

THE REGULAR WHITEWOOD COUNCIL MEETING ON DECEMBER 20, 2021, WAS POSTPONED UNTIL JANUARY 3, 2022. THERE WAS NO QUORUM AVAILABLE TO HOLD THE MEETING DUE TO ILLNESS AND UNAVAILABILITY OF COUNCIL MEMBERS.

REGULAR WHITEWOOD COUNCIL MEETING

January 3, 2022

The Whitewood City Council met in regular session on Monday the 3rd of January 2022 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Jerry Davidson, Randy Wiege, Roxie Cooper, Bruce White, Michael Weyrich, and Monica Burke present. Police Chief Witcraft, Building Official Smit, and Finance Officer Heckenlaible were also present.

Action 2022-001

Motion by Cooper seconded by White, to approve the minutes from the regular meeting on December 6, 2021. All members present voting yes, motion carried.

Action 2022-002

Motion by White, seconded by Wiege, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS – December 20, 2021

GENERAL FUND

ALL NET CONNECTIONS- Police 154.00, Backup 201.47	355.47
AMBER BODELL- Website	442.00
BH PIONEER- Legal Publications	552.55
BH ENERGY- Hale Hall 337.24, City Hall 100.26, Shop 106.08, Police 213.73, Parks 76.96, Lights 1248.41	2082.68
BUTTE ELECTRIC	429.77
RUNNINGS- Streets	143.27
ADVANCED ENGINEERING- Laurel Street 811.56, Alleyway 1268.75	2080.30
CHAIN SAW CENTER- Service Both Lawnmowers	624.27
CLARK PRINTING- P/R & A/P Checks	391.50
DVORAK CONVENIENCE STORE- City Hall 45.64, Police Fuel 121.48	167.13
VAST BROADBAND- Shop 44.80, City Hall 405.00, Police 326.61	776.41
LAKOTA CONTRACTING- Police Uniforms	222.50
MACKS AUTO BODY- Charger Repair	7720.79
RASMUSSEN MECHANICAL- Hale Hall Furnace	1381.69
RAY ALLEN MANUFACTURING- K-9 Supplies	37.99
REPUBLIC NATIONAL- December Liquor	3206.80
RICHTERS TIRE & EXHAUST- Police	84.00
RUSHMORE OFFICE SUPPLY- City Hall	173.86
SERVALL- PW Uniforms	101.04
SOUTHERN GLAZERS- December Liquor	858.67
MONTANA DAKOTA- City Hall 167.65, Hale Hall 107.90, Shop 189.34, Police 179.26	644.15
ALSCO	97.92
SUNDANCE STATE BANK- Riley TIFD	252.94
AMAZON CAPITAL- Police	33.35
TOTAL	\$22,451.71

GENERAL LEDGER

DELTA DENTAL- Employee Dental Insurance	695.50
HEALTH POOL OF SD- Employee Health Insurance	9753.53
UNITED HEALTH CARE- Employee Life Insurance	55.20
CITY OF WHITEWOOD- Take Deposit for Bill- Greenway	100.00
TOTAL	\$10,604.23

LIBRARY

A&B BUSINESS SOLUTIONS	85.23
DVORAK CONVENIENCE STORE	86.79
BH ENERGY	148.79
VAST BROADBAND	145.24
MONTANA DAKOTA	40.44
MICROMARKETING ASSOC.	154.99
TOTAL	\$661.48

WATER/SEWER FUNDS

AMAZON CAPITAL- Solar Panel	139.49
BH PURE	13.50
BUTTE ELECTRIC	1828.26
DAN'S DUMPSTERS	75.00
ELECTRICAL ENGINEERING- Generator Maintenance	581.30
MIDCONTINENT TESTING LABS	1452.00
RAPID DELIVERY	82.80
BH ENERGY	2389.18
ONE CALL	11.55
MONTANA DAKOTA	57.49
TOTAL	\$6,630.57

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer Loan	1226.50
EFTPS- Payroll Taxes 12/03/21	5246.62
EFTPS- Payroll Taxes 12/17/21	3801.99
TOTAL	\$10,275.11

