AGENDA
REGULAR WHITEWOOD COUNCIL MEETING
November 2, 2026, 5:30 PM
CITY HALL

1. CALL THE MEETING TO ORDER.

2. ROLL CALL

3. APPROVE MINUTES from Regular Meeting on October 19, 2026.

4. APPROVE THE CLAIMS.

5. APPROVE FIRST READING OF ORDINANCE 2026-06- Human Habitation/Camping.

6. APPROVE QUOTES FOR LOADER REPAIRS.

7. APPROVE HIRING MEGAN MEACHUM AS PART-TIME LIBRARY DIRECTOR AT $18/HR.

8. SECURITY SYSTEM FOR THE LIBRARY.

9. SPECIAL COMMITTEE TO ASSIST WITH COMPREHENSIVE PLAN, MAJOR STREET PLAN & ETJ.

10. DEPARTMENT REPORTS.

• Police Department	Library Board	Street Department
• Water Department	Finance Commission	Liquor Commission
• Sewer Department	Parks Department	Economic Development
• ADA Commission	Railroad Authority	NH Waste Management
• Emergency Management		Historic Dist. Commiss.

11. PUBLIC COMMENTS

12. NEXT REGULAR COUNCIL MEETING – Monday, November 16, 2026, at 5:30pm

13. ADJOURN

REGULAR WHITEWOOD COUNCIL MEETING **October 19, 2026**

The Whitewood City Council met in regular session on Monday the 19th of October 2026 at Whitewood City Hall. Mayor Sara Fitzgerald called the meeting to order at 5:30 pm, with Council members Jerry Davidson, Ken Noren, Darrell Smith, Jeremy Noren, and Roxie Cooper present. Councilmen Shelbi Bulat was absent. City Attorney Fitzgerald, Police Chief Bach, Public Works Werlinger, and Finance Officer Heckenlaible were also present.

Mayor Fitzgerald read a Proclamation declaring October 19, 2026, as Parker Stoltenberg Day.

Action 2026-180

Motion by J. Noren, seconded by Davidson, to approve the minutes from the regular meeting on October 5, 2026, all members present voting yes, motion carried.

Action 2026-181

Motion by Cooper, seconded by K. Noren, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS- OCTOBER 19, 2026

GENERAL LEDGER

DELTA DENTAL- Employee Dental Insurance	628.70
HEALTH POOL OF SD- Employee Health Insurance	8,966.43
UNITED HEALTH CARE- Employee Life Insurance	74.10
TOTAL	**$9,669.23**

GENERAL FUND

A&B BUSINESS SOLUTIONS- Police	59.99
A&J SUPPLY- Parks 147.83, Police 9.43	157.26
ALL NET CONNECTIONS- Backup 219.38, City Hall 68.25	287.63
AMERICAN LEGAL PUBLISHING- Ordinance Supplements	617.83
BH PIONEER	179.06
BH ENERGY-CH 102.44,HH 259.98,Shop 164.70,Police 284.36, Parks 178.07,Lights 1656.91	2,646.46
BLUEPEAK- Police 375.47, City Hall 452.63	828.10
BUTTE ELECTRIC- Exit Lights	282.53
BJ'S COUNTRY STORE- Police Fuel	1,511.77
EARTHWORM CONSTRUCTION- Sprinkler Blowouts	500.00
INTEGRITY HEATING- City Hall Furnace	204.00
MONTANA DAKOTA- Police 24.09, Shop 27.02, City Hall 27.62, Hale Hall 48.91	127.64
RICHTERS TIRE & EXHAUST- Police	1,345.52
SONSET STATION- PW Fuel	215.00
FITZGERALD LAW FIRM- Legal Services	2,695.00
SOUTHSIDE OIL- PW Fuel	1,154.88
TRUGREEN COMMERCIAL- Parks	1,635.75
QUALITY BRANDS- October Liquor	312.69
WESTERN STATIONERS- City Hall	54.95
WELLS PLUMBING- Police	31.77
PIONEER BANK- Riley TIFD September 2026	3,409.98
SOUTHERN GLAZERS- October Liqour	181.20
TOTAL	**$18,439.01**

