

**REGULAR WHITEWOOD COUNCIL MEETING**

**August 21, 2023**

The Whitewood City Council met in regular session on Monday the 21<sup>st</sup> of August 2023 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Michael Weyrich, Bruce White, Randy Wiege, Jerry Davidson, and Monica Burke. City Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

**Action 2023-126**

Motion by White, seconded by Wiege, to approve the minutes from the regular meeting on August 7, 2023. All members present voting yes, motion carried.

**Action 2023-127**

Motion by Wiege, seconded by Burke, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

**CLAIMS- August 7, 2023**

**GENERAL LEDGER**

DELTA DENTAL- Employee Dental Insurance	712.70
HEALTH POOL OF SD- Employee Health Insurance	5,926.09
UNITED HEALTH CARE- Employee Life Insurance	58.80
<b>TOTAL</b>	<b>\$6,638.79</b>

**GENERAL FUND**

A&B BUSINESS SOLUTIONS- Police	59.99
ADVANCED ENGINEERING- General Engineering	715.00
ALL NET CONNECTIONS- Police 37.50, Server Maintenance 75.00, Sonicwall Renewal 1466.46	1,578.96
AMAZON CAPITAL- Police	438.72
BH ENERGY- City Hall 226.49, Police 233.30, Shop 168.92, Parks 160.31, Street Lights 1104.23	1,893.25
BLUEPEAK- City Hall 408.15, Police 326.60	734.75
C SNOW IMAGERY- Police Photos	300.00
KETEL THORSTENSON- Audit	1,500.00
MODERN MARKETING- Police	430.62
MONTANA DAKOTA- City Hall 16.50, Hale Hall 16.50, Shop 16.50, Police 16.50	66.00
MOTOROLA SOLUTIONS- Police	1,500.00
SERVALL- PW Uniforms	111.04
SOUTHERN GLAZERS- August Liquor	3,274.51
SPEARFISH ELECTRIC- Emergency Siren	673.47
STOPSTICK- Police	595.00
TRUGREEN COMMERCIAL- Park Spraying	1,462.67
WESTERN STATIONERS- City Hall	131.93
MEIERHENRY SARGENT LLP= Laurel Street Project Revenue Bond	6,280.00
<b>TOTAL</b>	<b>\$21,745.91</b>

**LIBRARY**

BH ENERGY	216.40
BLUEPEAK	184.13
MONTANA DAKOTA	16.50

<b>TOTAL</b>	<b>\$417.03</b>
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**WATER/SEWER FUNDS**

ADVANCED ENGINEERING- PRV Design	5,720.50
BH ENERGY	2,301.39
LRE WATER- Evaporation Cell Eval	6,500.00
MIDCONTINENT TESTING LABS	864.50
MONTANA DAKOTA	54.04
ONE CALL	15.75
BH PURE	13.50
WESTERN REGIONAL WATER- Dues	375.00
AMERICAN WATER WORKS ASSOC- Dues	365.00
<b>TOTAL</b>	<b>\$16,209.68</b>

**AUTOMATIC PAYMENTS**

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 08/11/23	4,597.86
<b>TOTAL</b>	<b>\$9,078.36</b>

At 5:30 PM a public hearing was held for the purpose of submitting a Community Development Block Grant application to the state. Jennifer Sietsema with Black Hills Council of Local Governments was present to inform the Council of the status of the application and to answer any questions. Mayor Harmon asked the public in attendance if there were any questions or concerns about the project or application. There were none. Mrs. Sietsema next read the Community Development and Housing Needs Assessment, and Mayor Harmon then asked for any comments from the public in attendance about the Assessment. The need for more playground equipment was proposed, a conflict with having to raise rates and still maintain affordable housing was also mentioned and didn't make a lot of sense. The Public Hearing was closed at 5:45 with no further comments from those in attendance, and the following action was taken:

Action 2023-128

Motion by Weyrich, seconded by White, to adopt the Community Development and Housing needs assessment. Roll call, all members present voting yes, motion carried.

Action 2023-129

Motion by White, seconded by Burke, to adopt the following resolution. Roll call, all members present voting yes, motion carried.