CLAIMS – Beginning Year 2022

GENERAL FUND

SD GOVERNMENTAL HUMAN RESOURCE- Dues	25.00
SD GOVERNMENTAL FINANCE OFFICERS- Dues	40.00
SD BUILDING OFFICIALS ASSOC.- Dues	55.00
SD ASSOC OF CODE ENFORCEMENT- Dues	40.00
SD POLICE CHIEFS ASSOC- Dues	96.23
SD MUNICIPAL LEAGUE- Dues	1140.00
SDML WORKERS COMP- Streets	1107.00
SDML WORKERS COMP- Police	4335.75
SDML WORKERS COMP- Parks	1107.00
SDML WORKERS COMP- Bldg Inspector	276.75
SDML WORKERS COMP- Finance	184.50
WHITEWOOD CHAMBER	50.00
TOTAL	\$8,457.23

WATER/SEWER FUNDS

SDML WORKERS COMP	2214.00
SD DENR- Wastewater Discharge Permit	950.00
SD DENR- Operator Renewals	42.00
TOTAL	\$2,821.42

CLAIMS- January 3, 2022

ESTIMATED WAGES – January 2022

MAYOR	400.00
COUNCIL	1800.00
CITY ATTORNEY	550.00
BUILDING INSPECTORS	600.00
CHIEF OF POLICE- Paul Witcraft	3224.00
POLICE OFFICER- Josh Bach	2881.60
POLICE OFFICER- Patrick Kaiser	2553.60
POLICE OFFICER- Shaina Carbone	2553.60
POLICE ASSISTANT- Jim Smit	927.00
WASTE/WATER OPERATOR- DJ Werlinger	2928.00
WASTE/WATER OPERATOR- Derek Daniels	2988.80
SEASONAL PARKS- Jeff Rathbun	1668.00
LIBRARIAN – Reata Weyrich	1585.92
ASST LIBRARIAN- Lois Williamson	401.94
LIBRARY HELPER – Dale O’Dea	196.20
FINANCE OFFICER – Cory Heckenlaible	3388.80
PART-TIME FINANCE OFFICE- Jessica Bestgen	396.00
TOTAL	\$29,043.46

GENERAL LEDGER

SD DEPT OF REVENUE- Garbage Sales Tax	305.28
SD RETIREMENT- Employee Retirement December 2021	6317.34
POLLY HART- Refund Deposit	100.00
CITY OF WHITEWOOD- Take Deposit for Bill- Mill Iron	67.92
MARLA LOKEN- Refund Deposit	32.08
TOTAL	\$6,822.62

GENERAL FUND

KIEFFER SANITATION- Garbage Collection	4852.03
A&B BUSINESS SOLUTIONS- City Hall 885.04, Police 134.96	1020.00
A&J CLOTHING- Police	113.90
ALL NET CONNECTIONS- Police 231.00, Server Maintenance 154.00, City Hall 173.25	558.25
ALSCO	97.92
AT&T MOBILITY- Police Air Cards	196.41
JOH E REID & ASSOCIATES- Police Training	298.00
KASSEBURG CANINE TRAINING CENTER- K-9	7750.00
PAUL WITCRAFT- Reimburse for Deduction in P/R	158.25
REPUBLIC NATIONAL- December Liquor	3866.20
RUSHMORE OFFICE SUPPLY- City Hall	89.50
WELLS FARGO VISA- City Hall 97.38, Vision 78.72, Police 41.77, Building Insp 873.08	1090.95
WHITEWOOD CHAMBER- Banquet	150.00
GREAT WESTERN TIRE- Police	24.95
GUNDERSON, PALMER, NELSON & ASHMORE- Legal Services	1080.28
MOTOROLA- Police Cameras	2615.03
RAY ALLEN MANUFACTURING- Police K-9 Supplies	1624.98
SOUTHERN GLAZERS- December Liquor	2098.53
A&J SUPPLY- Shop 154.44, Streets 46.10	200.54
SONSET STATION- PW Fuel 213.72, Police Fuel 754.77	968.49
TOTAL	\$28,854.21