LIBRARY

A&B BUESINESS SOLUTIONS	146.77
AMAZPON CAPITAL	506.14
BH ENERGY	144.01
BLUEPEAK	208.12
MONTANA DAKOTA	25.28
TOTAL	**$1,030.32**

WATER/SEWER FUNDS

A&J SUPPLY	160.37
BH ENERGY	3,053.06
BUTTE ELECTRIC- Booster 557.01, Treatment Plant 2198.69	2,755.70
DAN'S DUMPSTERS	100.00
ALLIANCE TECHINICAL GROUP- Water Testing	382.75
MONTANA DAKOTA- Well 4 66.60, Booster 185.38	251.98
ADVANCED ENGINEERING- Treatment Plant 18737.24, Water Study 7408.00	26,145.24
SD ONE CALL	16.80
WESTERN PEAKS LOGISTICS- Samples	79.40
SONSET STATION- PW Fuel	215.00
SOUTHSIDE OIL- PW Fuel	1,154.88
USA BLUE BOOK	91.12
TOTAL	**$34,406.30**

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 09/18/26	5,496.25
TOTAL	**$9,976.75**

Action 2026-182

Motion by K. Noren, seconded by Smith, to approve the $597 quote from Rasmussen Mechanical for the gas valve replacement on the furnace in City Hall. Roll Call, all members present voting yes, motion carried.

Action 2026-183

Motion by K. Noren, seconded by J. Noren, to lift the open container ordinance on Meade Street from Laurel to Pine Streets, on November 7, 2026, from 10:00 AM till 10:00 PM, for the Jana Tinnell fundraiser. All members present voting yes, motion carried.

Action 2026-184

Motion by Smith, seconded by K. Noren, to select Advanced Engineering as the firm to conduct the flood risk assessment, mitigation and resilience study as part of the FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Roll call, all members present voting yes, motion carried.

Action 2026-185

Motion by K. Noren, seconded by J. Noren, to select American Engineering Testing as the construction materials testing service for the treatment plant upgrade project. Roll call, all members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 6:02 PM.

SARA J. FITZGERALD
Mayor

Attest:

CORY HECKENLAIBLE
Finance Officer

CLAIMS- November 2, 2026

ESTIMATED WAGES –NOVEMBER 2026 (2 pay periods)

MAYOR	0.00
COUNCIL	2,700.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	4,800.00
POLICE OFFICER- Anthony Spencer	4,320.00
POLICE OFFICER- Dykes	4,320.00
POLICE OFFICER- Hebda	4,320.00
WASTE/WATER OPERATOR- DJ Werlinger	4,960.00
WASTE/WATER OPERATOR- Derek Daniels	4,640.00
WASTE/WATER OPERATOR- John Cooper	4,480.00
LIBRARY ASST.- Donna Willson	648.00
LIBRARY ASST- Sandy Huffman	648.00
LIBRARY ASST.- Ester Walker	238.88
LIBRARY ASST.- Olyn Smith	197.16
FINANCE OFFICER – Cory Heckenlaible	5,120.00
FINANCE & PW- Jessica Bestgen	4,160.00
TOTAL	**$46,852.04**

GENERAL LEDGER

SD DEPT REVENUE- Garbage Sales Tax	346.51
SD RETIREMENT- Employee Retirement	8,616.70
TOTAL	**$8,963.21**

