

AGENDA
REGULAR WHITEWOOD COUNCIL MEETING
April 7, 2025
5:30 PM – CITY HALL

1. CALL THE MEETING TO ORDER.
2. ROLL CALL
3. APPROVE MINUTES from Regular Meeting on March 17, 2025.
4. APPROVE THE CLAIMS.
5. LEGAL UPDATE.
6. CONFLICTS- Deb Mann
7. LEASE OF CITY PROPERTY- Adam Dodson
8. APPROVE APPLYING FOR RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE RENEWALS FOR:
 - Whitewood Beer Gardens BJ's Country Store
 - Sonset Station Bullwackers Saloon & Steakhouse
 - The Hideaway Iron Horse Inn
9. APPROVE WWVFD AUXILLARY RAFFLE.
10. ALA GRANT FOR LIBRARY.
11. SET DATE & TIME FOR PUBLIC HEARING ON VACATION OF STREET.
12. ADOPT RESOLUTION TO DELETE BRIDGE FROM NBI.
13. APPROVE ABATEMENT ON PROPERTY TAXES.
14. GWORKS ACCOUNTING SOFTWARE UPGRADE STATUS.
15. DEPARTMENT REPORTS.
 - Police Department Library Board Street Department
 - Water Department Finance Commission Liquor Commission
 - Sewer Department Parks Department Economic Development
 - ADA Commission Railroad Authority NH Waste Management
 - Emergency Management Historic Dist. Commiss.
16. PUBLIC COMMENTS.
17. EXECUTIVE SESSION FOR PERSONNEL MATTERS PURSUANT TO SDCL 1-25-2 (1).
18. NEXT REGULAR COUNCIL MEETING- Monday, April 21, 2025, at 5:30pm
19. ADJOURN

REGULAR WHITEWOOD COUNCIL MEETING**March 17, 2025**

The Whitewood City Council met in regular session on Monday the 17th of March 2025 at City Hall. Mayor Mitch Harmon called the meeting to order at 5:30 pm, with Council members Roxie Cooper, Jeremy Noren, Jerry Davidson, Sara Fitzgerald, Randy Wiege, and Monica Burke present. Attorney Fitzgerald, Police Chief Bach, Building Official Smit, Public Works Werlinger and Finance Officer Heckenlaible were also present.

Action 2025-029

Motion by Fitzgerald, seconded by Noren, to approve the minutes from the regular meeting on March 3, 2025, with amendment. All members present voting yes, motion carried.

Action 2025-030

Motion by Wiege, seconded by Burke, to approve the claims as presented. Roll call, all members present voting yes, motion carried.

CLAIMS- MARCH 17, 2025**GENERAL LEDGER**

DELTA DENTAL- Employee Dental Insurance	633.40
HEALTH POOL OF SD- Employee Health Insurance	8,188.53
UNITED HEALTH CARE- Employee Life Insurance	58.80
CITY OF WHITEWOOD- Take Deposit for Bill- Reed	10.00
TOTAL	\$8,890.73

GENERAL FUND

A&B BUSINESS SOLUTIONS- Police	59.99
AMAZON CAPITAL- Hale Hall 22.97, Bldg Insp 194.98 Streets 66.97, Shop 58.16	343.08
BELL BANK EQUIPMENT FINANCE- Road Grader Payment	45,694.61
BIG HORN TIRE- Loader Tires	5,732.00
BHP PIONEER- Subscription, Publications	372.70
BH ENERGY- HH 300.12, CH 113.04, Police 200.26, Shop 376.62, Parks 116.79, Lights 1111.85	2,218.68
BLUEPEAK- City Hall 493.31, Police 396.51	889.82
BUTTE ELECTRIC- Exit Lights	502.29
RUNNING'S- Hale Hall 29.49, Streets 399.97	429.46
BJ'S COUNTRY STORE- Police Fuel 387.49, Bldg Insp Fuel 76.01, City Hall 32.47	495.97
FORD CREDIT	1,239.42
KETEL THORSTENSON- 2024 Audit Progress Bill	5,000.00
LIGHTING MAINTENANCE- Exit Lights	58.52
MENARDS- Hale Hall	196.00
MONTANA DAKOTA- Hale Hall 280.70, City Hall 134.06, Shop 234.39, Police 253.12	902.27
REPUBLIC NATIONAL- March Liquor	3,068.45
SDML- Dist 10 Meeting	315.00
SIGNIFICANT DIGITS- Reader Board Annual Fee	650.00
SOUTHERN GLAZERS- March Liquor	655.43
SPEARFISH AUTO- Streets	161.09
STURGIS TIRE- Police	60.45
WELLS FARGO VISA- Police 35.63, Streets 18.89, Bldg Insp Conference 85.00	139.52
WW SENIOR CITIZEN CENTER- Donation	1,500.00
PIONEER BANK- Riley TIFD Feb 2025	6,354.05

TOTAL	\$77,038.80
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LIBRARY

A&B BUSINESS SOLUTIONS	124.38
ALL NET CONNECTIONS	91.00
AMAZON CAPITAL- Books, Supplies	572.77
BH ENERGY	115.20
MONTANA DAKOTA	29.29
BLUEPEAK	227.21
TOTAL	\$1,159.85

WATER/SEWER FUNDS

BH ENERGY	2,001.73
BUTTE ELECTRIC- TP 1898.77, Booster Pump 389.17	2,287.94
DANS DUMPSTERS	100.00
MIDCONTINENT TESTING LABS	46.00
MONTANA DAKOTA	106.92
ONE CALL	14.70
RAPID DELIVERY	16.90
SONSET STATION- PW Fuel	103.35
ADVANCED ENGINEERING- Plant Upgrade	23,043.25
TOTAL	\$27,720.79

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Storm Sewer	1,226.50
USDA RURAL DEVELOPMENT- Laurel Stret Project	3,254.00
EFTPS- Payroll Taxes 03/07/25	4,928.22
TOTAL	\$9,408.72

Action 2025-031

Motion by Davidson, seconded by Noren, to approve the appointment of Jan Taylor as Precinct Superintendent and Donna Schoon and Dorothy Martian as Precinct Deputy's for the April 8, 2025, municipal election. All members present voting yes, motion carried.

