Serial Numbers Required *** HOBART IRONMAN 240 MIG	2	MLL 500574	AB1	1	0		.00	2217.61	2217.61
1	EA				*** Serial Numbers Required *** MM252 MIG WELDING PKG W/15' MDX GUN	3	MLL 907321	AB1	1	0		.00	4600.00	4600.00
					*** Serial Numbers Required ***									
													Subtotal	10917.61
													Tax	.00
													Total Sale	10917.61

Terms: Net 10 Days E.O.M.; 1.50% Interest will be assessed monthly on past due accounts (minimum finance charge \$3.00). RELEASE AND ASSUMPTION OF RISK:
 The undersigned is buying industrial, specialty, medical gases, or dry ice from A & B Welding Supply Co., Inc, which he/she will move by car, closed van, or truck. A & B Welding Supply Co., Inc. has informed the undersigned that: 1. Putting cylinders or dry ice in cars or vans can be dangerous and should be avoided. 2. Cylinders or dry ice must never be moved in closed spaces such as car trunks or vans. 3. Federal law prohibits smoking within 25 feet of oxygen, acetylene, propane or other oxidizing or flammable gases. 4. Cylinders and dry ice containers must be fastened during transport to prevent movement and must have adequate ventilation. The undersigned hereby assumes all risks of bodily injury or death, or of loss or damage to property. A restocking charge will be made on all returned merchandise.

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation. EMERGENCY RESPONSE PHONE NUMBER: 1-800-535-5053.

Authorized Signature _____

Received by _____



QUOTE

Invoice Date	Cust No.	Order No	Page	Invoice No.
01/03/2025	1	01 - 321832	1 / 1	
License:		Mileage: 0		

Big Horn Tire, Inc.
 501 WESTSIDE DR.
 GILLETTE, WY 82718
 Phone: (307) 682-9411

Sold To: CITY OF WHITEWOOD

Ship To:

Purchase Ord. No:	Sales Person	Main Phone	Other Phone	Ship Via	Terms: CASH SALES	Entered: 47	
	47						
Item No.	Description	Qty Ordered	Qty Shipped	F.E.T.	Price	Net Extension	
94073160	20.5R25 BKT EMAX 22AS E2/G2/L2**	4	4		1,883.00	7,532.00	
OPT	MAXAM 14R17.5 MS906R R4 155A2 14 PR	4	4		346.00	1,384.00	
OPUT	USED 17.5R25	6-	6-		20.00 0.00	120.00	

DO NOT PAY. THIS IS A QUOTE.

CASH SALES

Sub-Total Parts: ~~8,916.00~~
 Non-Taxable Amount: ~~8,916.00~~
 Taxable Amount: 0.00
 Total: ~~8,916.00~~
5732.00

X _____
 Customer Authorization for Estimate

****THANKS FOR YOUR PATRONAGE!****
WHEELS MUST HAVE TORQUE CHECKED AFTER 50 MILES!!!

FINANCIAL STATEMENT

January 31, 2025

	Balance 12/31/2024	REVENUE	EXPENSES	Balance 1/31/2025
CASH COMPUTER				
GENERAL FUND	1,509,059.43	113,034.16	(207,815.02)	1,414,278.57
LIBRARY	54,406.20	60,914.94	(5,260.56)	110,060.58
3RD CENT SALES TAX	38,106.79	2,536.53	(358.90)	40,284.42
ADDITIONAL TAX FUND	41,755.30	0.00	0.00	41,755.30
DEBT SERVICE	19,296.10	103.16	0.00	19,399.26
TIFD FUND	10,383.21	269.33	(269.33)	10,383.21
ECONOMIC DEVELOPMENT	123,969.89	371.78	0.00	124,341.67
CAPITOL PROJECT	-1,604,550.71	0.00	(2,209.80)	(1,603,760.51)
WATER	149,070.91	28,785.83	(21,504.16)	156,352.58
SEWER	475,290.56	40,314.66	(13,487.40)	502,117.82
Total Cash Per Computer	\$816,787.68	\$246,330.39	(250,905.17)	815,212.90

CASH BANK				
HIGHMARK F.C.U. ST SWR	14,196.49			14,197.10
PIONEER SAVINGS WATER	48,564.96			48,587.64
PIONEER SAVINGS ST ASSESS	31,825.58			31,840.45
PIONEER SAVINGS TRUNK SEW	15,487.14			15,493.06
PIONEER OPERATING ACCT	419,951.69			340,211.67
LESS O/S CHECKS	(13,727.32)			(16,725.98)
PLUS DEP IN TRANSIT	27,011.79			105,599.20
NSF CHECKS	-207.35			-102.77
N.M. CHECKS CLEARED	2,105.00			600.15
Total Cash Per Bank	\$545,207.98			\$539,700.52

Investments		INTEREST		
LPL FINANCIAL	274,579.72			275,514.11
Total Investments	\$274,579.72	\$934.39		\$275,514.11
LOSS/GAIN		\$934.39		
Total Cash Per Bank	\$819,787.70			\$815,214.63

Petty Cash:				
LIBRARY	\$50.00			\$50.00
WATER	\$150.00			\$150.00
POLICE	\$100.00			\$100.00
Total Petty Cash	\$300.00			\$300.00