**RESOLUTION # 2023-06**

**CITY OF WHITEWOOD  
COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION RESOLUTION FOR  
WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT**

WHEREAS, the City of Whitewood has identified the need for improvements to its wastewater treatment facility and proposes to implement a Wastewater Treatment Facility Improvements Project, consisting of the construction and purchase of equipment for a lift station, oxidation ditch, and other related improvements, to increase the effectiveness of the wastewater treatment facility; and,

WHEREAS, the City of Whitewood intends to apply for \$2,020,000 (Two Million Twenty Thousand Dollars) of Community Development Block Grant funds for said project in order to meet the needs of the community; and,

WHEREAS, the City of Whitewood is eligible for Federal assistance under the CDBG program for the proposed project; and,

WHEREAS, with the submission of the CDBG application, the City of Whitewood assures and certifies that all CDBG program requirements will be fulfilled; and,

WHEREAS, the City of Whitewood has held the required public hearing on Monday, August 21, 2023, for the Community Development Block Grant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the City of Whitewood be authorized to execute the CDBG application on behalf of the City of Whitewood.

Dated this 21<sup>st</sup> day of August 2023.

BY:

ATTEST:

\_\_\_\_\_  
Mitch Harmon, Mayor

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Cory Heckenlaible, Finance Officer

(SEAL)

Action 2023-130

Motion by White, seconded by Burke, to adopt the following resolution. Roll call, all members present voting yes, motion carried.

**RESOLUTION # 2023-07**

**CITY OF WHITEWOOD  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PROJECT CERTIFYING OFFICER RESOLUTION FOR  
WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT**

WHEREAS, the City of Whitewood anticipates being a subrecipient of a Community Development Block Grant from the U.S. Department of Housing and Urban Development, as administered by the State of South Dakota; and,

WHEREAS, the City of Whitewood is required to designate a certifying officer for the purpose of signing required documents pertaining to this grant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor for the City of Whitewood be hereby designated as the City's official for the purpose of signing grant agreements and contracts;

AND, BE IT FURTHER RESOLVED, that the Mayor and Finance Officer for the City of Whitewood be hereby designated as the City's certifying officers for the purpose of signing correspondence, pay requests, and other required documents.

Dated this 21<sup>st</sup> day of August 2023.

BY:

\_\_\_\_\_  
Mitch Harmon, Mayor

ATTEST:

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Cory Heckenlaible, Finance Officer

(SEAL)

Action 2023-131

Motion by White, seconded by Davidson, to approve the following resolution. Roll call, all members present voting yes, motion carried.

**RESOLUTION # 2023-08**

**CITY OF WHITEWOOD  
COMMUNITY DEVELOPMENT BLOCK GRANT  
ENVIRONMENTAL CERTIFYING OFFICER RESOLUTION FOR  
WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT**

WHEREAS, the City of Whitewood anticipates being a sub-recipient of a Community Development Block Grant from the U.S. Department of Housing and Urban Development as administered by the State of South Dakota; and,

WHEREAS, the City of Whitewood is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor for the City of Whitewood be hereby designated as the City's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

Dated this 21<sup>st</sup> day of August 2023.

BY:

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Mitch Harmon, Mayor

ATTEST:

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Cory Heckenlaible, Finance Officer

(SEAL)

Roger Riley was not in attendance for the South Street Construction item on the agenda, therefore it will be moved to the next meeting on Tuesday, September 5, 2023.

Action 2023-132

Motion by White, seconded by Wiege, to approve the extension of the lease agreement with Western Dakota Technical College for a term of five (5) years. All members present voting yes, motion carried.

Action 2023-133

Motion by White, seconded by Burke to approve the first reading of Ordinance 2023-03- The 2024 Appropriation Ordinance. Roll call, all members present voting yes, motion carried.

Action 2023-134

Motion by Burke, seconded by Cooper, to approve the \$2400.00 quote from All Net Connections for the annual Microsoft 365 Business Standard renewal. All members present voting yes, motion carried.

Action 2023-135

Motion by Davidson, seconded by White, to approve exploring and advertising for a part-time library helper. All members present voting yes, motion carried.

Action 2023-136

Motion by Wiege, seconded by White, to authorize Advanced Engineering to advertise for bids for the PRV Replacement Project. All members present voting yes, motion carried.

Action 2023-137

Motion by White, seconded by Wiege, to enter into Executive Session for personnel matters pursuant to SDCL 1-25-2 (1) at 6:08 PM. All members present voting yes, motion carried.

At 6:16 PM, Mayor Harmon announced the Executive Session had ended.

Action 2023-138

Motion by Wiege, seconded by Davidson, to raise Police Chief Bach's hourly pay to \$25.00 per hour and Jim Smit's to \$22.00 per hour. All members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 6:17 PM.

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MITCH HARMON  
Mayor

Attest:

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CORY HECKENLAIBLE  
Finance Officer