Action 2025-032

Motion by Burke, seconded by Noren to lift the open container ordinance at the Memorial Park ballfield on Sunday night's from 6:00 PM till 10:30 PM, for softball games, beginning April 1, 2025, and on May 18, 2025, from 7:00 AM till 10:30 PM for a softball tournament. All members present voting yes, motion carried.

Action 2025-033

Motion by Davidson, seconded by Wiege, to enter into Executive Session for personnel matters pursuant to SDCL 1-25-2 (1) at 5:43 PM. All members present voting yes, motion carried.

At 5:57 PM, Mayor Harmon announced that Executive Session had ended.

Action 2025-034

Motion by Davidson, seconded by Fitzgerald, to raise Sargent Meyers' hourly wage to \$26.99, as long as the budget supports it. Roll call, all members present voting yes, motion carried.

Action 2025-035

Motion by Noren, seconded by Wiege, to leave the wage increases for the library as previously made at the last meeting. Roll call, all members present voting yes, motion carried.

There being no further business, the meeting was adjourned at 5:59 PM.

MITCHELL U. HARMON
Mayor

Attest:

CORY HECKENLAIBLE
Finance Officer

CLAIMS-April 7, 2025

ESTIMATED WAGES –APRIL 2025

MAYOR	550.00
COUNCIL	2,250.00
CITY ATTORNEY	1,000.00
BUILDING INSPECTOR	300.00
CHIEF OF POLICE- Josh Bach	4,345.60
POLICE OFFICER- Anthony Spencer	3,643.20
POLICE OFFICER- Greg Meyer	3,998.40
BUILDING OFFICAL- Jim Smit	1,577.40
WASTE/WATER OPERATOR- DJ Werlinger	3,910.40
WASTE/WATER OPERATOR- Derek Daniels	3,824.00
WASTE/WATER OPERATOR- John Cooper	3,617.60
LIBRARIAN – Deb Terhue	2,306.56
LIBRARY ASST.- Donna Willson	540.00
LIBRARY ASST- Racine Morgan	540.00
LIBRARY ASST.- Olyn Smith	179.16
FINANCE OFFICER – Cory Heckenlaible	4,300.80
FINANCE & PW- Jessica Bestgen	2,571.52
TOTAL	\$39,454.64

GENERAL LEDGER

SD DEPT REVENUE & REGULATION- Garbage Tax	366.95
CITY OF WHITEWOOD- Take Deposit for Bill- Price, Caverna, Smith	253.00
BRIGG PRICE- Refund Deposit	47.00
SD RETIREMENT- Employee Retirement	5,165.30
TOTAL	\$5,832.25

GENERAL FUND

WASTE CONNECTIONS- Garbage Collection	6,172.69
A&B BUSINESS SOLUTIONS- City Hall 224.17, Police 162.61	386.78
ALL NET CONNECTIONS- Server 91.00, Police 22.75, City Hall 22.75, Backup 217.79, iBackup Renewal 99.50	354.29
AMAZON CAPITAL- Police	120.46
AT&T	391.11
RUNNING'S- Shop	63.73
LIGHTING MAINTENANCE- Exit Lights	58.52
MOTOROLA SOLUTIONS- Police Radios	13,254.41
REPUBLIC NATIONAL- March Liquor	1,771.10
SOUTHERN GLAZERS- March Liquor	922.70
SPEARFISH AUTO- Shop	184.62
STURGIS AUTO- Parks 117.99, Dump Trailer 417.47	535.46
STURGIS TIRE PROS- Police	574.65
TOW TEC- Tahoe Tow	220.87
WELLS FARGO VISA- Police 300.00, Bldg Insp 170.00, Parks 189.81	659.81
JOHNSON SOUTH DAKOTA- March Liquor	12,618.51
A&J SUPPLY- Streets 762.84, Shop 191.60	954.44
BJ'S COUNTRY STORE- City Hall 44.56, Bldg Insp Fuel 167.27, Police Fuel 689.29	901.12
FITZGERALD LAW FIRM- Legal Services Jan-Mar 2025	5,232.50
CHAIN SAW CENTER- Parks	87.82
TOTAL	\$45,465.59

LIBRARY

AMAZON CAPITAL- Books, Supplies	562.54
ALL NET CONNECTIONS	68.25
DEB TERHUNE- Supplies	302.93
RASMUSSEN	223.75
TOTAL	\$1,157.47

WATER/SEWER FUNDS

AMERICAN ENGINEERING TESTINGS- Treatment Plant Upgrade	17,750.00
COLONIAL RESEARCH- Sewer Supplies	232.11
POSTMASTER	426.00
CENTURY LINK	91.39
PERFORMANCE AUTOMATICS- Tahoe Repair	334.79
A&J SUPPLY	21.08
SPEARFISH AUTO	65.89
NORTHWEST PIPE FITTINGS	142.39
BANYON DATA SYSTEMS- Utility Billing Support	865.00
RAPID DELIVERY	70.86
TOTAL	\$19,999.51

AUTOMATIC PAYMENTS

USDA RURAL DEVELOPMENT- Water Project Loan	4,028.00
USDA RURAL DEVELOPMENT- Trunk Sewer Project	1,057.00
EFTPS- Payroll Taxes 03/21/25	4,335.26
TOTAL	\$9,420.26

