

**AGENDA**  
**REGULAR WHITEWOOD COUNCIL MEETING**  
**August 4, 2025, 5:30 PM**  
**CITY HALL**

1. CALL THE MEETING TO ORDER.
2. ROLL CALL
3. APPROVE MINUTES from Regular Meeting on July 21, 2025.
4. APPROVE THE CLAIMS.
5. LAWRENCE COUNTY NATURAL HAZARD MITIGATION PLAN, 2025.
6. ADOPT RESOLUTION 2025-03- A Resolution Declaring Support and Adoption of the Lawrence County Natural Hazard Mitigation Plan, 2025.
7. LEGAL UPDATE.
8. SECONDARY RAILROAD CROSSING.
9. DEPARTMENT REPORTS.
  - Police Department      Library Board      Street Department
  - Water Department      Finance Commission      Liquor Commission
  - Sewer Department      Parks Department      Economic Development
  - ADA Commission      Railroad Authority      NH Waste Management
  - Emergency Management      Historic Dist. Commiss.
10. PUBLIC COMMENTS
11. NEXT REGULAR COUNCIL MEETING - Monday, August 18, 2025, at 5:30pm
12. ADJOURN

**REGULAR WHITEWOOD COUNCIL MEETING****July 21, 2025**

The Whitewood City Council met in regular session on Monday the 7<sup>th</sup> of July 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Jerry Davidson, Sara Fitzgerald, and Shelbi Bulat present. Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

**Action 2025-108**

Motion by Cooper, seconded by Davidson, to approve the minutes from the regular meeting on July 7, 2025, with a date change on Action 2025-107. All members present voting yes, motion carried.

**Action 2025-109**

Motion by Noren, seconded by Cooper, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

**CLAIMS- JULY 21, 2025****GENERAL LEDGER**

DELTA DENTAL- Employee Dental Insurance	633.40
HEALTH POOL OF SD- Employee Health Insurance	8,188.53
UNITED HEALTH CARE- Employee Life Insurance	62.40
CITY OF WHITEWOOD- Take Deposit for Bill- Perkins	100.00
<b>TOTAL</b>	<b>\$8,984.33</b>

**GENERAL FUND**

A&B BUSINESS SOLUTIONS- Police	59.99
ALL NET CONNECTIONS- City Hall 91.00, Server Maint.- 159.25	250.25
BH PIONEER- Legal Publications	276.07
BH NERGY-HH 50.56, CH 90.66, Police 209.68, Shop 163.52, Lights 1098.08, Parks 113.81	1,726.31
BLUEPEAK- City Hall 468.57, Police 371.48	840.05
BUTTE ELECTRIC- Exit Lights	353.22
RUNNINGS- Parks	65.98
CHAIN SAW CENTER- Parks	813.96
DAN'S DUMPSTERS- Clean Up Days	4,200.00
MONTANA DAKOTA- Hale Hall 27.22, City Hall 24.82, Shop 28.41, Police 27.22	107.67
PETTY CASH- Postage	58.20
REPUBLIC NATIONAL- July Liquor	3,074.46
SOUTHERN GLAZERS- July Liquor	2,918.96
THE UBIQUE GROUP- Hale Hall Chairs	3,598.26
TRUGREEN- Parks Spraying	480.34
AMAZON CAPITAL- Police	26.98
MCLEODS- Police	55.18
<b>TOTAL</b>	<b>\$18,905.88</b>

**LIBRARY**

AMAZON CAPITAL	301.48
BH ENERGY	115.20
MONTANA DAKOTA	25.41
BLUEPEAK	201.69

BH ASPHALT- Grant Work	1,020.41
ALL NET CONNECTIONS	22.75
DEB TERHUNE- Reimbursement	126.43
BH PIONEER	94.00
<b>TOTAL</b>	<b>\$1,907.37</b>

