

# SPRINGCREEK

**Date:** November 17, 2025

**Time:** 5:30 PM

**Location:** Derby Public Library

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## I. Call to Order/Attendance

Present:

- Tara Parker – President
- Bill Priebe – Vice President
- Steve Shook – Vice President
- Darla Wigart – Treasurer
- Gaylen Pape – Member at Large
- Brad Oetting – Member at Large
- Brian Smith – Lake Committee / Member at Large
- Crystal Dawson – Secretary / Social Committee
- 15 HOA residents present at meeting.

President **Tara Parker** announced that she was **officially stepping down as President effective immediately**.

Following her announcement, **Brian Smith (Lake Committee)** and **Brad Oetting (Member at Large)** also formally resigned from their board positions effective immediately.

**Vice President Steve Shook** called the meeting to order at **5:40 PM** at the Derby Public Library.

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## II. Board Reorganization & Elections

Due to multiple resignations, the remaining board members took immediate action to elect and reorganize board positions.

### President Nomination & Vote

Nominees:

- **Bill Priebe**

- **Steve Shook**

Vote result: **3–2 in favor of Bill Priebe.**

Bill Priebe accepted the office of **President.**

#### **Board Officer Elections (Show of Hands)**

- **President:** Bill Priebe
- **Vice President:** Steve Shook
- **Treasurer:** Darla Wigart
- **Secretary / Social Chair:** Crystal Dawson
- **Architectural Chair/Member at Large:** Gaylen Pape

All positions passed by show-of-hands vote.

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#### **III. Approval of Minutes**

- **October minutes** will be reviewed, amended, and re-read in **December** alongside the November minutes.
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#### **IV. Financial Report**

Treasurer **Darla Wigart** presented the updated expense report and account balances.

Darla noted that she has been working in **FreshBooks** to review, organize, and balance the association's financial records.

##### **Expense Report Total (10/11/25–Current)**

**Total Expenses: \$6,590.32**

##### **Bank Account Balances (as of Today)**

- **HOA Checking:** \$20,288.83  
*(Not yet balanced in FreshBooks)*
- **Savings:** \$25,449.16  
*(Balanced in FreshBooks)*

##### **Past Due Assessments**

- **Total Past Due: \$11,305**  
*(Some homes up to 5 years behind on payment.)*

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## V. Administrative Updates

### Account & Password Changes

Due to the board turnover, all HOA account names and passwords require updating. Treasurer **Darla Wigart** will visit the bank on **November 18th** to complete these changes.

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## VI. Old Business

- No old business was discussed.
  - **Lawn contracts** and remaining HOA topics will be addressed at the **December meeting**.
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## VII. New Business

- Completion of board position voting.
  - Discussion on maintaining **clear transparency, communication, and accountability** moving forward.
  - Board agreed to **revisit and update the HOA website**, including access, posted documents, and structural improvements.
  - Board will also **review and streamline architectural paperwork and processes** to ensure they are current, organized, and resident-friendly.
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## VIII. Next Meeting

The next HOA Board Meeting will be held:

**Monday, December 15th at 6:00 PM**

**Location:** Derby Public Library

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## IX. Adjournment

The meeting adjourned at **6:32 PM**

Minutes recorded - Crystal Dawson, Secretary