

REGULAR WHITEWOOD COUNCIL MEETING**November 3, 2025**

The Whitewood City Council met in regular session on Monday the 3rd of November 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Sara Fitzgerald, Ken Noren, and Shelbi Bulat present. Councilmen Jerry Davidson was absent. City Attorney Fitzgerald, Police Chief Bach, Building Official Smit, and Finance Officer Heckenlaible were also present.

Action 2025-173

Motion by J. Noren, seconded by Cooper, to approve the minutes from the regular meeting on October 20, 2025. All members present voting yes, motion carried.

Action 2025-174

Motion by J. Noren, seconded by Bulat, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS- November 3, 2025**ESTIMATED WAGES –NOVEMBER 2025 (2 pay periods)**

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	4,800.00
POLICE OFFICER- Anthony Spencer	4,320.00
BUILDING OFFICAL- Jim Smit	2,366.10
WASTE/WATER OPERATOR- DJ Werlinger	4,150.40
WASTE/WATER OPERATOR- Derek Daniels	4,064.00
WASTE/WATER OPERATOR- John Cooper	3,857.60
LIBRARIAN – Deb Terhue	2,147.20
LIBRARY ASST.- Donna Willson	648.00
LIBRARY ASST- Sandy Huffman	648.00
LIBRARY ASST.- Olyn Smith	238.88
FINANCE OFFICER – Cory Heckenlaible	4,540.80
FINANCE & PW- Jessica Bestgen	2,374.90
TOTAL	\$38,255.88

GENERAL LEDGER

SD DEPT REVENUE & REGULATION- Garbage Tax	341.60
SD RETIREMENT- Employee Retirement	8,093.56
TOTAL	\$8,435.16

GENERAL FUND

WASTE CONNECTIONS- Garbage Collection	5,619.20
A&B BUSINESS SOLUTIONS- City Hall 232.31, Police 171.37	403.68
A&J CLOTHING- PW Uniforms	164.95
ALL NET CONNECTIONS- City Hall/Police Computers 2060.59, Backup 221.64	2,281.63
AMERICAN LEGAL PUBLISHING- Ordinance Supplement	200.76
AT&T	430.00
BLACKSTRAP- Road Salt	2,393.08
EARTHWORM CONSTRUCTION- Sprinkler Blow Outs	425.00

FORD CREDIT- Pickup Lease	1,237.44
LIGHTING MAINTENANCE- Exit Lights	58.52
MENARDS- Hale Hall/Shop	172.91
SOUTHERN GLAZERS- October Liquor	1,113.39
SUMMIT SIGNS- Road Signs	287.00
WELLS FARGO VISA0 City Hall 52.04, Vision 56.84, ICC Renewal 100.00	208.88
AMAZON CAPITAL- City Hall	121.95
DMC WEAR PARTS- Plow Blades	385.00
REPUBLIC NATIONAL- October Liquor	4,367.20
RDO EQUIPMENT- Loader Parts	126.32
JOHNSON SOUTH DAKOTA- October Liquor	18,669.51
TOTAL	\$38,666.42

LIBRARY

AMAZON CAPITAL	113.62
DEB TERHUNE- Reimburse Supplies	116.12
TOTAL	\$229.74

WATER/SEWER FUNDS

AMAZON CAPITAL	55.99
ENERGY LABORATORIES- Water Testing	913.00
FERGUSON WATERWORKS	45.54
MILBANK WINWATER WORKS- Meters	3,299.17
RITEWAY BUSINESS FORMS- Water Bills	502.21
USA BLUE BOOK	81.23
VTI COMPUTER SALES- Booster Station Cameras	3,876.98
WELLS FARGO VISA	384.89
TOTAL	\$9,159.01

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 10/31/25	5,566.97
TOTAL	\$10,651.97

A public hearing was held to meet the requirements of the Sanitary/Storm Sewer Facilities Funding Application to DANR in the amount of \$1,942,000 for the purpose of securing additional funding for the Wastewater Treatment Facilities Improvements project which is over budget. Black Hills Council of Governments' Executive Director, Jennifer Sietsema presented the following: need for the project, project alternatives, description of the selected project, proposed financing, amount, rate of 4.00% and term 30 years (if awarded), source of repayment for loan which will be a project surcharge, effect of proposed financing on user rates, and notice that an authorizing resolution will be required as part of the funding application. The public was given the opportunity to comment. None of the residence in attendance commented on the project or the impact to user rates.

Action 2025-175

Motion by Fitzgerald, seconded by Cooper, to approve the following resolution. Roll call, all members present voting yes, motion carried.

RESOLUTION NO. - 2025-05

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Whitewood has determined it is necessary to apply for additional funding for cost overrun on the construction and purchase of equipment for a lift station, oxidation ditch, and related improvements, to increase the effectiveness of the wastewater treatment facility; and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$1,942,000 to the South Dakota Board of Water and Natural Resources for the Project.

2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted this 3rd day of November 2025.

APPROVED:

Mayor

(Seal)

Attest: _____

City Finance Officer

Action 2025-176

Motion by Fitzgerald, seconded by J. Noren, to approve sending Gworks' lawsuit to Circuit Court. Roll call, all members present voting yes, motion carried.

Action 2025-177

Motion by J. Noren, seconded by Fitzgerald, to approve the additions to Article IX, Personnel Records, in the employee manual. Roll call, all members present voting yes, motion carried.

Councilmen Jerry Davidson arrived to the meeting at 5:58 PM.

Action 2025-178

Motion by J. Noren, seconded by K. Noren, to approve the sick leave donation of 120 hours to Officer Spencer. 40 hours being donated from Chief Bach, Building Inspector Smit, and Finance Officer Heckenlaible each. All members present voting yes, motion carried.

Action 2025-179

Motion by Davidson, seconded by J. Noren, to approve offering Joseph Hebda and Taylor Dykes a police officer position at \$25.00 per hour. Roll call, all members present voting yes, motion carried.

Action 2025-180

Motion by Davidson, seconded by J. Noren, to approve the mayor's appointment of John Cooper as the new Building Official beginning December 30, 2025. Roll call, all members present voting yes, with Councilmen Cooper recusing herself. motion carried.

Action 2025-181

Motion by Cooper, seconded by Fitzgerald, to approve renewing Malt Beverage Operating Agreements for the following. All members present voting yes, motion carried.

- FMB Enterprises- Malt Beverage On-Off Sale
- Dvorak Convenience Stores- Malt Beverage & Farm Wine On-Off Sale
- Stern Oil Company- Malt Beverage On-Off Sale
- Whitewood Beer Gardens LLC- Wine Malt Beverage
- Bullwackers LLC- Malt Beverage On-Off Sale
- The Hideaway LLC- Malt Beverage On-Off Sale

There being no further business, the meeting was adjourned at 6:10 PM.

MITCHELL U. HARMON
Mayor

Attest:

CORY HECKENLAIBLE
Finance Officer