5.090 Compatible and Incompatible Offices

In many instances, individuals in a specific municipality will hold two or more positions. While there are some statutory restrictions as to which offices are compatible and which offices are incompatible, the major lines of delineation in this area have been made by the Attorney General. For example, the Attorney General has determined that there are essentially four instances when offices are incompatible. They are: 1) when there are statutory prohibitions; 2) when one is subordinate to the other; 3) when one has supervision over the other; and 4) when the duties of the two offices are conflicting. (AGR 1949-50, p.37)

However, the Attorney General has also determined that, while the determination of whether a person may hold two or more positions is usually based upon incompatibility or inconsistency, the question of incompatibility or inconsistency never arises when there is a special statutory prohibition. The rule which governs will change from situation to situation. (AGR 1959-60, p.45)

Those positions which are compatible include the following:

- 1) Mayor and state's attorney; (AGR 1907-08, p. 215)
- 2) Office of mayor and member of the board of county commissioners; (AGR 1949-50, p. 37)
- 3) Mayor and state senator; (AGR 1949-50, p. 358)
- 4) Treasurer of a school district and trustee of an incorporated municipality; (AGR 1949-50, p. 75)
- 5) Assessor and register of deeds; (AGR 1949-50, p.56)
- 6) Office of county commissioner and membership on the governing board of a municipality; (AGR 1929-30, p. 278)
- 7) Office of state's attorney and city attorney; (AGR 1949-50, p. 331)
- 8) Municipality marshal and sheriff or deputy sheriff; (AGR 1953-54, p. 84)
- 9) Police magistrate and candidate for the state legislature; (AGR 1953-54, p. 292)
- 10) Office of county clerk of courts and city councilman; (AGR 1955-56 p. 68-9)
- 11) Office of register of deeds and mayor; (AGR 1955-56, p. 217)
- 12) Office of county sheriff and peace officer of a municipality within the county; (AGR 1955-56, p.420)
- 13) Appointed municipality treasurer and treasurer of a school district. (AGR 1959-60, p. 45)
- 14) No mayor, alderman, commissioner, or trustee in a municipality is disqualified from holding office as a result of holding any liquor license. (SDCL 9-14-16)
- 15) City council and county commission (AG Opinion 88-24)
- 16) Any mayor, alderman, commissioner, or trustee may serve in a volunteer, unsalaried municipal position or provide any service for the municipality if the compensation for such service does not exceed \$5,000 per calendar year. Any mayor, alderman, commissioner or trustee may receive compensation in excess of \$5,000 per calendar year for services to a municipal ambulance service in municipalities under 5,000 in population. (SDCL 9-14-16.1)

Those positions which are incompatible include the following:

- 1) No mayor, alderman, commissioner, or trustee shall hold any other office under the municipality while an incumbent of any such office. No auditor or clerk may hold the office of treasurer in the municipality while an incumbent of such office. (SDCL 9-14-16)
- 2) A mayor may not be an attorney for a defendant in a criminal case for a crime committed within the municipality of which he is mayor. (*State ex rel. Jones v. Taylor*, 46 SD 354)
- 3) A city councilman may not be the defense attorney or counselor for a defendant charged with the violation of a municipal ordinance or a state law where the facts would also be a violation of the laws of his municipality (AGR 1953-54, pp. 184-186)
- 4) Member of municipality board and janitor of a municipal building; (AGR 1932-34, p. 492)

- 5) County judge and city attorney; (AGR 1949-50, p. 133)
- 6) Member of a city council and municipal building, electrical, and plumbing inspector; (AGR 1955-56, pp. 105-106)
- 7) Member of city council and county high school board; (AGR 1949-50 p. 75 and 1953-54, p. 73)
- 8) Office of director of assessments and member of municipal governing board; (AGR 1955-56, p. 304)
- 9) County justice of the peace and the municipal chief of police; (AGR 1957-58, p. 116)
- 10) Municipality auditor and county auditor. (AGR 1959-60, p. 84)
- 11) Legislator and school board member. (AG Opinion No. 84-24)
- 12) Mayor and school board member of encompassing school district (AG Opinion No. 85-23)
Raymond v. Richardson, 6th Judicial Circuit, Sept. 18, 1985)
- 13) County director of equalization and school board member (AG Opinion 86-6)
- 14) Alderman and planning and zoning commission (AG Opinion 94-07)

5.095 Salaries and Fringe Benefits

The governing body shall fix and determine by ordinance or resolution the amount of salaries and compensation of all municipal officers and the times at which the same shall be paid. (SDCL 9-14-28) Any elected official who serves full-time and who votes on his own salary increase may not receive the increase until the expiration of the term for which such official was elected, or until two years after the passage of such increase, whichever is less. (SDCL 3-8-12)

The municipal governing body may, by ordinance, authorize the appropriation of funds to provide compensation to members of municipal boards and commissions (SDCL 9-12-3.1)

The governing board of each municipality shall publish once annually with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, or within thirty days thereafter, a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased. The governing board shall publish in their minutes, at least monthly, a total of payroll by department. (SDCL 6-1-10)

Municipalities are authorized to contract for legal services or employ an attorney under such terms as the governing body deems appropriate. Accordingly, such a contract, adopted by ordinance or resolution, shall set forth the compensation to be paid and the specific services to be rendered. (SDCL 9-14-23)

The requirement that compensation be fixed by ordinance was defined by the court to mean that the compensation be a fixed sum. It was ruled that an ordinance fixing the amount which the municipality pays as a percent of the amount involved in litigation is invalid. (City of Huron v. Campbell, (1892) 3 SD 309, 53 NW 182)