GENERAL FUND

A&B BUSINESS SOLUTIONS- Police 181.45, City Hall 281.92	463.37
ALL NET CONNECTIONS- Scanner 22.75, Printer 45.50, Server Mtn 91.00, City 22.75	182.00
AT&T	357.16
RANDY & SONS WELDING- Pipe Cutting	80.00
RICHTERS TIRE & EXHAUST- Police Durango	497.35
RIGHTEOUS GARAGE DOORS- Shop Opener Replacement	2,000.00
SOUTHERN GLAZERS- October Liqour	939.50
WASTE CONNECTIONS- Garbage Collection	5,766.87
WELLS FARGO VISA- Vision	33.52
TOTAL	**$10,319.77**

LIBRARY

AMAZON CAPITAL- Books & Supplies	116.77
TOTAL	**$116.77**

WATER/SEWER FUNDS

HAWKINS CHEMICAL	974.36
POSTMASTER	489.00
WESTERN PEAKS LOGISTICS	19.68
WELLS FARGO VISA- Supplies 131.65, Training 156.91, WiFi 76.90	365.46
TOTAL	**$1,848.50**

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
FORD CREDIT- Pickup Lease	1,237.44
EFTPS- Payroll Taxes 10/30/26	6,067.88

TOTAL	$12,390.32

Ordinance 2026-06

AN ORDINANCE AMENDING TITLE XV, CHAPTER 155, OF THE CITY OF WHITEWOOD, SOUTH DAKOTA (WHITEWOOD-LAND USAGE)

Be It Ordained by the Common Council of the City of Whitewood that Title XV Land Usage, Chapter 155 Recreational Vehicle/Trailer Parking, of the Ordinances of the City of Whitewood are hereby amended to add Section 155.065.1 and 155.065.2 to read as follows:

§ 155.065.01 HUMAN HABITATION PROHIBITED.

A. The purpose of this section is to protect public health, safety, and welfare by prohibiting the use of motor vehicles as defined in 90.051, or recreational vehicles as defined in 155.005 for human habitation on public streets and public property within the City of Whitewood.

B. It shall be unlawful for any person to use, occupy, or permit the use or occupancy of any motor vehicle or recreational vehicle for the purpose of human habitation on any public street, public right-of-way, or public property within the corporate limits of the City of Whitewood, unless expressly authorized by the City.

C. For purposes of this ordinance, human habitation means the use of a motor vehicle or recreational vehicle as temporary or permanent living accommodation, dwelling, or residence, including the use of a motor vehicle or recreational vehicle for sleeping, cooking, bathing, or other activities ordinarily associated with residential occupancy.

D. For purposes of determining whether a motor vehicle or recreational vehicle is being used for human habitation in violation of this ordinance, evidence may include, but is not limited to, observations of the following circumstances:

The presence or use of mattresses, sleeping bags, bedrolls, blankets, pillows, sheets, bedding, or other items arranged or utilized for sleeping or residential occupancy.

The presence or use of portable stoves, cooking equipment, cookware, kitchen utensils, camping gear, food, water, or other items associated with preparing or cooking meals.

The presence of personal belongings such as clothing, shoes, personal grooming items, personal hygiene products, toiletries, household supplies, or other personal belongings in a manner consistent with residential occupancy rather than ordinary vehicle use.

Evidence of human habitation also may include observations, considering all the circumstances, that a person has obscured some or all of the motor vehicle or recreational vehicle's windows with curtains, blankets, cardboard, reflective coverings, or other materials in a manner consistent with providing privacy for residential occupancy.

Additional evidence may include the presence of accumulated trash, rubbish, food waste in or around the motor vehicle or recreational vehicle, human waste, containers used for urination or defecation, evidence of human urination or defecation around the motor vehicle or recreational vehicle, or other evidence of sanitation activities associated with residential occupancy; there is furniture set up such as chairs, tables, umbrellas, or portable cooking equipment arranged in or around the motor vehicle or recreational vehicle in a manner suggesting that the vehicle is being used as living accommodations.

Observations of an individual or individuals sleeping, bathing, preparing meals, cooking, or engaging in other activities ordinarily associated with living in a residence, or any additional observations or circumstances reasonably indicating that a motor vehicle or recreational vehicle is being used as a temporary or permanent dwelling or living accommodation.

