



安佳專業保安顧問有限公司

On Ki Professional Security Consultant Limited

Environmental, Social, and Governance Commitments Policy 環境、社會及管治承諾政策

一 Preamble & Policy Statement 前言與政策聲明

On Ki Professional Security Consultant Limited (“OKP” or “the Company”) firmly affirms that excellence in security, occupational safety, and environmental services is inherently connected to a steadfast dedication to Environmental, Social, and Governance (ESG) principles. We are committed to integrating ESG principles comprehensively into our corporate strategy, daily operations, and service innovations, thereby fostering a sustainable future for Hong Kong as a responsible corporate entity.

安佳專業保安顧問有限公司（以下簡稱「OKP」或「本公司」）深信，卓越的保安、職業安全及環保服務，與對環境、社會及企業管治（ESG）的堅定承諾相輔相成。我們致力於將 ESG 原則深度融入公司戰略、日常營運及服務創新中，以負責任的企業公民身份，為香港的可持續未來作出貢獻。

The Company is committed to complying with all applicable ESG-related laws and regulations and will reference international best practice frameworks. We encourage all project partners, associates, suppliers, and contractors to adopt principles consistent with this policy.

本公司承諾遵守所有適用的 ESG 相關法律法規，並參照國際最佳實務框架。我們鼓勵所有項目夥伴、供應商及承辦商採納與本政策相符的原則。

二 Core Commitments & Implementation Framework 核心承諾與實施框架

To realize our ESG vision, the Company commits to the following actions across three core pillars, supported by corresponding subsidiary policies.

為落實我們的 ESG 願景，本公司承諾在以下三大範疇採取行動，並建立相應的附屬政策予以支持：

1. Environmental 環境

We are dedicated to reducing the environmental impact of our operations and utilizing our professional services to assist clients in accomplishing their environmental objectives.

我們致力於最小化自身營運的環境足跡，並透過專業服務幫助客戶實現其環保目標。

- Climate Action and Energy Management: Formulate a comprehensive climate change strategy aimed at systematically quantifying and managing greenhouse gas emissions. Implement energy conservation measures and pilot initiatives to integrate low-carbon vehicles into our fleet.

氣候行動與能源管理：制定氣候變化策略，逐步量化並管理溫室氣體排放，推行節能措施，並於公司車隊中試行引入低碳車輛。



安佳專業保安顧問有限公司

On Ki Professional Security Consultant Limited

- **Resource and Waste Management:** Advocate for waste segregation, recycling, and minimization at offices and service locations, emphasizing the reduction of single-use plastics and transitioning towards 'paperless' operations.
資源與廢物管理：於辦公室及服務現場推動廢物分類、回收及減量，優先減少一次性塑膠製品的使用，並邁向「無紙化」營運。
- **Environmental protection through professional services:** Prioritize the recommendation and utilization of environmentally compliant materials and technologies within our ecological services, thereby helping clients achieve regulatory compliance and operational excellence.
通過專業服務保護環境：在提供環保服務時，優先推薦及使用符合環保標準的物料與技術，協助客戶達成環保合規與卓越營運。
- **Biodiversity:** Be mindful of and endeavor to minimize the impact of our operations and services on the natural environment.
生物多樣性：在營運及服務過程中，關注並盡力減少對自然環境的影響。

2. Social 社會

Our employees and the communities we serve are our most valuable assets. We are committed to cultivating a safe, inclusive, equitable, and opportunity-rich work environment.

我們的員工與社區是我們最寶貴的資產。我們致力於營造一個安全、包容、公平且充滿機會的工作環境。

- **Human Rights and Labour Standards:** Offer equitable remuneration, guarantee that working conditions adhere to regulatory requirements, explicitly prohibit child and forced labour, and uphold the rights to freedom of association and collective bargaining.
人權與勞工準則：提供公平薪酬，確保工作條件符合法規，嚴格禁止僱用童工或強迫勞動，並維護員工結社自由與集體談判權。
- **Diversity & Inclusion:** Maintain a work environment that is free from discrimination, harassment, and unfair treatment, while upholding principles of equal opportunity in recruitment, promotion, and compensation.
多元與共融：建立免於歧視、騷擾及不公對待的工作環境，在招聘、晉升及薪酬方面堅持平等機會原則。
- **Health & Safety:** Establish "Zero Harm" as the primary objective by ensuring all employees operate within a safe working environment, receive comprehensive training, and are provided with compliant Personal Protective Equipment (PPE).
健康與安全：將「零工傷」設為終極目標，為所有員工提供安全的工作環境、充足的培訓及合規的個人防護裝備。