Municipalities are authorized to provide group life, sickness and accident, or hospitalization and surgical insurance for their officers and employees. (SDCL 9-14-30) The responsibility for administering these insurance programs lies with the governing body, either individually or jointly with other governing bodies. (SDCL 9-14-34)

The governing body is authorized to include retired employees and officers and their spouses provided the retired employee or officer served for at least fifteen years and participated at least five years immediately preceding retirement in the municipal insurance program. (SDCL 9-14-35)

The governing body is authorized to appropriate the necessary funds for the cost of all or any portion of the insurance provided by SDCL 9-14-30. Municipalities are authorized to deduct from the salaries or wages, the employee's or officer's share of the cost of such an insurance program. (SDCL 9-14-33; For more information see Hdbk., Sec. 6.200 to 6.300)

Date Received _____
Date Issued _____

2025-2026

License No. RB-2351

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

BULLWACKERS SALOON AND STEAKHOUSE LLC
1010 MEADE ST
WHITEWOOD, SD 57793

Lic # RB-2351
BULLWACKER'S SALOON AND STEAKHOUSE
1010 MEADE ST
WHITEWOOD, SD 57793

Owner's Telephone#: (605) 717-1888

Business Telephone # (605) 717-1888

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Lawrence

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

Lots 1, 2 & 3, Block 22
ORIGINAL TOWN

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1039-8546-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 150.00
Amount of fee retained \$ _____
Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-28135

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

CAVERNA, LLC
1338 LAUREL ST
WHITEWOOD, SD 57793

Lic # RB-28135
CAVERNA, LLC
1338 LAUREL ST
WHITEWOOD, SD 57793

Owner's Telephone#: (605) 645-2316

Business Telephone # (605) 645-2316

C. Indicate the class of license being applied for
(submit separate application for each class of license).

Place of business is located in a municipality? [] Yes [] No

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

County: _____

Do you own [] or lease [] this property? (Check one)

Are real property taxes paid to date? [] Yes [] No

Are you of good moral character having never been convicted of a
felony? [] Yes [] No

D. Legal description of licensed premise:

Is this License in active use? [] Yes [☒] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes [] No **If Yes, please list on the back page**

E. State Sales Tax Number: 1032-0664-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? _____

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☐
Amount of fee collected with application \$ _____
Amount of fee retained \$ _____
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-2530

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

FMB ENTERPRISES LLC
1025 MEADE ST
WHITEWOOD, SD 57793-3053

Lic # RB-2530
IRON HORSE INN
600 WHITEWOOD SERVICE RD
WHITEWOOD, SD 57793

Owner's Telephone# : _____

Business Telephone # (605) 722-7574

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Lawrence

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

TRACT 4B, Revised including
TRACT 4A a subdivision
OF TRACT 4

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1028-6608-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 150.00

Amount of fee retained \$ _____

Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-3889

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

THE HIDEAWAY LLC
1401 LAUREL ST
WHITEWOOD, SD 57793

Lic # RB-3889
THE HIDEAWAY
1401 LAUREL ST
WHITEWOOD, SD 57793

Owner's Telephone# : 605-206-1800

Business Telephone # 605-268-3911

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Lawrence

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

Outlets 515 Whitewood
Lot 1, Tract A

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1041-9656-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 150
Amount of fee retained \$ _____
Forwarded with application \$ 150

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-20067

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

STERN OIL CO INC
27923 US HIGHWAY 81
FREEMAN, SD 57029-6741

Lic # RB-20067
SONSET STATION
1322 LAUREL ST
WHITEWOOD, SD 57793

Owner's Telephone#: (605) 925-7999

Business Telephone #: _____

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Lawrence

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lots 10, 11 + 12, Block 17
Fillmore Addition

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: _____

F. New license? ☐ Transfer? (\$150) ☐ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 150.00
Amount of fee retained \$ _____
Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-25052

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

DVORAK CONVENIENCE STORES, INC.
1321 LAUREL ST
WHITEWOOD, SD 57793-2142

Lic # RB-25052
BJ'S COUNTRY STORE - WHITEWOOD
1321 LAUREL ST
WHITEWOOD, SD 57793-2142

Owner's Telephone#: _____

Business Telephone #: (605) 269-2648

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Lawrence

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Outlets 510 N 192' of
Lot 1, Tract A of
Outlet B

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1036-7427-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 150.00

Amount of fee retained \$ _____

Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received _____
Date Issued _____

2025-2026

License No. RB-28263

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

WHITEWOOD BEER GARDENS LLC
PO BOX 303
WHITEWOOD, SD 57793-0303

Lic # RB-28263
WHITEWOOD BEER GARDENS
1009 MEADE ST
WHITEWOOD, SD 57793

Owner's Telephone#: _____

Business Telephone #: (307) 259-1223

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Lawrence

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lots 25, 26 + 27, Block 28
ORIGINATED TOWN

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☒ No If Yes, please list on the back page

E. State Sales Tax Number: 1038-6567-ST

F. New license? ☐ Transfer? (\$150) ☐ Re-issuance? ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name _____ Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 150.00
Amount of fee retained \$ _____
Forwarded with application \$ 150.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

**NOTICE OF PETITION
FOR VACATION OF A PORTION OF
CUSTER STREET**

Dan B. Schmidt and Debra B. Schmidt, husband and wife, and Ron Bohnet and Melita Bohnet, husband and wife, filed a petition with the Common Council of the City of Whitewood, Lawrence County, South Dakota, requesting vacation of the East end of Custer Street adjacent to Tract 1, Block 33 and Parcel B of RR Lots, Block 29, Original Town, in the City of Whitewood, Lawrence County, South Dakota.