#### WATER/SEWER FUNDS

ADVANCED ENGINEERING- Treatment Plant Upgrade	51,127.29
BH ENERGY	2,598.51
BUTTE ELECTRIC- Treatment Plant 1784.98, Booster Station 930.54	2,715.52
DAN'S DUMPSTERS	100.00
MONTANA DAKOTA	67.84
NORTHWEST PIPE	49.28
ONE CALL	16.80
RASMUSSEN MECHANICAL- Booster Station	675.63
SD ASSOC OF RURAL WATER- Dues	525.00
MENARDS- Booster Station	189.08
HAWKINS CHEMICAL	284.11
<b>TOTAL</b>	<b>\$58,349.06</b>

#### AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 07/11/25	5,647.26
<b>TOTAL</b>	<b>\$10,127.76</b>

#### Action 2025-110

Motion by Fitzgerald, seconded by Bulat, to approve closing Meade Street from Laurel to Pine Street and lifting the open container ordinance for the same, July 30 – August 11, 2025, for the Sturgis Rally. All members present voting yes, motion carried.

#### Action 2025-111

Motion by Noren, seconded by Fitzgerald, to approve the \$984.63 quote from All Net Connections for a new Sonicwall for City Hall. Roll call, all members present voting yes, motion carried.

#### Action 2025-112

Motion by Cooper, second by Davidson, to supply workers compensation insurance to 3 officers with written notification of their participation with security for the Whitewood Chamber End of Summer Street Dance event. All members present voting yes, motion carried.

#### Action 2025-113

Motion by Noren, second by Cooper, to approve closing Meade Street from Laurel to Pine Street and lifting the open container ordinance for the same, August 22, 2025, from 4:00 PM to 10:00 PM, for the Whitewood Chamber End of Summer Street Dance. All members present voting yes, motion carried.

Action 2025-114

Motion by Cooper, seconded by Noren, to enter into Executive Session for legal matters pursuant to SDCL 1-25-2 (3) at 5:58 PM. All members present voting yes, motion carried.

At 6:04 PM, Mayor Harmon announced that Executive Session had ended.

Action 2025-115

Motion by Fitzgerald, seconded by Noren, to deny Officer Kaisers attorneys settlement offer of \$5,000. All members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 6:04 PM.

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MITCHELL U. HARMON  
Mayor

Attest:

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CORY HECKENLAIBLE  
Finance Officer

**CLAIMS- August 4, 2025**

**ESTIMATED WAGES –AUGUST 2025**

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	6,518.40
POLICE OFFICER- Anthony Spencer	5,464.80
POLICE OFFICER- Greg Meyer	6,477.60
BUILDING OFFICAL- Jim Smit	2,366.10
WASTE/WATER OPERATOR- DJ Werlinger	5,865.60
WASTE/WATER OPERATOR- Derek Daniels	5,736.00
WASTE/WATER OPERATOR- John Cooper	5,426.40
LIBRARIAN – Deb Terhue	3,459.84
LIBRARY ASST.- Donna Willson	729.00
LIBRARY ASST- Cheryl Pittman	729.00
LIBRARY ASST.- Olyn Smith	358.32
FINANCE OFFICER – Cory Heckenlaible	6,451.20
FINANCE & PW- Jessica Bestgen	3,917.55
<b>TOTAL</b>	<b>\$57,599.81</b>

**GENERAL LEDGER**

SD DEPT REVENUE & REGULATION- Garbage Tax	384.17
CITY OF WHITEWOOD- Take Deposit for Bill- Wilbur	100.00
SD RETIREMENT- Employee Retirement	5,046.96
<b>TOTAL</b>	<b>\$5,531.13</b>