安佳專業保安顧問有限公司

On Ki Professional Security Consultant Limited

- **Training & Development:** Offer continuous training in professional skills, ESG knowledge, and managerial capabilities to facilitate employee growth and enable the realization of their full potential.
培訓與發展：為員工提供持續的職業技能、ESG 知識及管理 ability 培訓，協助其成長並充分發揮潛力。
- **Community Investment:** Utilize our professional expertise to serve the community, promote employee volunteering, and support initiatives related to community safety and environmental education.
社區投資：運用我們的專業知識服務社區，鼓勵員工參與義工服務，支持社區安全及環保教育活動。
- **Client Rights:** Our Customer Service Code of Conduct guarantees the provision of high-quality, dependable, and responsible services while safeguarding client privacy and rights.
客戶權益：透過《客戶服務行為守則》，確保提供優質、可靠且負責任的服務，保障客戶隱私與權益。
- **Supply Chain Management:** We oversee and promote enhancements in environmental and social performance among our key suppliers through our Supplier Code of Conduct.
供應鏈管理：透過《供應商行為守則》，監察並鼓勵主要供應商提升其環境與社會表現。

3. Governance 管治

Sound corporate governance is the foundation for fulfilling our ESG commitments, ensuring the Company's long-term resilience and accountability.

健全的企業管治是實踐 ESG 承諾的基石，確保公司的長期穩健與問責。

- **ESG Governance Framework:** The Board of Directors assumes the ultimate responsibility for ESG matters. An ESG Steering Committee has been established to oversee the implementation, monitoring, and reporting of ESG initiatives.
ESG 管治架構：董事會對 ESG 承擔最終責任，並設立跨部門的 ESG 督導委員會，負責政策的執行、監測與匯報。
- **Business Ethics & Compliance:** Uphold the highest standards of business ethics, explicitly prohibiting any form of corruption, bribery, and fraud.
商業道德與合規：堅守最高商業道德標準，嚴格禁止任何形式的貪污、賄賂及舞弊行為。



安佳專業保安顧問有限公司

On Ki Professional Security Consultant Limited

- Risk Management: Maintain a comprehensive risk management framework to efficiently identify, evaluate, mitigate, and oversee ESG-related risks.
風險管理：建立穩健的風險管理體系，有效識別、評估、緩解及監測 ESG 相關風險。
- Transparency and Stakeholder Engagement: Maintain regular engagement with stakeholders. A confidential whistleblowing mechanism has been established to safeguard whistleblowers.
資訊透明度與持份者參與：定期與持份者溝通，設立保密舉報機制，保護舉報人權益。
- Information Security & Data Privacy: Implement rigorous information security protocols to safeguard the confidential data of the Company and its stakeholders.
資訊安全與數據隱私：實施嚴格的資訊安全措施，保護公司及持份者的敏感數據。

三 Implementation & Review 實施與檢討

- The Company shall conduct an annual review of this policy and the progress of the associated objectives.
本公司將每年檢討本政策及相關目標的實施進度。
- We will ensure that all employees understand this policy and are equipped with the necessary training and resources to fulfill their ESG responsibilities effectively.
我們將確保所有員工都了解本政策，並為其提供必要的培訓與資源，以履行其 ESG 責任。

The English version of this policy shall serve as the sole binding document. The Chinese version is provided solely for reference purposes. In the event of any discrepancies, the English version shall prevail.

本政策之英文版本為唯一具約束力之文本。中文版本僅供參考，如與英文版本有任何差異，須以英文版本為準。

General Manager 總經理

Kwan Chi Leung, Jason 關子良

Jason Kwan