The Common Council has set a hearing on the proposed vacation in the Council Chambers in the City of Whitewood, Lawrence County, South Dakota, on the 21st day of April 2025, at the hour of 5:30 o'clock, p.m., when and where any person may appear and object to the proposed vacation or show cause, if any, why said Petition should not be granted.

Dated this 7th day of April 2025.

City of Whitewood

CORY HECKENLAIBLE
Finance Officer

Publish: April 10th & April 17th

PETITION FOR VACATION OF STREET

IN THE

CITY OF WHITEWOOD

LAWRENCE COUNTY, SOUTH DAKOTA

TO THE COMMON COUNCIL TO THE CITY OF WHITEWOOD,

LAWRENCE COUNTY, SOUTH DAKOTA

COME now your petitioners, Dan B. Schmidt and Debra A. Schmidt 1101 Ash St. Whitewood, SD who owns land adjoining a portion of Custer St and Ron Benet and Melita Bonet who reside at 9221/2 Laurel St. Whitewood, SD 57793 and petition the Common Council of the City of Whitewood, Lawrence County, South Dakota, pursuant of SDCL 9-45-7 to vacate a portion of Custer St.

That Dan B. Schmidt and Debra A. Schmidt own Tract 1 Block 33 original town of Whitewood, Lawrence County, South Dakota

That Ron Bonet and Melitta Bonet own Parcel B of RR lots 6-50, Lawrence County, South Dakota

That to the best knowledge, information and belief of our Petitioners, the aforementioned Street has never been used by the public for a Street and that as platted serves no useful purpose. Further, your Petitioners are aware of no plans for the City of Whitewood to open the street for the purpose of public travel. Also be it known that the City of Whitewood has closed the portion of Custer St. east of Laurel St. and adjoining the Petitioners property.

WHEREFORE, your Petitioners pray that the City Council order that the Petition be filed with finance Officer and that a hearing be held on the proposed vacation and that further, that publication be made by the finance hearing, the Court approve the vacation of the street as set forth above. Attached hereto is a copy of a plat map showing the portion of Custer Street proposed to be vacated.

DATED this 11th day of March 2025

Dan B. Schmidt

Dan B. Schmidt

Debra A. Schmidt

Debra A. Schmidt

Ron Bonet

Ron Bonet Bonet

Melitta Bonet

Melitta Bonet Bonet

STATE OF SOUTH DAKOTA)

)

COUNTY OF LAWRENCE)

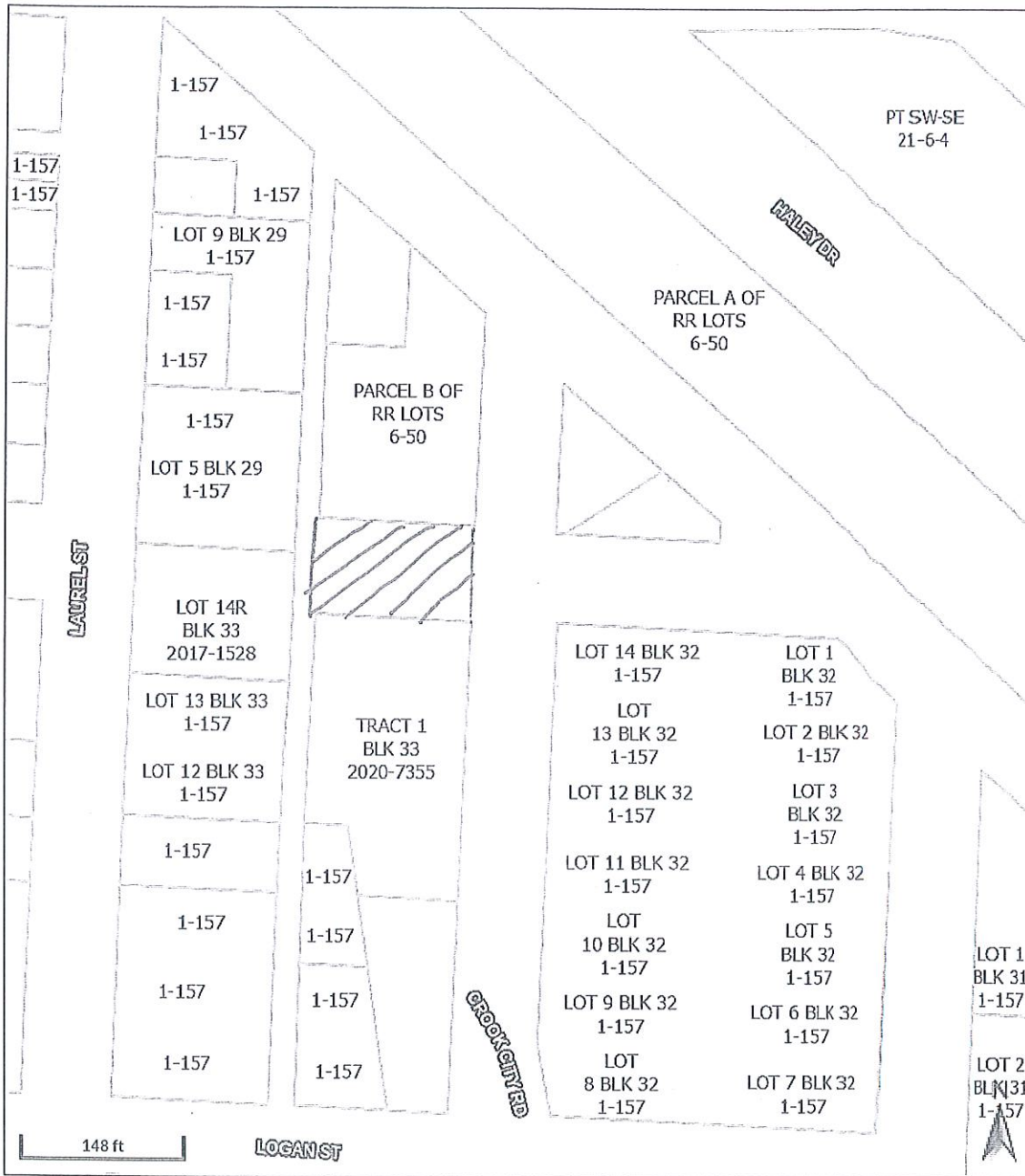
On this 11th day of March 2025 before me, the undersigned officer, personally appeared Dan B. Schmidt, Debra A. Schmidt, Ron Bohnet, Melitta Bohnet, know to me or satisfactorily proven to be the people whose name is subscribed to the within instrument and acknowledged that executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Notary Public