**GENERAL FUND**

WASTE CONNECTIONS- Garbage Collection	6,356.70
A&B BUSINESS SOLUTIONS- City Hall 348.00, Police 162.61	510.61
ALL NET CONNECTIONS- PCI Compliance Review	182.00
AT&T	431.15
CHAIN SAW CENTER- Parks	44.29
FORD CREDIT- Pickup Payment	1,237.44
JOHNER GRAVEL- Tack Oil & Gravel	1,026.60
LIGHTING MAINTENANCE- Exit Lights	58.52
REPUBLICAN NATIONAL- July Liquor	3,744.09
SD PUBLIC ASSURANCE ALLIANCE- Government Buildings	6,096.62
SD PUBLIC ASSURANCE ALLIANCE- Finance	1,212.88
SD PUBLIC ASSURANCE ALLIANCE- Streets	2,607.36
SD PUBLIC ASSURANCE ALLIANCE- Parks	2,607.36
SD PUBLIC ASSURANCE ALLIANCE- Council	1,212.88
SD PUBLIC ASSURANCE ALLIANCE- Police	4,518.57
SOUTHERN GLAZERS- July Liquor	3,478.81
STURGIS AUTO PARTS- Streets	24.76
WELLS FARGO- Safe Deposit Box Rent	110.00
WELLS FARGO VISA- Parks 364.98, Clean Up Disposal 769.68, Vision 56.84	1,191.50
<b>TOTAL</b>	<b>\$36,652.14</b>

**LIBRARY**

AMAZON CAPITAL	43.56
AMERICAN CONTRACTING & CONSULTING- Concrete Work	4,673.48
<b>TOTAL</b>	<b>\$4,717.04</b>

**WATER/SEWER FUNDS**

AMERICAN WATER WORKS- Dues	394.00
CHAIN SAW CENTER- Mini Ex & Trencher	530.00
FERGUSON WATERWORKS- Water Break 925.87, Treatment Plant 460.22	1,386.09
MIDCONTINENT TESTING LABS	46.00
POSTMASTER- Water Bill Postage	461.00
SD PUBLIC ASSURANCE ALLIANCE	15,441.66
SPEARFISH ELECTRIC- Treatment Plant	224.15
WELLS FARGO VISA	76.90
<b>TOTAL</b>	<b>\$18,559.80</b>

**AUTOMATIC PAYMENTS**

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 07/25/25	4,663.88
<b>TOTAL</b>	<b>\$9,748.88</b>

**RESOLUTION 2025-03**

**A RESOLUTION OF THE WHITEWOOD CITY COUNCIL DECLARING SUPPORT  
AND ADOPTION OF THE LAWRENCE COUNTY NATURAL HAZARD MITIGATION  
PLAN, 2025**

WHEREAS, the Whitewood City Council supports the contents of the Lawrence County Natural Hazard Mitigation Plan, 2025; and

WHEREAS, the Lawrence County Natural Hazard Mitigation Plan, 2025 will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes as deemed appropriate by the Whitewood City Council.

NOW THEREFORE IT BE RESOLVED, that the Whitewood City Council hereby Adopts, supports, and will facilitate the Lawrence County Natural Hazard Mitigation Plan, 2025 implementation.

Dated this 4<sup>th</sup> day of August 2025.

CITY OF WHITEWOOD

\_\_\_\_\_  
Mitchell U. Harmon, Mayor

Attest:

\_\_\_\_\_  
Cory C. Heckenlaible, Finance Officer

# SMR BOOSTER STATION

UTILITIES	\$12,584.10
REPAIRS	\$675.63
SUPPLIES	<u>\$172.43</u>
	\$13,432.16

UPCOMING CAMERA PURCHASE	\$3,799.97
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\$17,232.13