A determination of human habitation shall be based upon the totality of the circumstances and reasonable observations indicating that the motor vehicle or recreational vehicle is being used for residential occupancy rather than ordinary transportation or parking.

§ 155.065.02 CAMPING RESTRICTIONS.

No person shall camp in a tent, camper, travel trailer, recreational vehicle, or a motor vehicle within the corporate limits of the City of Whitewood for more than 14 days, whether consecutive or cumulative within a 365-day period on a residential or commercial property, unless authorized by the City. This restriction does not apply to a commercial campground.

Penalty see §155.999

Dated this ___ day of November 2026.

CITY OF WHITEWOOD

By:_____

SARA J. FITZGERALD
Mayor

ATTEST:

By:_____

CORY C. HECKENLAIBLE

Finance Officer

RDO Equipment Co.
1540 Deadwood Ave.
Rapid City, SD 57702
605-348-1566
Fax: 605-348-7496
www.rdoequipment.com

For Billing Inquiries or to receive invoices via E-mail or MyDealer website, please contact RDOAR@rdoequipment.com

Ship to: N/A

Branch
10 - RAPID CITY, SD

Date	Time	Page
10/27/2026	10:44:33 (O)	1

Account No.	Phone No.	Invoice No.
2247008	6052692247	018653

Ship Via | **Purchase Order**

Invoice to: CITY OF WHITEWOOD
1025 MEADE ST
WHITEWOOD SD 57793-3053

Tax Exemption Number GOVT | **Federal ID Number**

Salesperson
AK4

Contact: DJ WERLINGER

ESTIMATE EXPIRY DATE: 11/25/2026

SERVICE ESTIMATE - NOT AN INVOICE

********* Segment 01 *********

Stock #: X142289 524K 4WD LOADER MS #: DW524KZ622752
Make: JD Model: 524K F
Is to have the following work done by 11/19/2026 (Estimated)

FRONT AXLE, R&I AND RECONDITION
ADDITIONAL DESCRIPTION:
Park on level surface.
Apply park brake.
Raise boom.
Install boom lock.
Install articulation lock.
Stop engine.
Disconnect battery.
Relieve hydraulic system pressure.
Discharge accumulator.
Drain differential case.
Raise front of machine.
Remove wheels.
Remove drive shaft.
Disconnect hydraulic lines (cap & plug).
Remove axle as an assembly.
Separate both axle housings.
Disassemble axle housings.
Remove and replace worn parts.
Assemble in reverse order.
Refill differential.
Test operations and check for leaks.

Part#	Description	Qty	Price	Amount
YZ120811	Universal Joint	1	682.55	682.55
Universal Joint Yoke				
YZ121062	SEAL	2	412.81	825.62
YZ122366	Bearing Cone	2	157.73	315.46

Stocked parts can be returned within 30 days with copy of invoice. Special order parts $20.00 and up may be returned within 30 days with copy of invoice. 25% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

RDO EQUIPMENT CO.