My Commission Expires: _____
My Commission Expires January 29, 2027



Overview



Legend

-  Parcels
-  Roads
- Central City Zoning**
 -  Commercial
 -  Park or Forest (Open Space)
 -  Residential
 -  Special Use

Date created: 8/27/2024
Last Data Uploaded: 8/26/2024 10:41:13 PM

Developed by  **Schneider**
GEOSPATIAL

RESOLUTION TO DELETE BRIDGE FROM NBI

The City of Whitewood Board of Commissioners is in agreement with SDDOT that the following structure(s) should be deleted from the National Bridge Inventory (NBI) for the following reason(s):

STRUCTURE ID, LOCATION and REASON FOR DELETION:

41-211-100	City of Whitewood	Structure has been removed at part of PCN 08NQ.
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The Commission is aware of the following stipulations once a structure is deleted from the NBI:

1. Federal Bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using City funds.

Upon receipt of this resolution, the above structure(s) will be deleted from inventory.

Vote of Commissioners: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, 202____.

ATTEST:

City Auditor/Clerk

Mayor

Dear Council,

We want the best for all Whitewood residents — so I'm very proud to share that Whitewood Public Library has received a national grant to help us make our community an even greater place for everyone.

Libraries Transforming Communities: Accessible Small and Rural Communities is an American Library Association (ALA) initiative that provides community engagement and accessibility resources to small and rural libraries to help them better serve people with disabilities.

The competitive award comes with a \$10,000 grant to help the library increase the accessibility of facilities, services, and programs for people with disabilities in our community.

As part of the grant, staff will take an online course on how to lead conversations, a skill vital to library work today. Staff will then host a conversation with residents with disabilities about their needs and use the grant funds to replace the current library door and sidewalk with more accessible options.

After all training is completed and the community conversation is set, hopefully in the first part of May, we will be able to determine the priority for these funds. We are confident the main priority will be the entrance to the library at this time. The original quote for the work on the door and sidewalk is attached. The City would be responsible for any funds over the \$10,000 grant needed to complete the project.

Many thanks for your consideration and your work in the community.

Jessica Bestgen

ESTIMATE

Redgold concrete
353 Hillview Rd Lt 9
Spearfish, SD 57783

redgoldconcrete@gmail.com
+1 (605) 591-2285



Bill to
City of Whitewood

Ship to
City of Whitewood

Estimate details

Estimate no.: 170
Estimate date: 09/18/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			Tear out and replace sidewalk	0		\$0.00
2.		Tear out	Tear out old slab 160 SQFT, All old concrete to be hauled off site	1	\$475.00	\$475.00
3.		Gravel	Install base course 4" under new slabs	1	\$375.00	\$375.00
4.		Concrete sidewalk	Install new handicap ramp that meet ADA code, All rebar to be #4 1/2", Rebar to be 2' O.C both ways and with a 2' overlap	1	\$3,365.00	\$3,365.00
5.		Concrete sidewalk	Install concrete pad front of building, Rebar to be #4 2' O.C both ways	1	\$1,000.00	\$1,000.00

Sub total **\$5,215.00**

Sales tax \$106.39

Total \$5,321.39

Accepted date

Accepted by

ESTIMATE

Quality Roofing & Construction
Rapid City, SD 57702
(605) 209-2924

Sales Representative
Todd Hulm
(605) 641-3574
todd@qualityroofingrc.com



Jimmy Smit
1201 Ash St
Whitewood, SD 57793

Estimate #	1067
Date	8/26/2024

Item	Description	Qty	Price	Amount
Exterior Door	<p>LIBRARY:</p> <p>EXTERIOR DOOR WITH ADA THRESHOLD</p> <p>DOOR - HALF LITE WITH BLINDS</p> <p>SIDELITE - HALF LITE WITH BLINDS</p> <p>SIDELITE - HALF LITE WITH BLINDS</p> <p>DOOR COLOR: WHITE</p> <p>REMOVE AND REPLACE CURRENT DOOR WITH ADA COMPLIANT THRESHOLD.</p> <p>EXTERIOR FINISH - WHITE</p> <p>INTERIOR FINISH - MATCH CURRENT AS CLOSELY AS POSSIBLE</p> <p>ESTIMATE IS INCLUSIVE OF LABOR AND MATERIALS</p>	1.00	\$6,380.05	\$6,380.05
Exterior Door	<p>CITY HALL:</p> <p>EXTERIOR DOOR WITH ADA THRESHOLD</p> <p>DOOR - HALF LITE WITH BLINDS</p> <p>COOR COLOR: GREEN TO MATCH CURRENT AS CLOSELY AS POSSIBLE</p> <p>REMOVE AND REPLACE CURRENT DOOR WITH ADA COMPLIANT THRESHOLD</p> <p>EXTERIOR FINISH - GREEN</p> <p>INTERIOR FINISH - MATCH CURRENT AS CLOSELY AS POSSIBLE</p>	1.00	\$3,675.56	\$3,675.56
EXCISE TAX	2.041 % ON TOTAL OF PROJECT	1.00	\$205.12	\$205.12

