

REGULAR WHITEWOOD COUNCIL MEETING**April 3, 2023**

The Whitewood City Council met in regular session on Monday the 3rd of April 2023 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Michael Weyrich, Randy Wiege, Bruce White, and Monica Burke. Council member Jerry Davidson was absent. City Attorney Fitzgerald, Police Chief Witcraft, Building Official Smit, Public Works Werlinger, and Assistant Finance Officer Bestgen were also present.

Action 2023-048

Motion by White, seconded by Burke, to approve the minutes from the regular meeting on March 20, 2023. All members present voting yes, motion carried.

Action 2023-049

Motion by White, seconded by Wiege, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS- April 3, 2023**ESTIMATED WAGES – April 2023**

MAYOR	550.00
COUNCIL	2700.00
CITY ATTORNEY	1000.00
BUILDING INSPECTORS	600.00
CHIEF OF POLICE- Paul Witcraft	4320.00
POLICE OFFICER- Josh Bach	3600.00
POLICE OFFICER- Shaina Carbone	3280.00
POLICE OFFICER- Greg Meyer	3360.00
POLICE ASSISTANT- Jim Smit	1500.00
WASTE/WATER OPERATOR- DJ Werlinger	3600.00
WASTE/WATER OPERATOR- Derek Daniels	3520.00
SEASONAL PARKS- Jeff Rathbun	2010.00
LIBRARIAN – Tarah Mitchell	1792.00
LIBRARY HELPER – Dale O’Dea	324.00
LIBRARY ASST.- Olyn Smith	108.00
FINANCE OFFICER – Cory Heckenlaible	3960.00
PART-TIME FINANCE OFFICE- Jessica Bestgen	1300.00
TOTAL	\$36,224.00

GENERAL LEDGER

SD DEPT REVENUE & REGULATION- Garbage Tax	415.28
SD RETIREMENT- Employee Retirement March 2023	4286.89
SD DEPT REVENUE & REGULATION- Malt Beverage Renewals	1050.00
TOTAL	\$5,752.17

GENERAL FUND

WASTE CONNECTIONS- Garbage Collection March	6524.35
A&B BUSINESS SOLUTIONS- Police 148.19, City Hall 190.89	339.08
AMAZON CAPITAL- Police	56.76
AT&T- Cell Phones	353.11
BH AMMUNITION- Police	1905.28
INTOXIMETERS- Police	235.75
LARRY OSBOURNE- Police	500.00
MOTOROLA SOLUTIONS- Police Computer	6645.00
REPUBLIC NATIONAL- March Liquor	1363.68
SOUTHERN GLAZERS- March Liquor	503.68
STURGIS RESPONDER SUPPLY- Police	26.95

WELLS FARGO VISA- Police 31.19, Vision 52.80, Flowers 194.83	278.82
KERRY KAMPA- Hale Hall Cleaning	40.00
BLUEPEAK- Shop	44.78
AMERICAN LEGAL PUBLISHING- Web Hosting	250.00
JOHNSON SOUTH DAKOTA- March Liquor	9486.39
RICHTERS TIRE & EXHAUST- Police	86.18
LIBERTY CHEVROLET- Police	115.24
TOTAL	\$28,755.05

LIBRARY

HOMESOURCE FURNITURE & FLOORING- Carpet	8901.22
LONG RIDER BOOKS	678.23
LAMB PAINTING	3000.00
TARAH MITCHELL- Cleaning	537.50
SANDY SMITH- Cleaning	425.00
DORTHY MARTIAN- Cleaning	62.50
TOTAL	\$13,604.45

WATER/SEWER FUNDS

HAWKINS CHEMICAL	728.24
CENTURY LINK	79.42
ROUGH RIDER CONSTRUCTION- Camera Sewer	408.00
WELLS PLUMBING	144.80
WELLS FARGO VISA	76.90
TOTAL	\$1,437.36

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1057.00
EFTPS- Payroll Taxes 03/24/23	4381.95
TOTAL	\$9,466.95

Action 2023-050

Motion by Wiege, seconded by Burke, to approve applying for the following 2023-2024 Retail On-Off Sale Malt Beverage and SD Farm Wine License's.

- FMB Enterprises LLC (Iron Horse)
- Bullwackers Saloon LLC
- Hideaway Diner Bar LLC
- Whitewood Beer Gardens LLC
- Stern Oil Co. Inc.
- Dvorak Convenience Stores, Inc. (BJ's)
- Caverna LLC

All members present voting yes, motion carried.

Action 2023-051

Motion by White, seconded by Burke, to approve the first reading of Ordinance 2023-02- An Ordinance Enacting a Code of Ordinances for the City of Whitewood. Roll call, all members present voting yes, motion carried.

Action 2023-052

Motion by Burke, seconded by White, to approve the engagement letter with Ketel Thorstenson LLP for the year ending December 31, 2022, audit. All members present voting yes, motion carried.

Action 2023-053

Motion by Burke, seconded by Wiege, to lift the open container ordinance at Oak Park on June 17, 2023, from 11:00 AM to 6:00 PM for a family reunion. All members present voting yes, motion carried.

Action 2023-054

Motion by White, seconded by Cooper, to set the date of April 17, 2023, at 5:30 PM, for the public hearing on the transfer of the Retail (on-off sale) Malt Beverage and SD Farm Wine license, a Retail (on-sale) Liquor license, and a Package (off-sale) Liquor license. All members present voting yes, motion carried.

Action 2023-055

Motion by Burke, seconded by White, to approve the proposal from American Engineering Testing for groundwater and surface water testing at the Whitewood wastewater treatment facility. Roll call, all members present voting yes, motion carried.

Action 2023-056

Motion by White, seconded by Wiege, to approve Change Order No. 5 for the Laurel Street and Utility Improvement Project. All members present voting yes, motion carried.

Action 2023-057

Motion by Cooper, seconded by White, to enter into Executive Session for personnel matters pursuant to SDCL 1-25-2 (1) at 5:43PM. All members present voting yes, motion carried.

At 6:01 PM, Mayor Harmon announced that Executive Session had ended.

Action 2023-058

Motion by White, seconded by Burke, to eliminate two part time positions, currently held by Jessica Bestgen and Jeff Rathburn, and combine them into one full time position with Jessica Bestgen at the current rate of \$16.25/hr. with a 60-day probationary period. Roll call, all members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 6:02 PM.

MITCH HARMON

Mayor

Attest:

JESSICA BESTGEN
Assistant Finance Officer