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Part#	Description	Qty	Price	Amount
YZ122234	Bearing Cup	2	91.87	183.74
YZ122246	Bearing Cup	2	60.37	120.74
YZ122368	Bearing Cone	2	111.73	223.46
R59439	SHIM	4	4.10	16.40
R59440	SHIM	4	6.36	25.44
R61461	SHIM	4	3.54	14.16
R79989	SHIM	4	4.86	19.44
F2380R	WASHER	2	3.06	6.12
11M7032	COTTER PIN	1	.92	.92
U10289	O-RING	1	4.02	4.02
YZ121723	Seal	1	92.28	92.28
YZ122364	Bearing Cone	1	62.34	62.34
YZ122233	Bearing Cup	1	38.87	38.87
R45197	SHIM	2	3.76	7.52
R45198	SHIM	2	4.39	8.78
R45199	SHIM	2	4.37	8.74
R45200	SHIM	2	5.10	10.20
R26227	SHIM	2	5.80	11.60
R26228	SHIM	2	4.21	8.42
R26229	Shim	2	6.96	13.92
YZ122361	BEARING CUP	1	82.51	82.51
YZ122363	BEARING CONE	1	113.33	113.33
YZ121022	PLATE	2	631.53	1263.06
YZ120978	BRAKE DISK	2	140.04	280.08
YZ122111	PISTON	2	383.34	766.68
R132615	SEAL	2	51.00	102.00
R122849	SEAL	2	42.75	85.50
YZ121233	THRUST WASHER	1	270.27	270.27
YZ120906	NEEDLE BEARING	1	196.35	196.35
YZ120907	THRUST WASHER	1	51.29	51.29
YZ121232	Piston	1	312.62	312.62
YZ120903	SEAL	1	39.75	39.75
YZ120904	SEAL	1	31.06	31.06
R99038	O-RING	1	7.28	7.28

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SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
YZ122239	BEARING CO	1	81.28	81.28
YZ122230	Bearing Cup	1	41.40	41.40
YZ121231	Actuator	1	343.31	343.31
YZ120900	CLUTCH PLATE	4	59.19	236.76
YZ121818	Clutch Disk	4	114.59	458.36
R93623	THRUST WAS	2	34.81	69.62
R67811	THRUST WAS	4	40.71	162.84
YZ120982	Thrust Washer	8	3.86	30.88
YZ120931	Needle Roller	136	1.65	224.40
YZ120935	BEARING CUP	1	83.46	83.46
YZ120936	BEARING CONE	1	133.13	133.13
R109123	NEEDLE ROL	372	.71	264.12
F2253R	SHIM	2	10.53	21.06

MISCELLANEOUS CHARGES: Description	Price	Amount
HAZARDOUS MTL	60.00	60.00
SRV ACCESSORIES	250.00	250.00

Parts:	8453.14
Labor:	5200.00
Miscellaneous:	310.00
Subtotal:	13963.14

Authorization: _____

********* Segment 02 *********

REAR AXLE, R&I AND RECONDITION
ADDITIONAL DESCRIPTION:
Park on level surface.
Apply park brake.
Install articulation lock.
Stop engine.
Disconnect battery.
Relieve hydraulic system pressure.

Stocked parts can be returned within 30 days with copy of invoice. Special order parts $20.00 and up may be returned within 30 days with copy of invoice. 25% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

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AK4

Contact: DJ WERLINGER

ESTIMATE EXPIRY DATE: 11/25/2026

SERVICE ESTIMATE - NOT AN INVOICE

Discharge accumulator.
Drain differential case.
Raise rear of machine.
Remove wheels.
Remove drive shaft.
Disconnect hydraulic lines (cap & plug).
Remove axle as an assembly.
Separate both axle housings.
Disassemble axle housings.
Remove and replace worn parts.
Assemble in reverse order.
Refill differential.
Test operations and check for leaks.
Park on level surface.
Apply park brake.
Install articulation lock.
Stop engine.
Disconnect battery.
Relieve hydraulic system pressure.
Discharge accumulator.
Drain differential case.
Raise rear of machine.
Remove wheels.
Remove drive shaft.
Disconnect hydraulic lines (cap & plug).
Remove axle as an assembly.
Separate both axle housings.
Disassemble axle housings.
Remove and replace worn parts.
Assemble in reverse order.
Refill differential.
Test operations and check for leaks.