Sub Total	\$10,260.73
Total	\$10,260.73

Application for Abatement and/or Refund of Property Taxes

Board of County Commissioners of Lawrence County, South Dakota

Tax Year (payable following year) 2025 Parcel # 29380-00000-000-14
Name Cody Hlynasma Phone # (605) 641-6773
Street Address 708 Crook City Rd City Whitewood State SD
Zip Code 57793 Email Address Cody@logicvenue.net

Application for an abatement/refund of taxes is being presented due to the following reason(s):

- ☒ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
- ☐ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
- ☐ The property is exempt from taxes. SDCL 10-18-1 (3)
- ☐ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
- ☐ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
- ☐ The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
- ☐ A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
Date and Time of Loss:
- ☐ Structures have been removed after the assessment date (upon verification by the Director of Equalization).
SDCL 10-18-2 (7) Date Structures Removed:
- ☐ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
- ☐ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
- ☐ Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)

Other/Comments: Filled out EO Form incorrectly and put a date after Nov 1.
Would have qualified for Owner Occupied (EO). Will add on as Owner Occupied.

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

*I hereby apply for an abatement/refund of property taxes for the above reason (s)

*Subscribed and sworn to, before me on this 31 day of March, 2025

Cody Hlynasma
Signature of Applicant



Jessica L. Lord
Notary/Auditor/Deputy Auditor My Commission Expires: 01/14/2028

Applicant must contact the municipality and/or County for date and time this abatement/refund request will be considered.

City Approval (if applicable) Tax District _____ City Name _____

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

____ FAVORABLE ____ UNFAVORABLE action was taken thereon at its meeting the ____ day of _____, 20 ____

Town Clerk/City Finance Officer

County Approval Tax District _____

The contents of the within petition, having been before the governing body of Lawrence County, and having been considered by same, the undersigned hereby certifies that

____ FAVORABLE ____ UNFAVORABLE action was taken thereon at its meeting the ____ day of _____, 20 ____

County Official

Office Use Only	
Total Valuation Factored <u>(Unfactored) 179,790</u>	Total Tax on Property _____
Total Valuation Abated <u>(Unfactored) 179,790</u>	Amount of Tax Refunded _____
Abatement Value if < 12 months _____	Number of Months Abated <u>12</u>

OFFICE OF LAWRENCE COUNTY AUDITOR

Received and filed in my office on _____

County Auditor

By Deputy



Re: Update

From Clete Baum <cbaum@gworks.com>

Date Tue 4/1/2025 1:58 PM

To Jessica Bestgen <Jessica@cityofwhitewood.com>; Aly Bailey <abailey@gworks.com>

Hi Jessica

Thank you for your email and for expressing your concerns. We deeply regret that the process has taken longer than anticipated and understand the frustration this has caused both the City Council and your customers. We truly value our partnership with the City of Whitewood and are committed to resolving the issues that have led to the delays.

Regarding your request for a refund, I have forwarded it to my leadership and will provide you with an update as soon as possible. We aim to resolve this in a fair and transparent manner.

Thank you for bringing these matters to my attention, and please feel free to reach out if you have any further questions.

Clete Baum · Implementation Team Lead · gWorks

(402) 858-9336 Ext 1158

cbaum@gworks.com · www.gworks.com

Smarter Government | Stronger Communities | Simpler Solutions

On Tue, Apr 1, 2025 at 10:13 AM Jessica Bestgen <Jessica@cityofwhitewood.com> wrote:

I hope this message finds you well.

It has now been over a year since we began this process, and more than six months have passed since the anticipated go-live date. Despite our patience, we have not seen the progress we were expecting, and our city council members and customers are increasingly concerned about the ongoing delays.

As a result, the council has asked me to begin exploring other software solutions that could meet our needs in a timely manner. While we are not yet making a final decision to discontinue your services, we do feel it is necessary to investigate alternatives at this point.

In the meantime, we kindly request information for a possible refund for the amounts we have paid thus far, given the delay in delivering the services as initially agreed.

The City of Whitewood was initially eager to utilize your software, but the ongoing lack of communication and the sense that your company is not currently ready to onboard new clients has led to disappointment, confusion, and frustration. While I understand that your team may be working diligently on this matter, it seems that the process may be beyond your control at this time. Given these circumstances, we are considering waiting until your company is better prepared to support new clients.

Thank you for your understanding and attention to this matter. We look forward to your response.

Jessica Bestgen
Asst. Finance Officer
City of Whitewood

Council -

I used you as "leverage" in my email to Gworks in hopes that they would move along in the implementation process a little sooner. Here is a list of things involving Gworks thus far.