**Project:** Conceptual Emergency Access Road

**Prepared By:** AE2S, Inc.

**For:** City of Whitewood

**Date:** March 5, 2015

**Scope of work:** Grading for Access Road, Drainage, Railroad Crossing

Bid Item Number	SDDOT Bid Item Number	Item	Quantity	Unit	Unit Price	Extended Price
1	009E0010	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00
2	-	Construction Staking	1	LS	\$ 5,000.00	\$ 5,000.00
3	-	Seeding, Fertilizing, & Fiber Mulching	2,800	SqYd	\$ 1.30	\$ 3,640.00
4	-	Remove and Reset Fire Hydrant	1	LS	\$ 4,000.00	\$ 4,000.00
5	-	Remove Power Pole and Set 2 poles	1	LS	\$ 6,000.00	\$ 6,000.00
6	-	Railroad Crossing	1	LS	\$ 50,000.00	\$ 50,000.00
7	-	Roadway gate	2	Each	\$ 4,000.00	\$ 8,000.00
8	100E0020	Clear and Grub Tree	5	Each	\$ 350.00	\$ 1,750.00
9	100E0100	Clearing	1	LS	\$ 2,000.00	\$ 2,000.00
10	110E1693	Remove Erosion Control Wattle	200	Ft	\$ 2.00	\$ 400.00
11	110E7802	Remove Fence for Reset	1,000	Lf	\$ 4.75	\$ 4,750.00
12	120E0010	Unclassified Excavation	400	CuYd	\$ 8.00	\$ 3,200.00
13	120E0600	Contractor Furnished Borrow	2,000	CuYd	\$ 14.00	\$ 28,000.00
14	120E2000	Undercutting(Scarification)	900	CuYd	\$ 4.00	\$ 3,600.00
15	120E6300	Water for Vegetation	50	MGal	\$ 50.00	\$ 2,500.00
16	230E0100	Remove and Replace Topsoil	1	LS	\$ 7,000.00	\$ 7,000.00
17	250E0020	Incidental Work, Grading	1	LS	\$ 10,000.00	\$ 10,000.00
18	260E1010	Base Course	250	Ton	\$ 23.00	\$ 5,750.00
19	260E1010	Base Course (AC millings)	250	Ton	\$ 30.00	\$ 7,500.00
20	450E0192	42" RCP Class 2, Furnish	150	Ft	\$ 100.00	\$ 15,000.00
21	450E0200	42" RCP, Install	150	Ft	\$ 50.00	\$ 7,500.00
22	450E2032	42" RCP Flared End, Furnish	6	Each	\$ 1,000.00	\$ 6,000.00
23	450E2033	42" RCP Flared End, Install	6	Each	\$ 500.00	\$ 3,000.00
24	620E4100	Reset Fence	1,000	Ft	\$ 8.75	\$ 8,750.00
25	734E0102	Type 2 Erosion Control Blanket	100	SqYd	\$ 8.00	\$ 800.00
26	734E0154	12" Diameter Erosion Control Wattle	200	Ft	\$ 6.00	\$ 1,200.00
27	734E0154	Railroad Protective Insurance	1	LS	\$ 3,500.00	\$ 3,500.00

**SUBTOTAL:** \$218,840.00

**Contingency 20%:** \$43,768.00

**Temporary/Permanent Easement Allowance:** \$50,000.00

**Railroad Application Review Fees:** \$2,500.00

**Contractors Access /Occupancy Application Fee:** \$1,500.00

**TOTAL:** \$316,608.00

**Additional Unknown Costs:**

First year rental payment ?

Maintain Liability Insurance ?

Signal System if required \$300,000.00

Advanced Engineering and Environmental Services Inc. (AE2S) has no control over the cost of estimated quantities. Costs fluctuate with the availability of materials, labor, equipment, incidentals, and other factors that control market costs. AE2S makes no warranty that the estimated construction costs will match the actual cost of construction.

March 06, 2015 8:01:05 a.m.

Typical Section  
Not To Scale

**PRELIMINARY  
DRAWING**

This document is issued as a preliminary document for review purposes. It is not a certified drawing and is not intended to be used for construction purposes.



	DATE	BY	CNO	DESCRIPTION
	8/06/2015	MJS	JF	

### CONCEPTUAL EMERGENCY ONLY ACCESS ROAD LAYOUT

WHITEWOOD EMERGENCY ACCESS  
CITY OF WHITEWOOD, SOUTH DAKOTA

FIGURE 1