Part#	Description	Qty	Price	Amount
YZ120811	Universal Joint	1	682.55	682.55

Stocked parts can be returned within 30 days with copy of invoice. Special order parts $20.00 and up may be returned within 30 days with copy of invoice. 25% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

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Part#	Description	Qty	Price	Amount
Universal Joint Yoke				
YZ121062	SEAL	2	412.81	825.62
YZ122366	Bearing Cone	2	157.73	315.46
YZ122234	Bearing Cup	2	91.87	183.74
YZ122246	Bearing Cup	2	60.37	120.74
YZ122368	Bearing Cone	2	111.73	223.46
R48437	SHIM	2	9.79	19.58
R59439	SHIM	4	4.10	16.40
R59440	SHIM	4	6.36	25.44
R61461	SHIM	4	3.54	14.16
R79989	SHIM	4	4.86	19.44
F2380R	WASHER	2	3.06	6.12
11H222	Cotter Pin	1	14.49	14.49
U10289	O-RING	1	4.02	4.02
YZ121723	Seal	1	92.28	92.28
JD8974	BEARING CO	1	54.04	54.04
JD8240	BEARING CU	1	28.81	28.81
R45197	SHIM	2	3.76	7.52
R45198	SHIM	2	4.39	8.78
R45199	SHIM	2	4.37	8.74
R45200	SHIM	2	5.10	10.20
R135535	WASHER	1	12.19	12.19
R26227	SHIM	2	5.80	11.60
R26228	SHIM	2	4.21	8.42
R26229	Shim	2	6.96	13.92
YZ122361	BEARING CUP	1	82.51	82.51
YZ122363	BEARING CONE	1	113.33	113.33
YZ121022	PLATE	2	631.53	1263.06
YZ120978	BRAKE DISK	2	140.04	280.08
YZ122111	PISTON	2	383.34	766.68
R132615	SEAL	2	51.00	102.00
R122849	SEAL	2	42.75	85.50
JD8946	BEARING CO	1	64.94	64.94
JD8206	BEARING CU	1	18.73	18.73

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Ship to: N/A

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Invoice to: CITY OF WHITEWOOD
1025 MEADE ST
WHITEWOOD SD 57793-3053

Tax Exemption Number | **Federal ID Number**
GOVT

Salesperson
AK4

Contact: DJ WERLINGER

ESTIMATE EXPIRY DATE: 11/25/2026

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
R93623	THRUST WAS	2	34.81	69.62
R67811	THRUST WAS	4	40.71	162.84
YZ120982	Thrust Washer	8	3.86	30.88
YZ120931	Needle Roller	136	1.65	224.40
YZ120935	BEARING CUP	1	83.46	83.46
YZ120936	BEARING CONE	1	133.13	133.13
R109123	NEEDLE ROL	372	.71	264.12
R109124	WASHER	6	4.43	26.58
R109124	WASHER	2	4.43	8.86
F2253R	SHIM	2	10.53	21.06

MISCELLANEOUS CHARGES: Description	Price	Amount
HAZARDOUS MTL	60.00	60.00
SRV ACCESSORIES	250.00	250.00

Parts:	6529.50
Labor:	5200.00
Miscellaneous:	310.00
Subtotal:	12039.50

Authorization: _____

********* Segment 03 *********

check brake valve function
ADDITIONAL DESCRIPTION:
Plumb in gauges test brake valve apply and release pressure

Part#	Description	Qty	Price	Amount
AT335786 Flow Control Hyd. Valve	FLOW CONTROL HY	1	1777.13	1777.13

Stocked parts can be returned within 30 days with copy of invoice. Special order parts $20.00 and up may be returned within 30 days with copy of invoice. 25% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

RDO Equipment Co.
1540 Deadwood Ave.
Rapid City, SD 57702
605-348-1566
Fax: 605-348-7496
www.rdoequipment.com

For Billing Inquiries or to receive invoices via E-mail or MyDealer website, please contact RDOAR@rdoequipment.com

Ship to: N/A

Branch
10 - RAPID CITY, SD

Date	Time	Page
10/27/2026	10:44:33 (O)	7

Account No.	Phone No.	Invoice No.
2247008	6052692247	018653

Ship Via **Purchase Order**

Invoice to: CITY OF WHITEWOOD
1025 MEADE ST
WHITEWOOD SD 57793-3053

Tax Exemption Number **Federal ID Number**
GOVT

Salesperson
AK4

Contact: DJ WERLINGER

ESTIMATE EXPIRY DATE: 11/25/2026

SERVICE ESTIMATE - NOT AN INVOICE

MISCELLANEOUS CHARGES:

Description	Price	Amount
HAZARDOUS MTL	25.00	25.00
SRV ACCESSORIES	50.00	50.00

Parts:	1777.13
Labor:	500.00
Miscellaneous:	75.00
Subtotal:	2352.13

Authorization: _____

********* Segment 04 *********

wash
ADDITIONAL DESCRIPTION:
Wash axle areas of machine

Labor:	400.00
Subtotal:	400.00

Authorization: _____

Parts:	16759.77
Labor:	11300.00
Miscellaneous:	695.00
TOTAL:	28754.77

Gen Fund 14,377.38
Water Fund 7,188.69
Sewer Fund 7,188.70

Stocked parts can be returned within 30 days with copy of invoice. Special order parts $20.00 and up may be returned within 30 days with copy of invoice. 25% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

Please accept this resume for a new Library Director, Megan Meachum

Megan was interviewed, met the library board, and has a clean background check.

Megan will make a great addition to the library.

- She has the necessary computer skills and will be able to do all the required reporting
- She has event management and has worked with social media. This will allow the programs Deb set up to continue, and add more, as well as marketing our events for patron participation
- She has leadership experience and will able to work with present staff and volunteers
- Will be able to develop relationships with staff, volunteers, patrons, the school and community
- The hours and salary are agreeable for her:
    - Monday – Wednesday 9 – 5, other hours as needed for events
    - Starting salary of $18 per hour

Megan has a wonderful personality, and with her skills, will continue to lead the library to be integral and successful for the community.

MEGAN MEACHUM

619.933.9318 · megmcreed@gmail.com · Spearfish, SD · Linkedin.com/in/megan-meachum

Whitewood Public Library
1201 Ash St
Whitewood, SD 57793

15 October 2026

Dear Hiring Manager:

I am excited to apply for the Library Director position. With nearly 10 years of experience in event planning, hospitality, sales, and management, I bring a strong background in community engagement, organization, budgeting, marketing, and leadership. Just as importantly, I have a genuine love of reading and a personal appreciation for the role libraries play in bringing people together. I grew up visiting the library, and today, reading is still one of my favorite hobbies that I enjoy sharing with my children. I take them to the library regularly and participate in a local book club, making the opportunity to combine my professional experience with something I genuinely care about especially exciting.

My connection to libraries is both personal and professional. I also had the opportunity to serve as a Library Mentee with the San Diego Public Library, where I gained introductory experience with library operations and book organization. This experience, along with my lifelong love of reading, has strengthened my interest in helping create a welcoming, engaging space where community members of all ages can learn, connect, and discover their next favorite book.

Throughout my career, I have planned and coordinated events from start to finish, managed budgets, developed promotional materials, built relationships, and balanced multiple priorities. I also have experience managing and training employees, supporting hiring decisions, and helping teams work together effectively. I would love to bring these skills to the library by creating engaging community programs, helping patrons feel welcome, maintaining an organized and inviting space, and supporting the staff who make the library such a valuable community resource.

While my professional background spans several industries, it has taught me to be adaptable, resourceful, and comfortable learning new things. I enjoy bringing creative ideas to life, finding solutions to challenges, and creating positive experiences for others. I would be excited to bring that same energy and dedication to the library, helping it continue to be a place where people of all ages can explore their interests and connect with their community.

Thank you for your time and consideration. I would welcome the opportunity to discuss how my experience, leadership skills, and passion for reading could contribute to the library and the community it serves.