- ☐ Feb 20, 2024 - Council approved Gworks
- ☐ Feb 21, 2024 - Signed "Ordering Documents"
- ☐ Feb 21, 2024 - received email that stated our onboarding will begin June 3, 2024 and that we would be getting emails 1-2 weeks ahead of that date with tasks to complete.
- ☐ Mar 18, 2024 - Sent check for \$12,200.00
- ☐ May 29, 2024 - I emailed Gworks asking about status of the onboarding since we were less than a week out from the onboarding date and I had no communication. Response to this email was that it was forwarded to our Engagement Manager
- ☐ June 5, 2024 - (Two days past original onboarding date) Second email questioning the status of onboarding, response was they are looking into it.
- ☐ June 6, 2024 - received email requesting three questionnaires and a spreadsheet be filled out, email stated onboarding would take approx 2 months to complete.
- ☐ June 12, 2024 - all information was returned to Gworks
- ☐ July 2, 2024 - I emailed asking the next steps, making sure we completed all out tasks
- ☐ July 8, 2024 - received request for HR, Finance and Utility Data
- ☐ July 23, 2024 - All data sent to Gworks
- ☐ Aug 26, 2024 - I emailed wondering status of the data integration - response back was the team was in the tailend of migrating Utility Billing they has all info they needed
- ☐ Aug 27, 2024 - meter download file was sent to Gwroks
- ☐ Aug 29, 2024 - updated Utility Billing info to include mailing addresses - returned Aug 30.
- ☐ Sept 20, 2024 - I emailed Gworks asking for a status update - no response
- ☐ Sept 30, 2024 - I emailed again asking for a status update - response indicated they would have the info migrated that week - stated we would need to provide current balance and any account changes from the original data request when the migration was complete
- ☐ Oct 23, 2024 - I emailed Gworks asking for a status update - response they are working on it, ran into some hiccups
- ☐ Nov 5, 2024 - received an email stating we owe for the 2025 year - I state we will not be paying that invoice as we had not utilized the program at all for 2024.
- ☐ Nov 6, 2024 - additional Finance question answered
- ☐ Nov 11, 2024 - additional Payroll questions answered
- ☐ Nov 15, 2024 - revised invoice sent, 2024 payment applied and city paid additional \$3000.00 for services promised in 2025
- ☐ Dec 6, 2024 - I emailed requesting a status update - response needed additional payroll info, info returned Dec 11
- ☐ Dec 20, 2024 - I emailed requesting another status update - response on Dec 24 more info needed for payroll, info provided same day

- ☐ Jan 14, 2025 - gWorks zoom call, going through the finance and HR hubs. Gave us a few settings to set and said to enter all vendors, worked with her for a few weeks trying to get payroll set up correctly
- ☐ Jan 16, 2025 - We were given access to the gWorks university training courses. All courses I was able to complete was finished by Jan 20
- ☐ Jan 28, 2025 - emailed asking status update, response was that we were about halfway through the process
- ☐ Feb 14, 2025 - Email sent asking when we would have access to Utility Billing - response was they would reach out next week
- ☐ Feb 25, 2025 - Finally was able to run a "mock payroll" successfully.
- ☐ Mar 4, 2025 - request for YTD payroll info - returned Mar 5 - was supposed to "go live" in payroll and run next payroll from gWorks - they were not ready
- ☐ Mar 11, 2025 - request for meter upload file - returned same day
- ☐ Mar 13, 2025 - emailed with first statement that we were not happy with the progress
- ☐ Mar 13, 2025 - response email stating goals were to go live with payroll on Mar 17, Finance by Mar 21, and Utility billing by the end of the month
- ☐ Mar 17, 2025 - emailed gWorks asking if we were able to run our payroll through their system - response they are still working on it. Running into issues
- ☐ Mar 18, 2025 - Mueller team (our meter suppliers) reached out to gWorks wondering the status of the meter file integration - response was engineers are working on it
- ☐ Mar 25, 2024 - sent the attached email.

My recommendation - Cory and I have put a lot of time into trying to get this going, and I was excited for all the abilities this program promised to have. I am not sure it would be a successful "go live" moment if we ever do get there. I am wondering if we email them, give them until maybe the week of April 13th to have everything live and ready to use, or we just cancel now and avoid the possible headache of them pushing us live and not being adequately prepared for that.

I will need to reach out to other companies regarding online payment integration again, I do think this is something the city needs to utilize.

Accomplishments ~ Deb Terhune

I stepped into the library when the previous Director walked about and have created a welcoming environment for all. I have done massive training on procedures and continue to train. We have a great part time staff and an army of volunteers that allow us to offer great service and many programs.

Here are some of the programs and events I have initiated:

- Weekly Story Time
- Summer Reading program and end of summer party
- Adult Book Club
- Tuesday Talks at Ten speaker series
- Arts and crafts events for kids and adults
- Movies for kids on some days with no school
- Postage Pals with Aspen Grove Asst living and 5th grade from our school
- Book Sale and Open House
- Numerous demos including spinning wheel, post office, knitting class and more
- Presentation on Native American Day with Tatanka
- Christmas Story Time and party with Santa
- Working with Olyn on our new Home School Resource initiative. We are marketing this, setting up curriculum and education games and more. I am lining up monthly speakers to serve the home school and elementary school.
- We were given a \$500 award from By Water for the work we are doing
- We have gotten numerous donations from patrons when they see the work we are doing with our children's programs
- Numerous certificates (attached)
- Chamber of Commerce Award
- Interviews with Tri State Museum and Black Hills Pioneer
- I am one of two presenters in the state Friday for BIG TALK FROM SMALL LIBRARIES and will present on our Postage Pals with the seniors and students matched
- I attended a grant writing class through the State Library and work on grants as time permits. Sheet attached of grants applied for to date.
- Will be presenting at the Black Hills Libraries mini conference
- I have invoiced hundreds of dollars in overdue books ~ resulting in getting back many books
- I continually work on KOHA reports and have cleaned up hundreds of catalog records and patron records, and the work goes on....
- I have monthly staff meetings
- We have an active Facebook page with 650 followers
- I advertise our events on our Facebook page, Chamber of Commerce website, our library website, city website, Black Hill Pioneer Happenings, KOTA tv, and numerous flyers distributed in town.
- We have updated and enhanced our website
- Files are kept and organized; documents, reports and procedures are saved in computer
- We have organized and set up our Adult Resource Room and historical information
- We have a GREAT group of staff and volunteers, and all of us care about the success of the library.
- I give 110%. I am dependable. I strive to make the library a welcoming place for all and offer programs, books, etc to service our community.
- Look at patron numbers on enclosed report!!
- And I'm likable most days 😊