LIBRARY FUND

MIKE WEYRICH- Reimburse for Repair Expense	83.92
RUSHMORE OFFICE SUPPLY	146.47
A&J SUPPLY	51.95
ALL NET CONNECTIONS	308.00
TOTAL	\$590.34

WATER/SEWER FUNDS

DAKOTA PUMP	540.00
HAWKINS CHEMICAL	622.30
CENTURY LINK	76.39
ROUGH RIDER CONSTRUCTION- Thompson Street Water Main	3684.64
WELLS FARGO VISA	76.90
A&J SUPPLY	22.26
SONSET STATION- PW Fuel	213.72
TOTAL	\$5,236.21

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1057.00
EFTPS- Payroll Taxes 12/31/21	3901.34
TOTAL	\$8,986.34

Action 2022-003

Motion by White, seconded by Wiege, to approve option No. 2 for the Pine Street Alleyway redesign. After discussion, no vote taken. Motion by White, seconded by Wiege, to remove the previous motion. All members present voting yes, motion carried.

Action 2022-004

Motion by White, seconded by Weyrich, to offer First Interstate Bank, \$100,000 and up to \$150,000 for the purchase of the Pine Street projects land and buildings. Roll call, all members present voting yes, motion carried.

Action 2022-005

Motion by White, seconded by Burke, to approve Task Order No. 10 in the amount of \$31,155.00 with Advanced Engineering for the Evaporation Cell Evaluation as required by SD DANR, to be paid for with CRF funds. Roll call, all members present voting yes, motion carried.

Action 2022-006

Motion by White, seconded by Wiege, to approve Task Order No. 11 in the amount of \$72,875.00 with Advanced Engineering for the Wastewater Facility Plan, to be paid for with CRF funds. Roll call, all members present voting yes, motion carried.

Action 2022-007

Motion by Wiege, seconded by White, to approve Change Order No. 1 for the Laurel Street Project, to revise the Davis-Bacon wage determination to Heavy/Highway. All members present voting yes, motion carried.

Action 2022-008

Motion by Burke, seconded by Weyrich, to approve the tax abatement for West River Foundation. All members present voting yes, motion carried.

No action taken on the TIFD #2 discussion.

Action 2022-009

Motion by Wiege, seconded by Weyrich, to approve the quote of \$26,530.66 from Rapid Foundation Repair, Inc., for the Hale Hall floor repairs. Roll call, Wiege yes. White abstaining, Cooper yes, Davidson yes, Burke yes, Weyrich yes. Motion carried.

Action 2022-010

Motion by Wiege, seconded by White, to approve the second reading of Ordinance 2021-06- A Supplemental Appropriation to Appropriation Ordinance 2020-07. Roll call, all members present voting yes, motion carried.

Action 2022-011

Motion by Davidson, seconded by Wiege, to adopt the new Police Service Dog Policy. All members present voting yes, motion carried.

Action 2022-012

Motion by White, seconded by Burke, to approve first reading of Ordinance 2021-07- An Ordinance Amending Ward Boundaries, Voting Precincts. All members present voting yes, motion carried.

Action 2022-013

Motion by Burke, seconded by Cooper, to approve the Black Hills Pioneer as the official newspaper of the City of Whitewood. All members present voting yes, motion carried.

Action 2022-014

Motion by White, seconded by Cooper, to enter Executive Session for personnel matters pursuant to SDCL 1-25-2 (1) at 6:16 PM. All members present voting yes, motion carried.

At 6:37 PM, Mayor Harmon announced that Executive Session had ended.

Action 2022-015

Motion by Cooper, seconded by Davidson, to raise Police Chief Witcraft's wage to \$25.00 per hour, Police Officer Bach's wage to \$20.00 per hour, Police Administrative Officer Smit's wage to \$17.00 per hour, and give all other City of Whitewood employees a 6% wage increase, effective immediately. Wages to be revisited in April 2022. Roll call, all members present voting yes, motion carried.

There being no further business, meeting adjourned at 6:40 PM.

MITCH HARMON
Mayor

Attest:

CORY HECKENLAIBLE

Finance Officer