Sincerely,

Megan Meachum

Viehauser Enterprises, LLC
DBA Genes lock Shop
Lookout Security
3345 E. Colorado Blvd
Spearfish, Sd 57783
(605)-642-4542

Estimate

Estimate for:
Whitewood Public Library
library@cityofwhitewood.com
1201 Ash St.
Whitewood, SD 57793

Project
Security System

Estimate #
081026-1

Date
10/8/2026

Description	Qty	Unit price	Total price
Service Call	1	$105.00	$105.00
Mileage	5	$4.00	$20.00
2 Gig Touch Panel	1	$515.98	$515.98
Door Contacts	2	$23.98	$47.96
Motion Detector	1	$69.98	$69.98
Panic Button	2	$44.98	$89.96
Misc. Hardware	1	$10.00	$10.00
Labor	2	$105.00	$210.00
Alarm.com Subscription $44.99 / Month for Mobile Interactive Services and 24/7 Monitoring.			
Account Activation	1	$15.00	$15.00

Notes: Please review and reply to email for approval or any further question. Thank you

Genes Lock Shop/ Lookout Security warranties parts and labor for one year. Genes Lock Shop/ Lookout Security requires 50% down payment before installation. Remaining balance is required upon completioin. This estimate is good for 30 days.

Subtotal	$1,083.88
Tax 6.2%	$67.20
	$1,151.08

PROPOSAL

BLACK HILLS SECURITY & SYSTEMS

Commercial & Residential
Government & Industrial
Installation, Sales & Service

A Division of A Plus Security, Inc.
Quality & Reliability - Since 1975

Residential/Commercial Alarm Systems, Smart Home Technologies, Digital Video & Surveillance Solutions, Card Access Control, 24-Hour Central Monitoring Services

Spearfish Office
P.O. Box 373
Spearfish, SD 57783
(605) 644-0925

Rapid City Office
(605) 388-0925
Gillette, WY
(307) 682-7000

PROPOSAL SUBMITTED TO: Whitewood Library	TELEPHONE: 605-269-2616	DATE: 10-15-2026
STREET: 1201 Ash St.	JOB NAME: Security and panic alarm system	
CITY, STATE AND ZIP CODE: Whitewood, SD 57793	JOB LOCATION:	
CONTACT: Karen	JOB PHONE:	library@cityofwhitewood.com

We hereby submit specifications and estimates for: **Security Alarm System**

A comprehensive security control system with separate and distinct zones, will be installed with digital keypad(s) for arming and disarming the system. Entry and exit delays will be provided with a pre-alarm warning beeper to remind the user to turn the alarm off when entering. An alarm condition will alert the central monitoring station for notification of authorities and/or anyone else on your account notification list.

Main Control:	1	Microprocessor based control system with automatically rechargeable standby battery(s).
Digital Keypad(s):	1	Security control system stations/keypads.
Contacts/Sensors:	1	Magnetic contacts/sensors to protect door/window openings.
Motion Detectors:	1	Electronic motion detectors to detect interior motion.
Glass Breakage:	-	Electronic sensors to detect breakage of glass in the areas they cover.
Temp/Environmental:	-	
Sounding Devices:	-	
Fire Detection:	-	
Other:	2	Panic alarm button
	1	Cellular communication module
	=	Total:$495
		Includes installation, activation, and testing.
		Black Hills Security will perform additional work or future service on a time and materials basis.
Monitoring:	$44.95	per month. 24-hour central station monitoring.

THE LIMITED WARRANTY, LIMITED LIABILITY, AND THE TERMS AND CONDITIONS OF SALE APPEAR ON THE BACK OF THIS DOCUMENT.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Equipment (Excludes sales tax): - **Labor:** - **Total** (Excludes sales tax): Listed above

Payment to be made as follows:
Billed after completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

AUTHORIZED SIGNATURE: Ryan Von Wald

NOTE: This proposal may be withdrawn by us if not accepted within 14 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
We have read and understand the terms hereof, and understand that this proposal is subject to the terms on the reverse side.

SIGNATURE: X

DATE OF ACCEPTANCE:

FILEMAC/PROPOSAL 1: 2/98